

**STATE OF GEORGIA
CITY OF JONESBORO
COUNTY OF CLAYTON**

RESOLUTION NO. 2026- _____

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF JONESBORO, GEORGIA, ESTABLISHING THE LEGISLATIVE FINDINGS, PURPOSE, AUTHORITY, AND POLICY FRAMEWORK FOR THE REGULATION AND USE OF CITY-OWNED OR CITY-CONTROLLED FACILITIES; RECOGNIZING THE DISTINCT LEGISLATIVE, ADMINISTRATIVE AND EXECUTIVE FUNCTIONS RELATING TO MUNICIPAL FACILITIES; AUTHORIZING THE DEVELOPMENT AND IMPLEMENTATION OF A FACILITIES USE POLICY FOR ELECTED OFFICIALS; AND FOR OTHER LAWFUL PURPOSES.

WHEREAS, the City of Jonesboro owns, operates, maintains, leases, licenses, controls, and administers various public buildings, meeting spaces, parks, recreational facilities, civic facilities, and other public properties for governmental, civic, educational, cultural, recreational, and community purposes; and

WHEREAS, such public facilities constitute municipal assets held for the benefit of the citizens of the City and must be administered in a manner that promotes transparency, accountability, operational efficiency, public safety, preservation of public property, and the lawful public purposes of the City; and

WHEREAS, the Mayor and Council recognize the necessity of establishing clear, consistent, and uniform policies and procedures governing the reservation, scheduling, prioritization, use, protection, and administration of City-owned and City-controlled facilities in order to ensure the orderly, equitable, and efficient use of municipal resources and facilities; and

WHEREAS, the Mayor and Council further recognize that municipal facilities are limited public resources funded and maintained through public investment and that the responsible stewardship of such facilities requires fair, transparent, and consistently applied standards governing their use; and

WHEREAS, the Mayor and Council additionally find that the establishment of a comprehensive Facilities Use Policy will promote civic engagement, improve public access and transparency, reduce operational conflicts and uncertainty, preserve municipal resources, and ensure that City facilities are utilized in a manner consistent with the governmental purposes and operational needs of the City; and

WHEREAS, Section 1.13(19) of the Charter authorizes the City “[t]o provide for the preservation and protection of property and equipment of the city, and the administration and use of same by the public”; and

WHEREAS, Section 1.13(26) of the Charter authorizes the City to regulate the use of public buildings, recreational facilities, and public improvements; and

WHEREAS, Section 1.13(39) of the Charter further authorizes the City “[t]o exercise and enjoy all other powers, functions, rights, privileges and immunities necessary or desirable to promote or protect the safety, health, peace, security, good order, comfort, convenience, or general welfare of the city and its inhabitants”; and

WHEREAS, Section 1.14 of the Charter provides that the powers of the City may be carried into execution by ordinance; and

WHEREAS, the Mayor and Council find that the adoption of a formal Facilities Use Policy constitutes a lawful exercise of the City’s legislative authority and serves a valid public purpose by promoting consistency, reducing operational uncertainty, protecting municipal resources, improving public access and transparency, and ensuring the lawful and efficient administration of municipal facilities; and

WHEREAS, the Mayor and Council further recognize the necessity of establishing standards governing eligibility for use, reservation procedures, scheduling priorities, governmental use, public access, operational requirements, security considerations, fees and deposits, prohibited uses, cancellation procedures, enforcement mechanisms, and related administrative matters concerning City facilities.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF JONESBORO, GEORGIA, AND IT IS HEREBY RESOLVED AS FOLLOWS:

SECTION 1. LEGISLATIVE FINDINGS.

The foregoing recitals and findings are hereby incorporated into this Resolution as if fully restated herein and are adopted as legislative findings of the Mayor and Council.

SECTION 2. PURPOSE AND INTENT.

The purpose and intent of this Resolution is to establish the foundational legislative framework for the adoption, implementation, and administration of a comprehensive Facilities Use Policy governing City owned, operated, leased, managed, or controlled facilities and properties.

It is the intent of the Mayor and Council that such policy promote:

- (a) The lawful and orderly use of municipal facilities;
- (b) The protection and preservation of public property and municipal resources;
- (c) Transparency and consistency in scheduling and administration;
- (d) Equitable and nondiscriminatory access consistent with lawful governmental priorities;

- (e) Operational efficiency and accountability;
- (f) Protection of public health, safety, and welfare;
- (g) Appropriate coordination and separation between legislative policymaking authority and executive administrative authority; and
- (h) The advancement of legitimate governmental and public purposes.

SECTION 3. RECOGNITION OF EXECUTIVE AND LEGISLATIVE FUNCTIONS.

The Mayor and Council expressly recognize and affirm that:

- (a) The adoption of ordinances, resolutions, policies, and general standards governing municipal facilities constitutes a legislative function of the governing authority;
- (b) The implementation, administration, scheduling operations, staffing, maintenance, enforcement, and operational management of municipal facilities constitute executive and administrative functions of the City;
- (c) Nothing contained in this Resolution shall be construed to authorize individual members of the governing authority to direct City employees, independently administer City facilities, or exercise executive authority except as otherwise authorized by law; and
- (d) The administration of any Facilities Use Policy adopted pursuant to this Resolution shall remain subject to the executive and administrative authority vested in the Mayor and authorized City personnel under the Charter and applicable law.

SECTION 4. AUTHORIZATION FOR DEVELOPMENT AND IMPLEMENTATION OF FACILITIES USE POLICY.

The Mayor and Council hereby authorize the development, refinement, adoption, implementation, and administration of a comprehensive Facilities Use Policy and related administrative procedures governing the use of City facilities.

Any such policy and related administrative procedures shall be administered consistent with the legislative standards, transparency requirements, uniform administration safeguards, and operational protections established by the Mayor and Council. Such policy may include provisions addressing, without limitation:

- (a) Eligibility and authorized users;
- (b) Governmental and public purpose requirements;
- (c) Reservation and application procedures;

- (d) Scheduling priorities and conflicts;
- (e) Facility availability and restrictions;
- (f) Operational requirements and staffing;
- (g) Security and public safety requirements;
- (h) Fees, deposits, waivers, and costs;
- (i) Insurance and indemnification requirements;
- (j) Prohibited activities and uses;
- (k) Political, campaign, commercial, and private use restrictions;
- (l) Cancellation and revocation procedures;
- (m) Damage, cleanup, and restoration responsibilities;
- (n) Enforcement procedures and penalties; and
- (o) Such additional provisions as may be necessary or appropriate to protect the interests of the City and ensure the orderly administration of municipal facilities.

SECTION 5. PUBLIC PURPOSE.

The Mayor and Council hereby find and declare that the regulation and administration of City facilities pursuant to a formal Elected Official Facilities Use Policy attached hereto as **Exhibit A** constitutes a valid and lawful governmental purpose intended to preserve municipal assets, promote efficient governmental operations, protect the public welfare, and ensure the responsible stewardship of public resources.

The Mayor and Council further find that the adoption of objective and uniformly applied standards governing facility access promotes public confidence in the fair and nondiscriminatory administration of municipal resources.

SECTION 6. SEVERABILITY.

Should any section, subsection, sentence, clause, phrase, or provision of this Resolution be declared invalid or unconstitutional by a court of competent jurisdiction, such declaration shall not affect the validity of the remaining portions of this Resolution, which shall remain in full force and effect.

SECTION 7. EFFECTIVE DATE.

This Resolution shall become effective immediately upon its adoption.

SO RESOLVED AND ADOPTED this ____ day of **June, 2026**.

Donya L. Sartor, Mayor

ATTEST:

Shandrella Jewett, City Clerk

APPROVED AS TO FORM:

LaTonya Nix Wiley, City Attorney

EXHIBIT A

ELECTED OFFICIAL FACILITIES USE POLICY