

CITY OF JONESBORO, GEORGIA
OFFICE OF COUNCILMAN ALFRED DIXON



JONESBORO LEGACY LEAGUE

Purpose Doesn't Retire.

FY2027 Launch & Implementation Package

Administrative Home: Office of Community Life

Proposed FY2027 Designated Allocation: \$25,000

Prepared by the Office of Councilman Alfred Dixon

1. Program Overview

The Jonesboro Legacy League is a City-supported civic engagement and historic preservation initiative administered through the Office of Community Life. It will create meaningful opportunities for seniors, retirees, longtime residents, community historians, and other residents to contribute their knowledge, experience, time, and institutional memory to Jonesboro.

Year-One Focus: Preserve Jonesboro's history. Document Jonesboro's history. Connect residents to Jonesboro's history.

Core Year-One Priorities

- Historic Preservation - protect and improve eligible historic resources and help identify preservation priorities.
- Jonesboro History & Archives - capture oral histories and preserve photographs, documents, stories, and records.
- Community History & Education - connect residents and young people to Jonesboro history through tours, field experiences, programs, and educational materials.

Program Administration

The Office of Community Life will serve as the administrative home. The Legacy League is not proposed as a separate City department. City purchasing, financial controls, contracting requirements, risk management, and legal review will apply to expenditures and activities as appropriate.

2. Proposed FY2027 Spending Plan - \$25,000

The proposed allocation is intentionally concentrated in three clear funding areas. The detailed amounts below provide Council and residents with a practical picture of what the investment can support while allowing the Office of Community Life to administer expenditures through normal City procedures.

Funding Area	Detailed Use	Amount
Historic Preservation Projects	Stately Oaks / eligible historic-site preservation support and small physical preservation projects	\$6,000
	Historic markers, interpretive signage, displays, and site-history materials	\$2,500
	Archival/preservation supplies and protective materials for historic records or artifacts	\$2,000
	Preservation assessment, documentation, or specialized project support	\$2,000
Historic Preservation Subtotal		\$12,500
Jonesboro History & Archives	Oral-history recording equipment, microphones, storage, and basic production needs	\$2,000
	Scanning/digitization of photographs, documents, maps, programs, and other historical materials	\$2,000
	Transcription, cataloging, labeling, digital organization, and archival storage	\$1,500
	Jonesboro Memory Bank / digital archive development and historical documentation	\$2,000
History & Archives Subtotal		\$7,500
Community History & Education	Stately Oaks and local-history field experiences, tours, and youth/senior engagement	\$1,500
	Public history programs, community conversations, speakers, and Legacy League events	\$1,500
	Educational materials, printed history guides, displays, and outreach	\$1,000

	Intergenerational history projects, including JYCG/Legacy League activities	\$1,000
Community History & Education Subtotal		\$5,000
TOTAL FY2027 DESIGNATED ALLOCATION		\$25,000

Note: These are proposed planning amounts, not authorization to bypass City purchasing or contracting requirements. Final expenditures should be tied to approved projects and may be adjusted within the \$25,000 allocation through the City's normal budget and administrative processes.

3. Proposed FY2027 Deliverables

- Recruit and organize an inaugural Legacy League cohort.
- Develop a Jonesboro Historic Preservation & Local History Priority List with input from knowledgeable community stakeholders, including local historians, preservation partners, and knowledgeable community stakeholders.
- Complete at least one tangible, eligible historic preservation or interpretation project.
- Record and preserve at least 10 oral-history interviews with longtime residents and community leaders.
- Digitize and catalog at least 100 historically significant photographs, documents, maps, programs, or records.
- Launch the Jonesboro Memory Bank as an organized collection of local historical materials.
- Conduct at least three community history experiences, tours, programs, or educational activities.
- Complete at least one intergenerational history activity connecting Legacy League participants with JYCG or other young people.
- Provide Mayor and Council with a year-end Legacy League activity and preservation report.

