



CITY OF JONESBORO
1859 City Center Way
Jonesboro, Georgia 30236
City Hall: (770) 478-3800
Fax: (470) 726-1646
www.jonesboroga.com

SIGN PERMIT APPLICATION

ATTACH ADDITIONAL PAGES IF NECESSARY. ALL ATTACHMENTS MUST BE NUMBERED. INDICATE THE PAGE NUMBER OF ATTACHMENT IN THE SPACES PROVIDED FOR EACH RELEVANT ANSWER. USE A SEPARATE PAGE FOR EACH NECESSARY QUESTION/ANSWER ATTACHMENT.

ANY MISSTATEMENT OR CONCEALMENT OF FACT IN THIS APPLICATION SHALL BE GROUNDS FOR REVOCATION OF THE LICENSE ISSUED AND SHALL MAKE THE APPLICANT LIABLE TO PROSECUTION FOR PERJURY. PLEASE DO NOT LEAVE ANY AREAS UNANSWERED.

APPLICATION FEE: \$60.00 (Non-Refundable). The Sign Permit fee is an additional cost. The City of Jonesboro will calculate and advise fees due.

Administrative fee	(flat fee) \$60.00
Area of Sign 1-10ft ²	(flat fee) \$35.00
Area of Sign 11-25ft ²	(flat fee) \$60.00
Area of Sign 26-50ft ²	(flat fee) \$90.00
Area of Sign 51ft ² and greater	(flat fee) \$120.00
Temporary Signs	(flat fee for second permit) \$30.00

Two permits allowed per property per year.
First is free and a flat fee is required for
2nd permit.

Date of Application: 4/3/2026

PLEASE PRINT OR TYPE This is an application for authorization to erect/change signage. A permit fee of \$ _____ will be charged and must be submitted with this application, and is based on the City of Jonesboro Schedule of Fees. The signage fees are based on independent sign size. A separate application is required for each new sign or for any change to an existing sign.

Once authorization has been given, and within 10 days of work completion, the applicant must request in writing a final permit. Included with your final permit request must be a current and dated photograph of each face of the sign and a signed affidavit that the photographs are accurate, with a statement that the sign was erected/changed as described in the application. False statements made on this application are grounds for revocation of the sign permit authorization

The city shall process all sign authorizations/permit applications, within 45 days of the city's receipt of completed application. Once written authorization has been issued, all work must be completed within 180 days. If, after 180 days, the City has not received report of completion, the authorization shall become null and void and no final permit will be issued.

Description of Permit

Please check:

- ☐ New Sign
- ☒ Change to Existing Sign
- ☐ Ground Sign
- ☐ Window Sign
- ☐ Subdivision Sign
- ☒ Projecting Sign Wall Sign
- ☐ Entrance Sign
- ☐ Special Event Sign
- ☐ Other (describe below)

REPLACEMENT MURAL PANELS

Property Owner or Applicant Information

Name: Clayton County Tourism Authority

Mailing Address: 136 South Main Street

City: Jonesboro State: Georgia Zip: 30236

Phone: (Day) [REDACTED] (Evening) _____

*Signature: Rexu Bag

*By signing the above line, Property Owner gives permission for appropriate actions.

Jonesboro Property Information

Existing Uses and Structures: Existing commercial building used as an art gallery (Arts Clayton). No structural changes proposed; mural will be applied to the exterior wall.

Surrounding Uses and Structures: (See Official Zoning Map): OFFICE / COMMERCIAL
Surrounding properties include a mix of commercial, civic, and office uses typical of the historic downtown Jonesboro area.

Surrounding Zoning: *All surrounding H-1 Historic District

North: _____ **South:** _____ **East:** _____ **West:** _____

Property Address of Sign: 136 South Main Street Jonesboro GA

Complete dimensions and total area of the sign: 572 sq ft

What is the position of the sign in relation to nearby buildings/structures and other signs?

The signs are wall-mounted murals affixed directly to the exterior façade of existing buildings. Each mural is positioned flush against the wall surface and does not extend beyond the building structure. The murals are located on building elevations facing public streets and/or pedestrian areas and do not obstruct entrances, exits, windows, or existing permanent signage. No freestanding sign structures are proposed.

What is the position of the sign in relation to nearby buildings/structures and other signs?

n/a

What are the setbacks from right-of-ways, property lines and easements?

no additional encroachment into right-of-ways, property lines, or easements is created. All setbacks remain consistent with the existing structure and comply with current site conditions.

Name of person, firm, corporation or association erecting the sign is:

Clayton County Tourism Authority in partnership with commissioned mural artists

Name of business/activity at the address where the sign is to be erected:

Arts Clayton

Is this in a planned development?

No

Attach to this application a written description of all other signs located on the lot, indicating the sign type, size and placement. (Master Signage Plan)

Include one accurate scale drawing of the sign plans you are requesting a permit for. Include:

- specifications and method of construction
- materials used in the construction of the sign itself
- how the sign(s) will be attached to the building or ground
- a scale drawing of the site showing driveways, structures, existing and proposed signs
- any other limiting site features.
- Indicate if the sign will be illuminated

NOTE: BE SURE OF YOUR LOCATION PRIOR TO ERECTING SIGN. CALL CODE ENFORCEMENT FOR VERIFICATION (770) 478-3800

FOR OFFICE USE ONLY:

Date Received: ____/____/20____ Received By: _____

Fee Amount Enclosed: \$ _____

Date Approved: ____/____/20____

Date Denied ____/____/20____

Permit Issued ____/____/20____

Comment:
