Governor’s Office of Planning and Budget
BUDGET ADJUSTMENT REQUEST

GRANTEE: Jonesboro Police Department	**GRANT ID:** GA- 0013957
GRANT PROGRAM NAME: Public Safety& Community Violence Reduction	**DATE:** July 25, 2026

PREPARED BY:
Christopher Cato, Chief of Police

A. EXPLANATION OF BUDGET REVISION REQUEST AND BUDGET NARRATIVE

Please explain and justify the need for a budget revision. Include detailed information describing the change to each budget line item. *THE TOTAL AWARDED AMOUNT CANNOT INCREASE OR DECREASE. TOTAL MATCH AMOUNT CHANGES MUST BE APPROVED*

Line Item# 65 (H.O.P.E. Team Officers Training)

The Jonesboro Police Department requests a revision to Line Item# 65 (H.O.P.E. Team Officers Training) We respectfully request a budget revision to Line Items #65 to change the training and conference name to "Chief Training and Conferences (GACP & APLI)". This request is necessitated by leadership changes within the department that created the need for additional executive and command-level professional development throughout the grant period. Attendance at the Georgia Association of Chiefs of Police (GACP) training programs and the Atlanta Police Leadership Institute (APLI) provided critical leadership, management, and organizational development training necessary to support the department's operational effectiveness and strategic goals during this leadership transition. While the H.O.P.E. Team Officer Training remains a valuable initiative, the current staffing shortages required a shift of priorities, ensuring that newly appointed leaders receive the specialized training required to effectively manage personnel, oversee departmental operations, and maintain continuity of service. The knowledge and skills gained through GACP and APLI training directly support succession planning, leadership development, policy implementation, risk management, and organizational excellence. The requested budget revision will allow funds already appropriated for training purposes to be redirected to cover meal expenses related to these leadership development opportunities. No additional funding is being requested; this action simply reallocates existing resources to address current organizational needs. Furthermore, the training associated with this request is scheduled to conclude on September 24, 2026, making timely approval essential to ensure all training obligations and related expenses can be properly accounted for within the current budget period. Approval of this revision will enable the department to invest in leadership development at a critical time, strengthen organizational capacity, and ensure continued delivery of professional law enforcement services to the community. Thank you for your consideration of this request.

B. BUDGET CHANGE

Enter the total amount of approved budget and revision request for each category. If revision request decreases from the approved budget amount, place minus (-) symbol in front of the amount. The Total Adjusted Budget Request column will automatically update.

BUDGET CATEGORY	APPROVED BUDGET	REVISION REQUEST	REQUESTED ADJUSTED BUDGET TOTALS
Personnel			0
Fringe Benefits			0
Travel	4500		4500
Equipment			0
Supplies			0
Contracted Services			0
Other			0
TOTAL	4500	0	4500

I certify that this report is correct and complete to the best of my knowledge and belief. I authorize that the content of this form, other than the data entry required, has not been altered.	
	Authorized Representative Name and Title
	Submission Date