4. Draft Jonesboro Legacy League Application

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Full Name: _____

Address/Community Connection: _____

Phone: _____ Email: _____

How long have you been connected to Jonesboro/Clayton County? _____

Current or former profession/area of experience: _____

Areas of Interest (check all that apply):

- ☐ Historic Preservation
- ☐ History & Archives
- ☐ Oral History Interviews
- ☐ Community History/Tours
- ☐ Youth & Intergenerational Engagement
- ☐ Community Service
- ☐ Other: _____

What knowledge, experience, skill, story, or connection would you like to contribute to Jonesboro?

General availability: _____

Emergency Contact / Phone: _____

Applicant Acknowledgment: I understand that participation in the Jonesboro Legacy League is subject to applicable City policies, program expectations, and any screening or training required for the activities in which I participate.

Signature: _____ Date: _____

5. Member Expectations & Code of Conduct Framework

- Serve respectfully and support the civic and historical mission of the Jonesboro Legacy League.
- Follow applicable City of Jonesboro and Office of Community Life policies and program procedures.
- Maintain nonpartisanship while participating in or representing the Legacy League.
- Respect confidentiality, privacy, historical materials, and community stories entrusted to the program.

- Follow all youth-protection requirements when participating in activities involving minors.
- Disclose conflicts of interest and avoid using Legacy League participation for personal financial or political benefit.
- Handle City property, historical materials, equipment, and funds responsibly.
- Participate reliably in projects or activities for which the member volunteers.

6. Ways Members Can Serve

Historic Preservation: Help identify needs, support approved preservation projects, document historic resources, and assist with interpretation.

History & Archives: Collect, scan, catalog, organize, and preserve photographs, records, maps, programs, and local-history materials.

Oral History: Help identify interview subjects, conduct or support interviews, and preserve community stories.

Community History & Education: Support tours, field experiences, public programs, exhibits, and educational materials.

Intergenerational Engagement: Connect longtime residents and community knowledge with JYCG scholars and other young people.

7. Historic Preservation & Local History Priority Intake

The Office of Community Life should convene an initial working session with local historians, Stately Oaks representatives, preservation partners, and other appropriate community stakeholders to identify the first preservation and documentation priorities.

- Which Jonesboro places or historic resources are most in need of preservation or interpretation?
- Which people should be interviewed now so their stories are not lost?
- Which photographs, documents, maps, records, or collections should be digitized first?
- What Stately Oaks needs or educational opportunities should be prioritized?
- Which neighborhoods, businesses, schools, churches, civic institutions, or community traditions should be documented?
- What can realistically be completed during FY2027 with the \$25,000 allocation?

8. Additional Forms to Develop Before Launch

The following implementation forms should be developed with appropriate administrative and legal review before use:

- Oral History Interview & Recording Release - permission to record, preserve, reproduce, and publicly use interviews.
- Historical Materials Donation / Loan / Scanning Permission Form - distinguishes permanent donation, temporary loan, and permission to digitize or reproduce materials.

- Volunteer Participation & Acknowledgment Form - confirms program expectations and applicable City requirements.
- Project Intake Form - documents proposed preservation/history projects, estimated cost, ownership, approvals needed, and intended public benefit.
- Annual Activity Report Template - tracks expenditures, projects completed, participation, materials preserved, and measurable outcomes.

9. Recommended Launch Sequence

1. Mayor and Council provide direction and approve the FY2027 designated allocation.
2. Office of Community Life confirms administrative procedures, financial controls, and program oversight.
3. City Attorney/risk management reviews forms and any activities involving releases, property, youth, or outside organizations.
4. Convene the historic preservation/local history priority working session.
5. Finalize and open the Legacy League application.
6. Select/organize the inaugural cohort and conduct orientation.
7. Launch the first preservation, archive, and community-history projects.
8. Track deliverables and report progress to Mayor and Council.

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