

Sec. 54-56. - Collection by city contractor.

All refuse accumulated in the city shall be collected, conveyed and disposed of by the city contractor. All refuse accumulated in the city shall be collected, conveyed and disposed by the city contractor under the supervision of the public works director. The public works director shall have the authority to make regulations concerning the administration of this chapter as he/she finds necessary, and to change and modify the same after notice as required by law, provided that such regulations are not contrary to the provisions hereof.

(Ord. No. 05-02, § 1, 1-10-2005)

Sec. 54-57. - Residential services; general conditions of residential collection.

- (a) The city contractor for refuse collection and removal shall provide minimum once weekly curb service collection of refuse at residential units except as otherwise set out herein.
- (b) The city or its authorized agent for refuse collection and removal shall provide collection of refuse for disabled persons, as defined in section 54-59 and as directed in that section.
- (c) Owners or tenants of residential units shall place the refuse in the carts and the carts shall be placed, on assigned collection days, at front curbside locations in such manner as not to obstruct passage. Owners shall place the carts at appropriate curbside locations at or before 6:00 a.m. or prior to the arrival of the collection vehicles. This placement shall not be made before dusk on the date prior to collection day. Any refuse placed on the curb after departure of the pickup crew of the city or its authorized agent shall subject the owner to prosecution for violation of this chapter should the street become littered from refuse.
- (d) Owners or tenants shall remove the carts from curbside location to storage location, which storage location shall be nearer to the residential unit located on the premises than to any street abutting the premises; removal of the cart should be accomplished within 24 hours following collection on the date the contents are emptied and collected.
- (e) Owners or tenants shall prevent the continued, excessive and unsightly accumulation of refuse upon their property or the public thoroughfares bounding upon owner's property.
- (f) It shall be a violation of this chapter to place or cause to be placed for collection any hazardous waste, any acid, explosive material, inflammable liquids or dangerous or corrosive material of any kind.
- (g) Bulky waste may be collected at the curbside once every week. Owners shall be responsible for the removal of any CFCs and Freon from any items of bulky waste prior to its collection.
- (h) Refuse generated from the conduct of customary home occupations carried on from residential units will be collected on a residential fee basis.
- (i) All refuse will be collected by the city contractor if placed in the cart. No open containers shall be permitted.
- (j) Yard trimmings shall be collected by the city contractor once every week if placed at curbside for collection. A private contractor providing landscaping maintenance must remove yard trimmings from the premises and may not be placed at curbside for collection.
- (k) Owners of a residential unit shall be responsible for the proper disposition of any dead animals.
- (l) During any week in which there is an observed holiday or extremely harsh weather conditions, such as snow or ice, the city contractor may collect refuse in accordance with an altered collection schedule as needed.

(m)

Nothing in this chapter shall prevent owners from contracting with the city contractor for additional services at additional costs.

- (n) The city at all times reserves the right to direct and control all relevant aspects of the time, place and manner of residential refuse service. Nothing in this chapter is intended to abridge the city's right to ownership and control of the waste stream.

(Ord. No. 05-02, § 1, 1-10-2005)



Sanitation Service in Jonesboro

Overview

Of un-incorporated Clayton County and the seven cities within Clayton County, only the City of Jonesboro and the City of College Park still provide full, "in-house" sanitation service via City employees. The breakdown of current sanitation service for those municipalities is as follows:

- **Unincorporated Clayton County** – Privatized for normal household, curbside trash pickup; The County does not select a private company for the citizens, each individual household chooses their own private trash company for weekly service from a variety of private companies. However, Clayton County Refuse Control will pick up specialty items (furniture, tree limbs, etc.) for an extra fee, upon request of citizens.
- **City of Lovejoy** – Population: approximately 10,000; Privatized for normal household, curbside trash pickup; Currently using GFL Environmental (former Waste Industries); GFL also handles specialty item pickup and recycling; Backdoor service no longer available; Lovejoy does nothing in-house with sanitation.
- **City of Morrow** - Population: approximately 6600; Privatized for normal household, curbside trash pickup; Currently using Waste Pro; Backdoor service available; The City will pick up specialty items (furniture, tree limbs, etc.) for an extra fee, upon request of citizens.
- **City of Lake City** - Population: approximately 3100; Privatized for normal household, curbside trash pickup; Currently using Waste Management; Backdoor service and recyclable pickup available; The City will pick up specialty items (furniture, tree limbs, etc.) for an extra fee, upon request of citizens.
- **City of Riverdale** - Population: approximately 15,000; Privatized for normal household, curbside trash pickup; Currently using Republic Services; Backdoor service and recyclable pickup available; The City will pick up specialty items (furniture, tree limbs, etc.) for an extra fee, upon request of citizens.
- **City of Forest Park** - Population: approximately 20,000; Privatized for normal household, curbside trash pickup; Currently using Waste Management; Backdoor service, recyclable pickup and specialty item pickup (by appointment) available.

- **City of College Park** - Population: approximately 14,000; The City's own Sanitation Division provides all sanitation services to its citizens, including backdoor service, recyclable pickup and specialty item pickup.
- **City of Jonesboro** – Population: approximately 5000; Since 2009, the City's own Public Works Department has provided all sanitation services to its citizens, including backdoor service and specialty item pickup. Before that, it was privately operated by Robertson. (Note: the City approved attaching the annual sanitation bill to citizens' annual tax bill in 2014. The rate has gone from the original \$180 a year to \$200 a year in recent years.)

