



**City of Jonesboro
SPECIAL EVENTS PERMITS**

FEE PAID: \$50.00

EFFECTIVE DATE: 06/28/2026

PERMIT # SP-628-26

THIS PERMIT AUTHORIZES THE SPECIAL EVENT LISTED BELOW AS DESCRIBED IN ACCORDANCE WITH THE CODE OF ORDINANCES OF THE CITY OF JONESBORO.


THIS EVENT PERMIT ONLY ALLOWS THE EVENT(S) LISTED BELOW. ANY PERMISSIONS REQUIRED OUTSIDE OF THE APPROVED REQUEST, MUST BE DONE SO IN WRITING TO THE CITY MANAGER

Event Name: Food Truck Party for Families to Celebrate our Nations 250th

Event Date: June 28, 2026

Applicant's Name: Gary Lewis for First Baptist Church Jonesboro

Address of Event: 142 College Street, Jonesboro, GA 30236

Authorized Signature: 



CITY OF JONESBORO

1859 City Center Way
Jonesboro, Georgia 30236
www.jonesboroga.com

APPLICATION FOR SPECIAL EVENTS

“OFFICE OF THE CITY CLERK”

This permit application is to be submitted to the City Clerk Officer with a **clearly marked map** of the event and/or route along with your Certificate of Insurance. Once reviewed, your permit will be forwarded to the Chief of Police, then to the mayor for final approval. Please be sure to submit your paperwork to allow time for this process.

Certificate of Insurance requirement: General Liability/Bodily Injury/Property Damage with a \$1,000,000 aggregate listing the City of Jonesboro as additional insured.

Administrative Fee - \$50.00

Applicant Information:

Name: GARY LEWIS Address: 142 College St

Town/State/Zip: Jonesboro, GA 30236 Phone: 770-478-6710

Email: glewis@fbcjonesboro.com

Organization Information:

Name: First Baptist Church Jonesboro Address: see above

Town/State/Zip: see above Phone: see above

Describe Activity: Food Truck Party for Families to ~~celebrate~~ Celebrate our nations 250th

Date of Activity: 6/28/26 Time of Activity: 11:30 AM - ~~3:00~~ 4:00 PM G.E.P.

[Signature] 4/28/26
Signature Date

MARKING THE ROAD AND/OR SIDEWALK WITH PAINT, TAPE, ETC. IS PROHIBITED. YOU ARE RESPONSIBLE FOR PICKING UP ANDY SIGNS AND/OR LITTER AFTER THE EVENT.

APPLICATION REQUIREMENTS

Applicants must include full event details and a clearly marked map of the event and/or route.

APPLICATION DEADLINE

Applications must be delivered to the Jonesboro City Hall at least thirty (30) days preceding the event.

This permit is issued to the representative/organization listed on this permit for the purpose indicated on this permit. This permit shall be valid for said representative/organization only during the time and dates indicated on this permit.

