

**CITY OF JONESBORO
REGULAR MEETING
1859 CITY CENTER WAY
November 14, 2022 – 6:00 PM**

MINUTES

The City of Jonesboro Mayor & Council held their Regular Meeting on Monday, November 14, 2022. The meeting was held at 6:00 PM at the Jonesboro Police Station, 1859 City Center Way, Jonesboro, Georgia.

I. CALL TO ORDER - MAYOR PRO TEM TRACEY MESSICK

II. ROLL CALL - RICKY L. CLARK, JR., CITY MANAGER

Attendee Name	Title	Status	Arrived
Pat Sebo-Hand	Councilmember	Present	
Bobby Lester	Councilmember	Present	
Tracey Messick	Mayor Pro Tem	Present	
Billy Powell	Councilmember	Present	
Donya Sartor	Councilmember	Absent	
Ed Wise	Councilmember	Present	
Ricky L. Clark	City Manager	Present	
Pat Daniel	Assistant City Clerk	Present	
David Allen	Community Development Director	Present	
Melissa Brooks	Executive Assistant	Present	
Derry Walker	Chief Code Enforcement	Present	

III. INVOCATION - PASTOR ROBERT TAYLOR, SHILOH BAPTIST CHURCH

IV. PLEDGE OF ALLEGIANCE

V. ADOPTION OF AGENDA

- adopt November 14, 2022 Regular Meeting agenda as presented by staff.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Pat Sebo-Hand, Councilmember
SECONDER:	Ed Wise, Councilmember
AYES:	Sebo-Hand, Lester, Messick, Powell, Wise

At this time, City Manager Ricky Clark stated that there is no requested changes by staff to the agenda.

VI. PRESENTATIONS

City Manager Ricky Clark stated that there are no presentations for tonight's agenda.

VII. PUBLIC HEARING

- Public Hearing regarding Conditional Use Permit application, 22-CU-016, for a cabinetry maker by Casey Investment Group LLLP, property owner, and Timothy Ford / Atlanta Bookshelves, applicant, for property at 9192 Tara Boulevard, Building E (Parcel No. 06032A B001), Jonesboro, Georgia 30236.

RESULT:

CLOSED

At this time, Mayor Pro Tem Messick opened the Public Hearing. As none were present to speak, the Public Hearing was duly adjourned.

2. Public Hearing regarding presentation of The City of Jonesboro 2021 Comprehensive Plan Final Draft and Adoption of Transmittal Resolution to the Georgia Department of Community Affairs.

RESULT:

CLOSED

At this time, Mayor Pro Tem Messick opened the Public Hearing. As none were present to speak, the Public Hearing was duly adjourned.

VIII. PUBLIC COMMENT (PLEASE LIMIT COMMENTS TO THREE (3) MINUTES)

IX. MINUTES

1. Consideration of the Minutes of the November 7, 2022 Work Session.

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Pat Sebo-Hand, Councilmember
SECONDER:	Ed Wise, Councilmember
AYES:	Sebo-Hand, Lester, Messick, Powell, Wise

2. adopt minutes of the November 7, 2022 Work Session.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Pat Sebo-Hand, Councilmember
SECONDER:	Ed Wise, Councilmember
AYES:	Sebo-Hand, Lester, Messick, Powell, Wise

X. FINANCIAL REPORT - NINA ROBISON, FINANCE DIRECTOR

1. Council to consider and approve unaudited Financial Statements for the 9 month period ended September 30, 2022

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Pat Sebo-Hand, Councilmember
SECONDER:	Ed Wise, Councilmember
AYES:	Sebo-Hand, Lester, Messick, Powell, Wise

Finance Director Nina Robinson stated that after completion of the 9 month period ended September financial statement, everything is trending well.

XI. CONSENT AGENDA

1. Council to consider Workers' Compensation renewal for FY' 23 in the amount of \$90,603 with Key Risk.
2. Council to consider acceptance of bid as presented by E&K Janitorial Services for both the Jonesboro City Center and Public Works and to authorize the City Manager to finalize all necessary acts for

contractual purposes.

- XII. 3. Council to consider approval of the FY' 23 Medical Renewal to include Major Medical, Dental, Basic Life AD&D, Voluntary Life, Vision & the Flexible Spending Account (FSA) in accordance with IRS standards.

** Per Video Recording motion to approve consent Agenda by Council member Wise; seconded by Council member Powell. Vote was unanimous.*

OLD BUSINESS

1. Council to consider approval of becoming a Partner in Education with Jonesboro Middle School.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Pat Sebo-Hand, Councilmember
SECONDER:	Ed Wise, Councilmember
AYES:	Sebo-Hand, Lester, Messick, Powell, Wise

At this time, City Manager Ricky Clark stated that Jonesboro Middle School outlined projects that they would like for the City of Jonesboro to consider partnership:

- Volunteering time during career week
- Student mentoring
- Judging for programs
- Financial support during teacher's appreciation
- Sponsoring a special occasion dinner
- Donation drives for hygiene products, food, and uniforms

City Manager Clark stated that any project that exceeds \$1,000 will come before the council for approval.

2. Council to consider approval of the selection of a provider for Financial Auditing Services.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ed Wise, Councilmember
SECONDER:	Billy Powell, Councilmember
AYES:	Sebo-Hand, Lester, Messick, Powell, Wise

At this time, City Manager Ricky Clark stated that it is staff's recommendation to approve Fulton & Kozak for the City of Jonesboro Financial Auditing Services based on their revision to match the low bidder. Mayor Pro Tem Messick stated that Fulton and Kozak has done a great job for the city.

3. Council to consider Conditional Use Permit application, 22-CU-016, for a cabinetry maker by Casey Investment Group LLLP, property owner, and Timothy Ford / Atlanta Bookshelves, applicant, for property at 9192 Tara Boulevard, Building E (Parcel No. 06032A B001), Jonesboro, Georgia 30236.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Bobby Lester, Councilmember
SECONDER:	Billy Powell, Councilmember
AYES:	Sebo-Hand, Lester, Messick, Powell, Wise

Approval conditions will require no outside storage.

Conditional uses: The following primary uses, which may otherwise be permitted in other City zoning districts, shall require a conditional use permit in the Gateway South District Overlay:

- (a) Mixed-use dwelling, including lofts, meeting the requirements of Section 86-182, and as part of a major planned development only;
- (b) Tow-family dwelling (duplex) as part of a planned major subdivision only;
- (c) Single-family attached (town houses and condominiums), as part of a planned major subdivision only;
- (d) Multifamily (apartments), as part of a major planned development only;
- (e) Bed-and-breakfast Inns;
- (f) (f) Personal & Household Goods Repair & Maintenance, including jewelry, garments, watches, musical instruments and bicycles; no outdoor storage;
- (g) Other Household Goods Repair and Maintenance:
- (h) Floor Covering Stores;
- (i) Hardware Stores;
- (j) Pet and Pet Supplies Stores, no outdoor storage or displays;
- (k) Outdoor Farmers Market;
- (l) Warehousing and Storage with no outdoor storage;
- (m) Furniture and related product manufacturing, with no outdoor storage;

Sec. 86-606. NAICS 311, 3121, 31211, 3122, 313, 314, 315, 316, 321, 324, 327, 331, 332, 333,334,335,336,337, and 339 - Any Manufacturing with Outdoor Storage.

The following conditions are assigned in the M-1 district:

- (1) Outdoor Storage is permitted provide such storage is confined to the rear yard and is screened using fencing or landscaping which completely obscures the view from adjoining properties and public rights-of-way. Such screening shall have a minimum height of eight feet.
 - (2) A minimum 75-foot-wide buffer shall be maintained between built elements (including paved parking areas) of the proposed facility and any adjacent, residentially zoned property.
 - (3) No facility shall be permitted which introduces excessive noise, odor, vibration, electrical interference, threat of fire, explosion, or involves hazardous materials or other objectionable activities. All manufacturing and painting should be done within the building.
4. Council to consider approval of the City of Jonesboro 2021 Comprehensive Plan Transmittal Resolution, RES 2022-008, to the Georgia Department of Community Affairs.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Pat Sebo-Hand, Councilmember
SECONDER:	Ed Wise, Councilmember
AYES:	Sebo-Hand, Lester, Messick, Powell, Wise

5. Council to consider approval of Councilwoman Sartor requests regarding utilizing the Community Room on November 24, 2022, from 12:00 noon to 2:00 p.m. at the Jonesboro City Center for a Thanksgiving Food Giveaway in partnership with Melanated Pearl and Hands that Nourish Hope.

RESULT:	FAILED DUE TO THE LACK OF A SECOND. [2 TO 3]
MOVER:	Pat Sebo-Hand, Councilmember
SECONDER:	Tracey Messick, Mayor Pro Tem
AYES:	Sebo-Hand, Messick
NAYS:	Lester, Powell, Wise

6. Council to consider approval of an amendment to Chapter XI, Section C: Resignation, of the City of Jonesboro Personnel Policies and Procedures.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ed Wise, Councilmember
SECONDER:	Billy Powell, Councilmember
AYES:	Sebo-Hand, Lester, Messick, Powell, Wise

At this time, City Manager Ricky Clark stated that the amendment would be effective January 1, 2023.

7. Council to consider approval of adopting the Probation Services agreement to include the updated fee schedule.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ed Wise, Councilmember
SECONDER:	Bobby Lester, Councilmember
AYES:	Sebo-Hand, Lester, Messick, Powell, Wise

XIII. NEW BUSINESS

1. Council to consider approval of proposed FY 2022 Budget Amendments.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ed Wise, Councilmember
SECONDER:	Bobby Lester, Councilmember
AYES:	Sebo-Hand, Lester, Messick, Powell, Wise

Finance Director Nina Robinson stated that this is the 3rd 2022 budget amendment request for Council's consideration and approval. She stated that the most significant increase is related to the public safety cameras and the most significant decrease is in the ARPA funds transfers which will not be transferred to the General Fund but will be budgeted for and expended from the ARPA Fund 230. The net revenue increase of \$542,711 allowed for the amendment of several

expenditures lines in the general fund that were trending over the budget as the result of a change in operational needs.

2. Council to consider approval of Budget Amendment for the purchase of (2) Ford Rangers for Public Works and Code Enforcement.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ed Wise, Councilmember
SECONDER:	Bobby Lester, Councilmember
AYES:	Sebo-Hand, Lester, Messick, Powell, Wise

Finance Director Nina Robinson stated that it is recommended that an amendment be made to the budget to procure 2 Ford Ranger Trucks for City Operations in Public Works and Code Enforcement.

One amendment transfers the unused budgeted funds from the Public Works Department to the Code Enforcement Department. This amendment requires a supplemental appropriation of \$1685 from contingency reserves. Public Works budgeted for 2 vehicles in FY2022 but only 1 vehicle was available and delivered. The Code Enforcement truck will be used as a loner vehicle.

The second amendment appropriates funds to allow the Public Works Director to procure a Ford Truck using SPLOST 2015 funds previously designed, but not used.

XIV. REPORT OF MAYOR / CITY MANAGER

XV. REPORT OF CITY COUNCILMEMBERS

XVI. OTHER BUSINESS

XVII. ADJOURNMENT

DR. DONYA L. SARTOR – MAYOR

MELISSA BROOKS – CITY CLERK