Issues with Jonesboro In-House Sanitation Service

- Currently, the trash routes run 3 days a week, taking up at least 3 employees (driver plus two on back) for most of the work period those days. 3 employees are 33% of the current public works labor pool that could be freed up for other necessary tasks within the City, such as grounds and facility maintenance.
- Working with the City trash detail has been a source of morale problems and high employee turnover rates in the past.
- The garbage trucks legally require a properly licensed CDL driver to operate. In the post-Covid era, it has been challenging to find one, much less two or more, CDL drivers. Currently, the City has one CDL driver. If he was absent for a week, then trash service could not legally operate and the City would be flooded with complaints. This is a very delicate situation. To underscore the delicate nature, in 2022, we were without a CDL driver for a day, and Rodney Virgil, the City's IT Director, said he was CDL certified and actually drove the trash route for a full day. While the City's appreciates Mr. Virgil's teamwork, the fact that an IT person was having to help with a trash route is an example of very bad planning.
- Whether or not we have an in-house mechanic, garbage trucks have specialized hydraulics, etc. with expensive repairs that cannot be handled by the City.
- Replacement garbage trucks are also very expensive. The City spent \$125,480 on a truck in 2009, \$82,000 on a truck in 2016, \$18,400 for a truck in 2018, and \$166,850 for a truck in 2021. Total for trucks since doing in-house sanitation: \$390,730. If we continue, there will be other trucks needed in the future, at even greater expense.
- Trash cans have had to be purchased and replaced through the years. Also, several annexations added customers and more cans. 2014 - \$22,000, 2018 - \$9114, 2019 - \$6647, 2021 - \$9311, 2023 - \$9600. Total: \$56,672.
- Total maintenance costs (and fuel) for the trucks can be readily accessed in our records and also runs in the thousands of dollars through the years.
- Sanitation trucks have the highest insurance rates of all City vehicles, due to their size and high fire potential. The City pays \$9762 in annual premiums just on the three current trash trucks alone.
- In addition, in-house sanitation services adds work comp premiums in the amount of \$5,977 annually to the City's insurance amounts.
- Landfill costs from transporting household and other trash from collection in the City to the nearest landfills is \$781,598,42 from 2010 to 2022. The City has incurred \$32,393 in 2023.
- The great unknown – liability for damage by City sanitation trucks on people and/or property. Depending on the incident, could total in the millions.

Key Numbers

Total sanitation truck purchase costs since 2009: \$390,730

Total trash can purchase costs since 2014: \$56,672

Annual insurance premiums (including work comp) associated with garbage trucks: \$15,649

When insurance is considered for 15 years, plus maintenance, fuel, and landfill costs, the City has expended well over a million dollars for providing in-house sanitation services for its citizens. In-house sanitation is a drain on City operating expenses and labor. The City had to raise prices in 2020 and really needs to look into it again.

The Solution: Return the City to private service, as it was over 15 years ago.

The Clayton County model, where every citizen chooses their company, but the model of other nearby cities, where it is bid out for a number of years to one company, using their own equipment and labor for the weekly household trash pickup. The City could review the contract every few years, as advised by legal.

Service Breakdown:

- Private sanitation company would perform the weekly household trash service at curbside.
- Back door service is now provided by many private sanitation companies upon request of individual customers.
- City would retain smaller truck and retain service of pickup of large household items (furniture, mattresses, etc.) and tree limbs. They could also use the truck for cleanup after special City events.

Benefits:

1. Lower insurance premiums.
2. Not having to spend hundreds of thousands of dollars on new trash trucks in the future.
3. Not having to spend tens of thousands of dollars on replacement trash cans in the next few years.
4. Less fuel and repair costs in Public Works operating expenses.
5. Reduced liability potential.
6. Less potential for late service or interruptions in service (the City not having enough qualified drivers).
7. Probably quicker, more efficient service by experienced companies.
8. Labor pool at Public Works could better focus on other necessary duties within the City, such as landscaping, maintenance, event setup, etc.
9. Improves employee morale at Public Works and reduces employee turnover rate.
10. Selling of existing truck(s) could go towards Public Works building improvements.

Past Concerns:

The City will lose control of sanitation processes and quality.

Not following the Clayton County model where every citizen is on their own, the City would put the service out to bid and choose the best option in terms of price, services, etc. The City reserves the right to contact with a certain company and have that come up for reevaluation and possible replacement after a certain period of time, much like is already done for health insurance. This is still overall control. The in-house sanitation service has not always been consistently “high-quality” through the years.

It will be too expensive.

There is no assurance of prices remaining the same with in-house sanitation services, as the \$20 a month increase in 2020 will attest. Nearby private companies can offer comparable pricing (see some attached preliminary quotes). For privatized Lovejoy, it is currently \$168 a year per residential customer. For privatized Morrow, it is currently \$170 a year. For privatized Lake City, it is currently \$204 a year. For privatized Riverdale, it is currently \$190 a year. For privatized Forest Park, it is currently \$321.67 a year.

Services that citizens are used to will be lost.

Citizen requests for backdoor pickup instead of taking their trash can to the curb is offered by many of these private companies and can be confirmed as part of the contract.

The City could keep its smaller truck and still do leaf/limb pickup, as well as larger household item pickup, for the same fees it does not and would have more time to be more response to these individual, scheduled requests, because it would have the burden of 3-day-a-week household trash pickup off their backs. Keeping the smaller truck also gives the City flexibility in cleaning up after weekend City events and sudden tree falls, without asking the private company to do these at additional cost besides the contract.

The citizens don't want it.

In the year 2023, the average Jonesboro citizen wants efficient, relatively affordable, drama-free trash pickup. This can be more readily achieved with privatization in the future.

It will lead to layoffs at Public Works.

The City would still keep a sanitation component – leaf/limb pickup, large household item pickup, and special events cleanup. In addition, there is plenty of maintenance / cleanup in the City not related to sanitation that cannot be done adequately due to weekly household sanitation pickup holding the public works staff hostage. Not doing weekly curbside pickup would improve public works morale.



CITY OF JONESBORO RFP SANITATION MEETING AUGUST 10, 2016

The City of Jonesboro held a sanitation meeting with Waste Management and Republic Service on August 10, 2016. The meeting began at 10:00 AM and was held at City Hall, 124 North Avenue, Jonesboro, Georgia.

Board Present:

- Joy B. Day, Mayor
- Ricky Clark, City Administrator
- Joe Nettleton, Public Works Director
- Monica Moseley, Republic Services
- Brandon McCloud, Republic Service
- Justin Young, Republic Service
- Ted Vossmer, Republic Service
- Walt Ritter, Waste Management
- Kenyatta Mitchell, Waste Management

Courtney King, Administrative Clerk was present to record minutes.

City Administrator Ricky Clark called meeting to order at 10:02am.

City Administrator Ricky Clark opened the meeting by providing all meeting attendees with the addendum for the RFP. Ricky made everyone aware that the City of Jonesboro was not 100% sure they will make the change to a privatize sanitation company. However, the city is open to reviewing the expected cost. If the city moves forward with the RFP it will go live January 1, 2017. The date is not set in stone, but is put into place if a smooth transition occurs prior to.

Current Rate/Billing

City residents pay \$180 per year for sanitation services. They are billed once a year when tax bills are mailed. The fee is not assessed if there is a lot without structure. Otherwise you are billed \$180 whether you use the services or choose not to.

The city switched to mandated trash services in December of 2014. We have had a 90-95% collection rate.

Leaf and Limb pickup

Citizens do not pay extra for leaf and limb pickup. They notify City Hall staff once they have items for pickup. Citizens are then told items should be the size of a washing machine or 4x4. Public works will then pick up trash, but there is not a scheduled time.

Garbage Pickup

Currently the City of Jonesboro collects garbage on Wednesday's and Thursday's. There are more customers on Wednesday's route due to more residential homes. At current we have approximately 549 Wednesdays and 535 on Thursdays. Bulk pickup is once a week. There is an average of 10 tons on Wednesday and 8.5-9 tons on Thursday. Joe explained the City is operating off of one garbage truck. Wednesday's route can take up to 7 hours to complete. This includes taking garbage to the dump.

The city is flexible to change trash days, but it must be approved before finalized. There will be a public meeting held with city residents informing them of the change, once a decision has been made.

Hazardous Waste

The City of Jonesboro does not pick up hazardous waste (paints, chemicals, motor oils, large amounts of cooking oil). Metal is accepted but must be placed outside by garbage receptacles. Joe explained we never have an encounter where a resident attempt to dispose of hazardous items. Republic Service and Waste Management agreed they do not pick up hazardous waste due to certifications being required and liability. Tires are also included in hazardous waste therefore; we do not collect tires.

Corporate Certificate must be submitted from Secretary of State office. Proving the company is a corporation.

Contract Negotiation

The City of Jonesboro is open to negotiate the contract. The city has not had privatize service in six (6) years and is hoping for a smooth transition.

Question: Whichever contract the city chooses; will that company bill the city?

Answer Ricky Clark: Yes, monthly.

Section 2.3 Specifications for Backdoor Service

Currently there are 47 residents who receive backdoor service. There is not a policy in place, but will be at the time of selecting a contract. To receive this service, the situation must be extreme (handicap, or disable) decided by Mayor Day. Before the city transitions to privatize service we will compose a list of residents who receive the service. Joe makes a personal visit to the service address to approve backdoor service. Trash bin MUST be in front of a gate. Service workers will not go behind a house or fence.

Section 8 Additional Contractor

The city does not regulate commercial sanitation. If business owners want the receptacles residents have, we provided it and bill them separately. The city does not pickup dumpsters. Jonesboro is aware that we can operate residential and commercial, it's just not taking place as of now. Ricky advised everyone that if we initiate commercial sanitation it is possible that we will use two different vendors.

Forwarded to legal team for rewording

To confirm if the contract is eligible for an additional five (5) year term, if no this is not given the terminated contract.

Info structure Maintenance fee

5% at current. This fee has not been approved by Mayor and Council. Prior to the execution of the contract the 5% will be approved. The fee will not be approved for bidding companies prior to submitting the proposal.

Inspection of city vehicles

Trucks will not be inspected unless we receive complaints about smell from residents.

Customer Service phone number

Kenyatta Mitchell explained that the trucks for waste management does not display a phone number for customer service, but if they are hired they will provide residents with a flyer including contact information. Monica Mosely from Republic Services adds, that some of their trucks have visible phone numbers and others do not. Waste management trucks will only say waste management because they only have one holding companies name. Republic waste says Republic waste of allied waste.

Receptacles

Almost two years ago the city purchased new trash bins. The city would prefer the selecting company to lease our newly ordered bins to avoid buying new receptacles, or just buy them from the city. The bins were purchased from Shafer, they are 95 gallons and two years old. The percentage of new to old cans is 70/30. The 30% can be changed out with new cans that we haven't housed.

Recycling

They city of Jonesboro does not recycle. There have not been any conversations for the city to add recycling into the RFP.

Yard Waste

2-3 tons weekly. Must be 4x4 or side of a washing machine and placed next to receptacle on trash day. Acceptable and unacceptable piles are in the process of being photographed for residents to better understand rules. Since the dump has increased in price the yard waste has increased.