Date Received by City Clerk ^{MSF} 5/1/26


MSF
City Clerk Approval

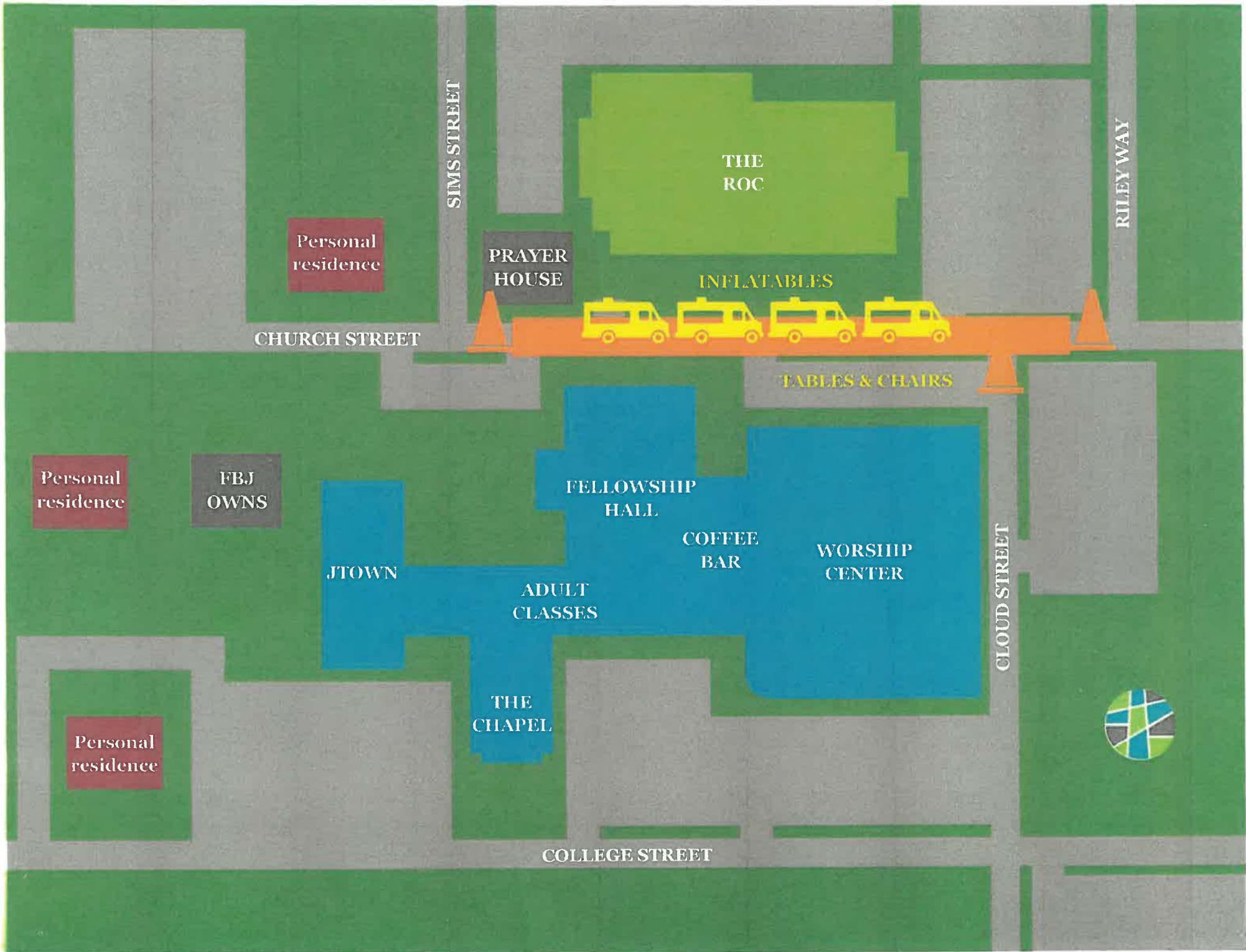
Date Received by Chief of Police 5/1/26


Chief of Police Approval

Date Received by Mayor _____

Mayor's Approval

Permit # _____



EVENT SPECIFICS FOR SUNDAY, JUNE 28, 2026

1. From 10:30AM-12:00PM, we are planning to celebrate our nation's 250th birthday in many different ways during our morning worship service.
2. During that service (food trucks typically arrive around 11:30AM to setup), we will have teams setting up inflatable bounce houses, tables, and chairs for our event. Everything except for the food trucks will be located in our parking lots.
3. Around 12PM NOON, our service will end and we will invite everyone attending to stay and enjoy some lunch at the varying food trucks: BBQ, Burgers and Wings, Latin/Hispanic Foods, and Ice Cream. Each of those categories will have a food truck or tent set up. The trucks and tents will be set up along Church Street, between Sims Street and Riley Way.
4. We will have roundtables and chairs in our office parking lot along Church Street and inside our ROC building in both gyms.
5. We anticipate the eating ending between 2:45-3:00PM, and we will be taking things down and the food trucks will be leaving the area. If we could have our event end and the streets open back up at 4:00PM, that would insure we get everything put up. If needs to open earlier, we can accommodate that as well.

Re: Possible street party for our church and community on June 28 at First Baptist Jonesboro

From Gary Lewis <glewis@fbcjonesboro.com>

Date Tue 4/28/2026 4:35 PM

To Maria Wetherington <mwetherington@jonesboroga.gov>

Cc Christopher Cato <ccato@jonesboroga.gov>; Donya Sartor <dsartor@jonesboroga.gov>; Blue Cole <bcole@jonesboroga.gov>; Pat Daniel <pdaniel@jonesboroga.gov>

 1 attachment (224 KB)

First Baptist Church Jonesboro Family Fun Day 2026.pdf;

Maria,

Attached is the information completed as you requested. If I need to physically bring this to the Jonesboro City Center, please let me know. Thank you for helping us on this occasion to celebrate our nation's 250th while creating a fun event we hope will be enjoyed by our church and our community.

EVENT SPECIFICS FOR SUNDAY, JUNE 28, 2026

1. From 10:30AM-12:00PM, we are planning to celebrate our nation's 250th birthday in many different ways during our morning worship service.
2. During that service (food trucks typically arrive around 11:30AM to setup), we will have teams setting up inflatable bounce houses, tables, and chairs for our event. Everything except for the food trucks will be located in our parking lots.
3. Around 12PM NOON, our service will end and we will invite everyone attending to stay and enjoy some lunch at the varying food trucks: BBQ, Burgers and Wings, Latin/Hispanic Foods, and Ice Cream. Each of those categories will have a food truck or tent set up. The trucks and tents will be set up along Church Street, between Sims Street and Riley Way.
4. We will have roundtables and chairs in our office parking lot along Church Street and inside our ROC building in both gyms.
5. We anticipate the eating ending between 2:45-3:00PM, and we will be taking things down and the food trucks will be leaving the area. If we could have our event end and the streets open back up at 4:00PM, that would insure we get everything put up. If needs to open earlier, we can accommodate that as well.

Pray that you are having a good day!

Gary Lewis

Executive Pastor



Office (770) 478-6710

Cell (678)373-2103

Email glewis@fbcjonesboro.com

From: Maria Wetherington <mwetherington@jonesboroga.gov>
Sent: Friday, April 24, 2026 8:10 AM
To: Gary Lewis <glewis@fbcjonesboro.com>
Cc: Christopher Cato <ccato@jonesboroga.gov>; Donya Sartor <dsartor@jonesboroga.gov>; Blue Cole <bcole@jonesboroga.gov>; Pat Daniel <pdaniel@jonesboroga.gov>
Subject: Re: Possible street party for our church and community on June 28 at First Baptist Jonesboro

Hello Pastor Lewis,

As requested by Chief Cato in his email below, I have attached the Special Event Permit application to complete and return for the upcoming Street Party being planned for June 28, 2026.

Thank you and best regards,



Maria Wetherington | Operations & Human Resources |
City of Jonesboro, GA
tel: [470-726-1602](tel:470-726-1602) | fax: [470-726-1646](tel:470-726-1646) |
mwetherington@jonesboroga.gov |
1859 City Center Way | Jonesboro, Georgia 30236 |
www.jonesboroga.gov
[Like Us On Facebook](#) [Like Us on Twitter](#)

From: Christopher Cato <ccato@jonesboroga.gov>
Sent: Friday, April 24, 2026 12:05 AM
To: Gary Lewis <glewis@fbcjonesboro.com>; Donya Sartor <dsartor@jonesboroga.gov>; Blue Cole <bcole@jonesboroga.gov>
Cc: Maria Wetherington <mwetherington@jonesboroga.gov>; Pat Daniel <pdaniel@jonesboroga.gov>
Subject: Re: Possible street party for our church and community on June 28 at First Baptist Jonesboro

Hello Gary,

Thank you for your email. Can you advise whether your team anticipates holding any planning meetings in advance of the event? If so, I would appreciate the opportunity to attend and would be grateful if an invitation could be extended so that public safety and operational considerations may be discussed early in the planning process.

Additionally, please confirm whether the church intends to request a fee waiver, consistent with prior years.

From a public safety and traffic management standpoint, early coordination will be important to address staffing needs, traffic control measures, street closures, emergency access, and any other operational requirements necessary to ensure the safety of attendees and the surrounding community.

In the interim, I will request that Mrs. Wetherington or Mrs. Daniel sends you the Special Event Permit so the request may be properly reviewed and placed on the agenda for consideration and approval by Mayor and Council.

I look forward to your response and to working together to ensure another safe and successful event.

Thanks,

Chief C. E. Cato

Jonesboro Police Department

1859 City Center Way

Jonesboro, GA 30236

Office: (770) 478-7407

Fax: (470) 726-1647

www.jonesboroga.gov

 Image preview



“Success is to be measured not so much by the position that one has reached in life as by the obstacles which he has overcome while trying to succeed.” —Booker T. Washington

This message and any attachments to it contain PRIVILEGED AND CONFIDENTIAL INFORMATION prepared exclusively for intended recipients. Please DO NOT FORWARD OR DISTRIBUTE to anyone else. If you have received this email in error, please report the error to the sender and then delete this message from your system.

From: Gary Lewis <glewis@fbcjonesboro.com>

Sent: Wednesday, April 22, 2026 2:36 PM

To: Donya Sartor <dsartor@jonesboroga.gov>; Christopher Cato <ccato@jonesboroga.gov>

Subject: Possible street party for our church and community on June 28 at First Baptist Jonesboro

Good afternoon Mayor Sartor and Chief Cato,

On Sunday, June 28, during our 10:45AM service (we actually plan to start at 10:30AM on that day), we plan to dedicate a part of that service to our nation's 250th birthday. We are working on those details now. We would love to have you all there as our guests. After the service ends, we would like to have a street party with food trucks, water slides, and bounce houses for our church and our community to enjoy.

To be a really successful event, we would ask that you close Church Street, between Riley Way and Sims Street, from 11AM-4PM, which will allow us to set up the event, do the event, and take down the event. We can provide cones, barricades, and our officers to man the closure, however needed.

As always, thank you for making events like this possible for our church!

Please let me know the "next steps" needed to secure all that is listed above.

Thank you,

Gary Lewis

Executive Pastor



**FIRST BAPTIST
JONESBORO**

Life Together.

Office (770) 478-6710

Cell (678) 373-2103

Email glewis@fbcjonesboro.com