Back pay/none payment

If trash fees aren't paid, residents are advised that a lean may be placed on their property. If citizens do not pay their trash receptacles are taken away. There is under 20 people in the county without trash services. Some residents have two (2) cans and they pay for both cans. This includes duplex and triplex.

Excess Garbage

If the resident has more trash than what is allowed on a regular basis, public works has been instructed to leave an orange hanging postage on the receptacle informing them of the excess.

Q&A

Walt Ritter: Is it possible to get the dollar amount spent on new receptacles?

Answer: Ricky Clark will provide Walt with invoice from Shafer.

Monica Moseley: In the RFP is states there are 1500 trash receptacles. Is that the amount we should expect to purchase?

Answer: Yes.

Walt Ritter: Is there a limit on bulk collection?

Answer: Code enforcement will get items cleaned within a few days.

Walt Ritter: Is there a limit on bulk pickup?

Answer. No. Again the resident will call to schedule pickup. Almost 2-3 weekly.

Walt Ritter: Are Christmas trees a park of pick up? Would the city be interested in a big box to collect trees and have them picked up all at once?

Answer: Yes, great idea.

Walt Ritter: Should the RFP include dumpster pickup for commercial use?

Answer: Its ok to omit that from the RFP.

Monica Moseley: When is bid due?

Answer: August 17, 2016 at 3:00PM no extension.

Monica Moseley: Would the city send company an email to stop/start service if resident doesn't pay?

Answer: Yes, the city will continue to bill residents yearly and communicate nonpayment to company.

Monica Moseley: Is it up to company when bulk is scheduled for pickup?

Answer: Yes, structure is required.

Monica Moseley: RFP is showing 9000 tons. Does this equal 150lbs per household?

Answer: Joe couldn't answer how much trash is picked up from each home?

Addendum should have been emailed to all attendees, per Kenyatta's request.

Dumpsters are only located at City Hall (3) and the Firehouse Museum (2).

Minutes Approval:

Joy B. Day, Mayor
Administrator

Ricky L. Clark, Jr., City

PENDING LEGAL REVIEW

**REQUEST FOR PROPOSAL
SANITATION SERVICES**

(DATE WILL CHANGE)

CITY OF JONESBORO, GEORGIA

November 14, 2025

REQUESTS FOR PROPOSALS

Solid Waste Collection Services



OFFICE OF THE MAYOR

Dr. Donya Sartor, Mayor

1859 City Center Way

Jonesboro, Georgia 30236

Phone: 770-478-3800 Fax: 470-726-1646

DUE BY 4:00 P.M. ON DECEMBER 12, 2025



**CITY OF JONESBORO
OFFICE OF THE MAYOR
1859 City Center Way
Jonesboro, Georgia 30236
Phone: 770-478-3800 Fax: 470-726-1646**

**Date Issued: NOVEMBER 14, 2025
Bid Number: 25-002**

**Solid Waste Collection Services
City of Jonesboro, Georgia 30236**

NOTICE IS HEREBY GIVEN that the City of Jonesboro ("City") is issuing this Request for Proposals ("RFP") for solid waste collection service by a **single company within the City limits**.

Companies are solely responsible for ensuring proposals are received by the city on or before the submittal deadline. Proposals must be received no later than 4 p.m. on December 12, 2025, at the following address:

**City of Jonesboro
1859 City Center Way
Jonesboro, Georgia 30236
Attn: Dr. Donya Sartor, Mayor**

An original copy must be signed by a representative authorized to bind the company. Proposals submitted by email are not acceptable and will not be considered. **The original signed submission with the name of the company and RFP title proposal is to be submitted in a sealed package with the name of the firm and RFP title "Private Solid Waste Collection Services" must be clearly marked on the outside of the package.**

Proposals cannot be changed or withdrawn after the submittal deadline. No handwritten notations or corrections will be allowed. The responding company is solely responsible for all costs related to the preparation of the proposal.

The City reserves the right to reject all proposals and to waive any minor informalities or irregularities contained in any proposal. Acceptance of any proposal submitted pursuant to this RFP shall not constitute any implied intent to enter into a contract. The contract award, if any, will be made to the company who, in the City's sole discretion, is best able to perform the required services in a manner most beneficial and cost effective to the City.

Introduction

The City of Jonesboro is accepting proposals for a single qualified private company to conduct weekly curbside solid waste pickup for existing and future customers within the City limits of Jonesboro. This is intended to be for 2026. For approximately 15 years, the City has provided in-house, curbside sanitation pickup for its residents and some businesses in its own containers. This currently involves 3-day a week service by Public Works employees operating City-owned sanitation vehicles. The City would like to ease the manpower and cost burdens caused by in-house service, while still ensuring high-quality, cost-effective sanitation service for its citizens in the future.

The City of Jonesboro has a total area of 2.6 square miles and a population of approximately 6,114. The City currently services 1121 residential sanitation accounts and 61 commercial accounts, with the following breakdown:

Residential Accounts:

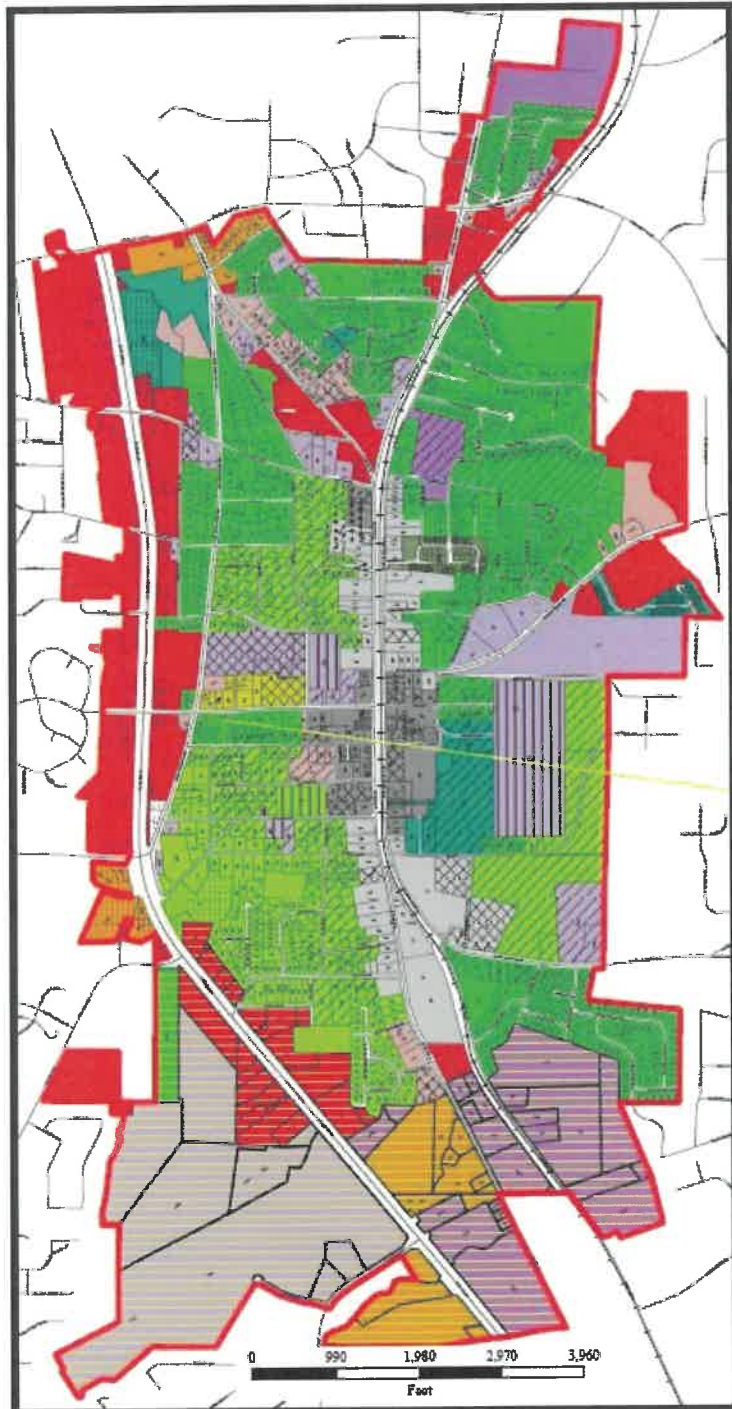
- Total of 1,125 parcels
- 1,017 parcels with 1 trash can on the property
- 47 parcels with 2 trash cans on the property
- 47 parcels with duplexes with 1 trash can per unit
- 2 of the duplexes has 2 trash cans for 1 side of the units
- 2 parcels with triplexes with 1 trash can per unit
- 5 parcels with quadraplexes with 1 trash can per unit
- 1 parcel with 7 duplexes with 1 trash can per unit

Commercial Accounts:

- 42 customers with 1 trash can
- 17 customers with 2 trash cans
- 1 customer with 3 trash cans
- 1 customer with 5 trash cans
- The Jonesboro Housing Authority has a total of 34 trash cans

These billable accounts include the Jonesboro Housing Authority, but not the City government properties. All of these accounts involve 95-gallon trash cans. The City does not provide any service for dumpsters or roll-offs for business or apartment complexes; these are individually contracted with various private sanitation companies in the area. The City also does not provide a recycling service at this time.

Customers are billed annually for sanitation services as an attachment to their property tax bill. **The city could use this same process, annually billing each account for the private company's sanitation service** 95-gallon trash cans are already provided by the city and ideally will continue to be used.



Current City Limits

Streets Occurring Within the City Limits of Jonesboro, Public and Private

Adamson Drive	East Mimosa Drive	North Lake Drive	Turner Drive
Arnold Place	Elaine Terrace	O'Connor Drive	Wallis Street
Batiste Garden Circle	Evenview Circle	Old Stockbridge Road	Watterson Street
Batiste Lane	Evenview Drive	Pharr Avenue	Wayne Avenue
Batiste Park Road	Fayette Avenue	Pine Circle	West Avenue
Batiste Way	Fifth Avenue	Poplar Street	West Mill Street
Broad Street	Gloria Drive	Porter Lane	West Mimosa Drive
Brown Drive	Government Circle	Raymond Street	Wilburn Street
Brownleaf Drive	Grove Park Lane	Red Briar Way	Williamson Mill Road
Burkshire Court	Grove Parkway	Rhett Butler Drive	Woodhaven Drive
Burnside Street	Hanes Street	Riley Way	Woodland Drive
Carlton Drive	Hightower Street	Roberts Street	
Carriage Lane	Huie Street	Rogers Avenue	Tara Boulevard (portion)
Cecelia Circle	Ingleside Drive	Royston Street	HWY 138 Spur (portion)
Chestnut Street	Irvin Street	Scarlett Drive	Fayetteville Road (portion)
Church Street	Johnson Street	Scott Drive	North Avenue
City Center Way	Jonesboro Road	Sims Street	North Main Street
Cloud Street	Key Street	Souder Way	South Main Street (portion)
College Street	Keystone Court	South Avenue	McDonough Street (portion)
Courthouse Way	King Street	Spring Street	Smith Street
Crowder Street	Lee Street	Starr Drive	Stockbridge Road/HWY 138 (portion)
Dean Street	Memorial Avenue	Stewart Avenue	Jodeco Road (portion)
Dixie Drive	Mercer Court	Sunnybrook Drive	Old Morrow Road (portion)
Dixon Street	Mercer Drive	Tanglewood Drive	
Douglass Trail	Moore Street	Tara Road	
East Dixie Drive	New Dawn Court	Thomton Drive	

Materials submitted by respondents may be subject to public inspection under the GA Open Records Act.

During the evaluation process, the City of Jonesboro reserves the right, where it may serve the City's best interest, to request additional information or clarification from proposers, or to allow corrections of errors or omissions.

The City reserves the right to retain all proposals submitted and to use any idea(s) in a proposal

regardless of whether that proposal is selected. Submission of a proposal indicates acceptance by the company of the conditions contained in the request for proposals, unless clearly and specifically noted in the proposal submitted and confirmed in the contract between the City of Jonesboro and the firm selected.

Following the notification of the selected company, a recommendation and standard contract will be prepared for review and approval by the **Mayor and City Council**. The City reserves the right to reject any or all proposals, to waive any non-material irregularities or information in any proposal, and to accept or reject any items or combination of items.

Proposals must be responsive to the City's request. The City shall determine the most responsive and qualified company providing the best service at the most reasonable cost. Cost alone shall not be the determinative factor. The request for proposals does not obligate the City to award a contract or complete the project and the City reserves the right to cancel the solicitation if deemed in its best interest.

Scope of Services

Overview

The City desires a high-quality, cost-effective sanitation service for its citizens, with no reduction in the level of services during the transition from "in-house" government service to private service. To achieve this, proposals must clearly offer the following mandatory services:

- Weekly curbside sanitation pickup for participating residents, businesses, and City facilities. While the City follows a two to three-day pickup model weekly, the desire would be for a two-day maximum pickup model.
- Back door pickup for certain customers that have requested this service.
- 95-gallon trash containers to be provided by City.
- Transport of collected waste to most cost-effective, authorized landfill.
- Dedicated customer service representative / liaison between the City and customers.
- Possible quarterly provision of roll-off containers in designated City areas as part of a "community trash day" program. (Not a criteria for disqualification.)
- Any information on recyclable programs already offered by the company in other municipalities. (Not a criteria for disqualification.)

Deliverables

Five (5) complete copies of the private solid waste collection service proposal in hard copy form, and a flash drive with the proposal. Hard copies shall be distributed for review as follows:

- The Mayor
- (2) Members of the City Council
- The Public Works Director
- The Finance Director

Project Schedule

The City will not give verbal answers to clarifications regarding information in this RFP, or verbal instructions prior to the submission deadline. All clarifications shall be submitted in writing. The City is not liable for any increased costs resulting from the company accepting verbal directions. Any explanation or clarification desired by a respondent must be submitted to the City representative in writing no later than November 25, 2025, at 5 p.m.

Below is a desired schedule for initiation of this project; however, dates may be subject to change and adjusted as necessary.

RFP Issued	November 14, 2025
Deadline for submitting questions by email	November 25, 2025, at 5 p.m.
Responses to Written Questions	December 3, 2025, at 5 p.m.
Proposal Submittal Deadline Contract Award Date (no later than)	December 12, 2025, at 4 p.m.

Inquiries concerning the Request for Proposals and the subject of the Request for Proposals must be made to:

Dr. Donya Sartor, Mayor
dsartor@jonesboroga.gov

Submission of Proposal

Proposals submitted by fax or email are not acceptable and will not be considered. An original signed proposal is to be submitted in sealed package with the name of the Appraisal firm, RFP title "Private Solid Waste Collection Services"

The Proposal shall be received by the City of Jonesboro by 4 p.m. on December 12, 2025, for a proposal to be considered. The Proposal should address the items listed below and sent to:

City of Jonesboro
1859 City Center Way
Jonesboro, Georgia 30236

Proposal Content

The company shall be responsible for preparing an effective, clear, and concise proposal. The firm shall submit one (1) original signed proposal and six copies. The proposal shall be word-processed. The conflict-of-interest statement, comments on or requested changes to contract, work schedule, and staff availability sections shall be inserted at the end of the proposal. The following information shall be included:

1. Letter of Interest: Please include a letter expressing the company's interest in being considered for the service. Include a statement regarding the company's availability and capability to dedicate time, personnel, and resources to this service.
2. Understanding and Approach: Please include a statement demonstrating your understanding of the proposed service. Describe your approach to achieving the service successfully; methodologies and technologies you would employ; and processes you would employ. Describe what information you would expect the City to supply.

3. Relevant Experience: Please include information describing the service experience, particularly with other municipalities. Written references are preferred. Include billing processes with other municipalities.

4. Company Structure: Please provide documentation of the current company structure including number of managers, drivers, and customer service representatives.

5. Conflict of Interest Statement: The company shall disclose any financial, business, or other relationship with the City that may have an impact upon the outcome of this contract.

6. Work Schedule: Provide a realistic proposed service schedule designed to meet the City's objectives with daily, weekly, and quarterly tasks.

7. Cost Proposal: The proposal shall include:

a. Breakdown of Service Costs: Separate itemization for - Current annual and / or monthly rates for weekly curbside service (per can), whether or not specially requested back door service is extra, projections for service costs through 2026, recycling costs (if any), quarterly provision for roll-off dumpster at designated City location, and any landfill delivery costs not included in monthly / annual fee.

b. Manner of Billing: State billing processes with other municipalities. The City prefers the current process of billing the customers in an attachment on their annual property tax bill, as required by City Ordinance.

Format for Proposal

To facilitate the review of responses, all responses are required to adhere to the following requirements with regard to their proposal. The City strongly encourages respondents to ensure that RFP submissions are succinct and clearly organized. If the proposal is not in this format or does not include all of the listed items, it may be deemed non-responsive. For ease of handling, all responses are to be provided in a standard 8 1/2" x 11" portrait format with binding on the lefthand edge.

1. Title Page showing the request for proposals subject, the company's name, the name, address and telephone number of the primary contact person, and the date of the proposal.

2. Table of Contents identifying the materials submitted by section and page number

3. Detailed Proposal following the order set forth in the Proposal Content.

Criteria for Selection

Proposals will be reviewed by designated City staff and evaluated to determine which proposals best meet the criteria of the RFP. Evaluation of the proposals by designated staff is expected to be completed within seven days following the proposal submittal deadline.

The City reserves the right, without qualification, to:

1. Reject all proposals

2. Exercise discretion and apply its judgment with respect to any proposal submitted
3. Select proposals which qualify on the following factors:
 - a. Understanding and approach
 - b. Relevant experience
 - c. Scope of Services
 - d. Cost.

Depending on the initial evaluation, a short list may be selected to meet with the designated staff to discuss their proposals in detail. It is expected that no more than two (2) representatives would provide a presentation on behalf of their company, including the account executive who will be assigned to the project. A recommendation for company selection will be made to City Council based on staff's "best value" evaluation of the proposals/qualifications, which will consider the company's qualifications, comparable experience, availability, and cost effectiveness.

All interested parties are encouraged to submit proposals to the RFP. Total cost will be taken into consideration, but a company's capabilities, competence and capacity will be considered as well. The City reserves the right to choose the overall best response according to the City's criteria. The City, and its designated representatives, shall be the sole judge of its own best interest, the proposal, and the resulting negotiated agreement. The City's decision will be final.

The above factors, along with other factors that the City may deem appropriate, will be used to identify the proposal that represents the best value, which will be the basis for the contract award. The decision of whether to award a contract and selection of a company will be in the sole discretion of the Mayor and City Council.

Special Conditions

Contract and Insurance Requirements

The selected company shall be required to enter into a city-prepared Professional Services Agreement approved by the Mayor and City Council. The company shall be prepared to accept the terms and conditions of the City's Standard Professional Services Agreement, including all insurance requirements. The successful proposal and the terms and conditions stated in this RFP will be made part of the contract between the City of Jonesboro and the private sanitation company. This RFP outlines the specifications and requirements, but not necessarily all of the terms and conditions, that will be incorporated into the final agreement between the City of Jonesboro and the successful company.

Company shall disclose to the City and maintain coverage amounts for General Liability, Workers Compensation, Auto Liability and Professional Liability in amounts typical for sanitation service companies in the State of Georgia.

Reservations

This RFP does not commit the City to award a contract, to cover any costs incurred in the preparation of a proposal pursuant to this RFP, or to procure the contract for work. No payment of any kind will be provided to the company responding to this RFP or the parties they represent for obtaining any of the information solicited.

Public Records

All proposals submitted in response to this RFP become the property of the City. Information in the proposal, unless specified as trade protected, may be subject to public review. Any information contained in the proposal that is proprietary must be clearly designated. Marking the entire proposal as proprietary will be neither accepted nor honored. Proprietary information submitted in response to this RFP will be handled in accordance with the Georgia Open Records Act.

Right to Cancel and Amend

The City reserves the right to cancel, for any or no reason, **in part or in its entirety, this RFP**, including but not limited to: selection schedule, submittal date, and submittal requirements. If the City cancels or revises the RFP, all participating companies will be notified in writing.

Additional Information

The City reserves the right to request additional information and/or clarification from any or all participating sanitation companies.

Conflict of Interest

The sanitation company's covenants that the company, its officers, employees and/or agents presently have no interest, and shall not acquire any interest, direct or indirect, financial or otherwise, which would conflict in any manner or degree with the performance of the services requested herein by the City. The company further covenants that, in the performance of any contract or agreement resulting from this RFP, no subcontractor or person having such an interest shall be employed. The company certifies that to the best of their knowledge, no one who has or will have any financial interest under any contract or agreement resulting from this RFP is an officer or employee of the City.

Release of Public Information

Companies who respond to this RFP who wish to release information to the public regarding selection, contract award or data provided by the City must receive prior written approval from the City before disclosing such information to the public.

Non-Assignment

If a contract is awarded, the selected company shall neither assign, nor delegate, in part or in whole, any duties without the prior written consent of the City which shall not be unreasonably withheld.

Collusion

Each company certifies that its organization, officers, employees and/or agents are not a party to any collusive action or fraud. The company certifies that its organization, officers, employees and/or agents have not offered or received any kickbacks or inducements from any other bidding company, supplier, manufacturer, or subcontractor in connection with the proposal and that the company, its officers, employees and/or agents have not conferred on any public employee having official responsibility for this procurement transaction any payment, loan, subscription, advance, deposit of money, services, or anything of more than nominal value. Any or all bids shall be rejected if there is any reason to believe collusion exists among the bidding companies. More than one bid from an individual, company, partnership, corporation,

or association under the same or different names may be rejected. Reasonable grounds for believing that a bidding company has interest in more than one proposal for the work being proposed may result in rejection of all bids in which the bidding company is believed to have interest.

Equal Employment Opportunity Compliance

The selected company shall not discriminate against any employee or applicant for employment because of race, creed, color, or national origin. The company shall take affirmative action to ensure that all employees and applicants for employment shall be treated with equality in all aspects of employment processes including, but not limited to, hiring, transfer, promotion, training, compensation and termination, regardless of their race, creed, color, sex, national origin, age, or physical handicap.

Right to Audit

The selected sanitation company shall maintain such financial records and other records as may be prescribed by the City or by applicable federal and state laws, rules, and regulations. The selected company shall retain these records for a period of three years after final payment, or until they are audited by the City, whichever event occurs first. These records shall be made available during the term of the contract or service agreement and the subsequent service period for examination, transcription, and audit by the City or its designees.



PROPOSAL FORM COVER SHEET

SUBMITTED TO

The City of Jonesboro
Attn: Dr. Donya Sartor
Mayor
1859 City Center Way
Jonesboro, Georgia 30236

Responses must be received by 4 p.m. on December 12, 2025.

The time/date stamp clock located in City Hall shall serve as the official authority to determine lateness of any proposal. The above response deadline shall be strictly observed. Under no circumstance shall proposals delivered after the specified time be considered. Such proposals will be returned unopened.

Information to be Provided

Name: _____

Firm: _____

Address: _____

Telephone: _____

Email: _____

I am fully aware of the requirements established by the City for selection of a service provider and accept these requirements. The attached information is complete and accurate.

Print Name and Title

Signature

Date

ACCEPTANCE

I/We, the Undersigned, having examined the RFP and do hereby affirm the acceptance of the requirements of the RFP. I/We do certify that the information supplied on the Proposal Form to be true and complete in all respects.

I, We _____

(Name - Print) (Position)

of _____

(Company Name)

Dated at _____ this _____ day of _____, 20____.

AUTHORIZED SIGNATURE PRINT NAME

STREET ADDRESS

CITY STATE ZIP CODE

[REDACTED]
TELEPHONE NO: [REDACTED]

EMAIL ADDRESS: [REDACTED]

Signature in the designated space, by an authorized officer of the company affirms acceptance of the Request for Proposal requirements set forth in this document, the associated costs (where applicable) attributed to the business arrangement between the company and the City of Jonesboro and hereby certifies that the information supplied in this proposal to be true and complete in all respects.

EXHIBIT A - IMMIGRATION AND SECURITY FORM

O.C.G.A. § 13-10-91 requires contractors interested in public works contracts to file an affidavit that the contractor and its subcontractors have registered and participate in a federal work authorization program intended to ensure that only lawful citizens or lawful immigrants are employed by the contractor or subcontractor.

In order to insure compliance with the Immigration Reform and Control Act of 1986 (IRCA), D.L. 99-603 and the Georgia Security and Immigration Compliance Act OCGA 13-10-90 et seq., Contractor must warrant and affirm that Contractor has complied with the Immigration Reform and Control Act of 1986 (IRCA), D.L. 99-603 and the Georgia Security and Immigration Compliance Act by registering at <https://e-verify.uscis.gov/enroll/StartPage.aspx?JS=YES>; and verifying information of all new employees; and by executing any affidavits required by the rules and regulations issued by the Georgia Department of Labor set forth at Rule 300-10-1-.01 et seq.

By executing this affidavit, the undersigned Contractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm, or corporation which is contracting with Jonesboro, Georgia has registered with and is participating in a federal work authorization program [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. § 13-10-91, and Contractor warrants that it will continue to use the federal work authorization program throughout the contract period.

The undersigned further agrees that, should it employ or contract with any subcontractor(s) in connection with the physical performance of services pursuant to this contract with Jonesboro, Georgia, contractor will secure from such subcontractor(s) similar verification of compliance with O.C.G.A. § 13-10-91 on the Subcontractor Affidavit provided in Georgia Department of Labor Rule 300-10-01-.08 or a substantially similar form. Contractor

further agrees to maintain records of such compliance and provide a copy of each such verification to Jonesboro, Georgia at the time the subcontractor(s) is retained to perform such service.

Signature

Title

Company Name: _____

Street/Mailing Address: _____

City, State, Zip Code: _____

Telephone Number: _____

Email: _____

Federal Work Authorization User Identification Number: _____

Date of Authorization: _____

EXHIBIT B - Affidavit Verifying Status For Public Benefit Application

By executing this affidavit under oath, as an applicant for the award of a contract with Jonesboro, Georgia, I _____. [Name of natural person applying on behalf of individual, business, corporation, partnership, or other private entity] am stating the following as required by O.C.G.A. Section 50-36-1:

1) _____ I am a United States citizen

OR

2) _____ I am a legal permanent resident 18 years of age or older or I am an otherwise qualified alien or non-immigrant under the Federal Immigration and Nationality Act 18 years of age or older and lawfully present in the United States.*

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of Code Section 16-10-20 of the Official Code of Georgia.

Signature of Applicant: _____ Date _____

Printed Name:

* _____

Alien Registration number for non-citizens

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE
_____ DAY OF _____, 20_____.

Notary Public
My commission Expires:

***Note:** O.C.G.A. § 50-36-1(e)(2) requires that aliens under the federal Immigration and Nationality Act, Title 8 U.S.C., as amended, provide their registration number. Because legal permanent residents are included in the federal definition of "alien", legal permanent residents must also provide their alien registration number. Qualified aliens that do not have an alien registration number may supply another identifying number below.