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## PROFESSIONAL SERVICES AGREEMENT

This Agreement is made and entered into by and between **Schneider Geospatial, LLC**, a Delaware Limited Liability Company, whose place of business is 8901 Otis Avenue, Suite 300, Indianapolis, IN 46216 ("PROFESSIONAL") and **City of Jonesboro, GA**, whose place of business is: 1859 City Center Way, Jonesboro, GA 30236 ("CLIENT").

### 1 Services.

#### A. Schneider Geospatial – Permitting & Licensing Platform

##### A. Overview

PROFESSIONAL will provide CLIENT with subscription access to its cloud-based Permitting & Licensing platform (the "Platform"), a modern GovTech SaaS solution designed to digitize, automate, and streamline regulatory workflows. The Platform includes configurable online applications, GIS-enabled citizen engagement tools, staff review dashboards, document generation, inspection management, payment integration, and reporting capabilities.

##### B. Subscription Package

###### Building Department

Includes:

- Up to five (5) permit / license templates from PROFESSIONAL's standard library (Attachment A) per selected Department.
- Citizen portal for online applications, submission, payment, and status tracking
- Staff dashboard for review, routing, and approval
- PROFESSIONAL's standard document / PDF templates
- Inspection scheduling functionality (includes access to PROFESSIONAL's Inspection app)
- Document upload capability
- PROFESSIONAL's preferred payment processor integration
  - Certified Payments, Forte or Point & Pay
- Department reporting capabilities

###### Code Enforcement

Includes:

- Up to five (5) permit / license templates from PROFESSIONAL's standard library (Attachment A) per selected Department.
  - Citizen portal for online applications, submission, payment, and status tracking
  - Staff dashboard for review, routing, and approval
  - PROFESSIONAL's standard document / PDF templates
  - Inspection scheduling functionality (includes access to PROFESSIONAL's Inspection app)
  - Document upload capability
  - PROFESSIONAL's preferred payment processor integration
    - Certified Payments, Forte or Point & Pay
  - Department reporting capabilities
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## **Planning & Zoning**

Includes:

- Up to five (5) permit / license templates from PROFESSIONAL's standard library (Attachment A) per selected Department.
- Citizen portal for online applications, submission, payment, and status tracking
- Staff dashboard for review, routing, and approval
- PROFESSIONAL's standard document / PDF templates
- Inspection scheduling functionality (includes access to PROFESSIONAL's Inspection app)
- Document upload capability
- PROFESSIONAL's preferred payment processor integration
  - Certified Payments, Forte or Point & Pay
- Department reporting capabilities

### **Implementation Services Included (per Department selected):**

- Up to 16 hours of implementation and configuration services
- Administrative setup and role configuration
- Branding and email notification configuration
- Two (1 hour) virtual training sessions

Unused implementation hours expire twelve (12) months from project initiation unless otherwise specified.

## **C. Client Responsibilities**

Client agrees to:

- Designate a primary project contact
- Participate in configuration review sessions
- Provide timely feedback and approvals

## **D. Portal Hosting and Maintenance**

PROFESSIONAL shall host and maintain of the above-described portal(s) for the term of this Agreement.

PROFESSIONAL's web data server environment is based in a cloud computing service residing in data centers managed by third-party hyper-scale cloud providers. Site improvements and modifications, including functionality enhancements to the core product may be made periodically. If CLIENT is charging fees for use of the system, any and all disputed charges are the responsibility of CLIENT. Certain onsite hardware and software configurations may require additional third-party software (not included in this Statement of Work). Services also include monitoring of PROFESSIONAL's web servers on a twenty-four/seven (24/7) basis; however, because of infrastructure issues beyond the control of PROFESSIONAL's staff, web services are not guaranteed to be available twenty-four) 24 hours per day, seven (7) days per week.

*Other Fixed Fee phases of this project may be developed during the course of this agreement. Once the estimates are accepted, an Authorization to Proceed will have to be signed and submitted before work will begin.*

## 2 Payment for Services.

CLIENT shall compensate PROFESSIONAL for the Services as follows:

### A. Product/Service

a. **One-time Setup Cost:** **\$13,500/\$20,900\***

Setup items:

Core Setup:

|                                               |          |
|-----------------------------------------------|----------|
| Building Permits:                             | Included |
| Planning and Zoning:                          | Included |
| Code Enforcement:                             | Included |
| Payment Integration (non-preferred – Tyler 9) | \$7,400* |

b. **Annual Hosting:** **\$11,475**

Hosting items:

Core Hosting:

|                           |                |
|---------------------------|----------------|
| Building Permits:         | Included       |
| Planning and Zoning:      | Included       |
| Code Enforcement:         | Included       |
| Subtotal:                 | \$13,500       |
| <u>3 Module Discount:</u> | <u>\$2,025</u> |
| Total :                   | \$11,475       |

### B. Payment Schedule

|               |                                                                   |                          |
|---------------|-------------------------------------------------------------------|--------------------------|
| <b>Year 1</b> | <b>October 1, 2026 – December 31, 2026:</b>                       | <b>\$16,369/\$23,769</b> |
|               | (Setup: \$13,500 (*\$20,900) Hosting: \$2,869 -3 months prorated) |                          |
| <b>Year 2</b> | <b>January 1, 2027 – December 31, 2027:</b>                       | <b>\$12,049</b>          |
| <b>Year 3</b> | <b>January 1, 2028 – December 31, 2028:</b>                       | <b>\$12,651</b>          |

**Invoicing will be done on an annual basis at the beginning of the term unless otherwise specified.**

*If the CLIENT cancels the agreement before end of initial multi-year term, any waived discounts and promotional fees will be included in the final invoice.*

Balances due thirty (30) days after the due date for non-government clients and sixty (60) days after the due date for government clients shall be assessed an interest rate of 1½% per month (18% per year). CLIENT agrees to pay for any and all costs of collection including, but not limited to interest, lien costs, court costs, expert fees, attorney's fees and other fees or costs involved in or arising out of collecting any unpaid or past due balances, including late fees or penalties. If payment is not received within thirty (30) days of the due date, PROFESSIONAL reserves the right, after giving seven (7) days written notice to CLIENT, to suspend services to CLIENT or to terminate this Agreement.

**3 Terms of Service.** Each party's rights and responsibilities under this Agreement are conditioned upon and subject to the Terms of Service which can be found at <http://schneiderGIS.com/termsofservice>. By executing this Agreement, CLIENT acknowledges that it has read the above-described Terms of Service and agrees that such Terms of Service are incorporated herein and made a part of this Agreement. PROFESSIONAL reserves the right to update or modify the Terms of Service upon ten (10) days prior notice to CLIENT. Such notice may be provided by PROFESSIONAL to CLIENT by e-mail.

**4 Term, Termination and Renewal.** The initial term of this Agreement shall be defined in the Scope of Services or Payment Schedule above. If the services provided are for an annual rate and extend for multiple years, PROFESSIONAL will prorate the first year of the agreement to match the fiscal year for the CLIENT, followed by consecutive, twelve (12) month periods. This Agreement shall automatically renew for successive terms which consist of a twelve (12) month period, subject to earlier termination as set forth in this Agreement or upon written notification by either party thirty (30) days prior to the end of a term. If, for any reason, this Agreement is terminated prior to the end of a term, any waived or discounted fees or specified promotional items provided by PROFESSIONAL shall be invoiced by PROFESSIONAL and paid by CLIENT. PROFESSIONAL reserves the right to update the pricing applicable to this Agreement after the initial term for any renewal terms and/or any subsequent terms occurring after the initial term of the Agreement; PROFESSIONAL shall provide prior written notice to CLIENT of any pricing adjustments applicable to any such renewal and/or subsequent terms.

**5 Additional Data Hosting.** PROFESSIONAL's website hosting services allow for storage of up to ten (10) Gigabytes of data and files to include as content for CLIENT's website hosted in PROFESSIONAL's web data server environment. Additional storage and transfer requirements may be negotiated, at PROFESSIONAL's discretion, if CLIENT decides to add additional content to the website – such as orthophotos, scanned documents, etc.

**6 Assignment.** PROFESSIONAL has the right to assign or transfer any rights under or interest in this Agreement upon fifteen (15) days' written or electronic notice to CLIENT. Nothing in this Paragraph shall prevent PROFESSIONAL from employing consultants or subcontractors to assist in the performance of the Services.

**7 Rights and Benefits.** Nothing in this Agreement shall be construed to give any rights or benefits in this Agreement to anyone other than CLIENT and PROFESSIONAL. CLIENT and PROFESSIONAL expressly state there are no third-party beneficiaries to this Agreement.

**8 Successors.** This Agreement is binding on the partners, successors, executors, administrators and assigns of both parties.

**9 Applicable Law.** The terms and conditions of this Agreement are subject to the laws of the State of Indiana.

IN WITNESS WHEREOF, the Parties have executed this Agreement by affixing their signatures below.

**Pricing is valid through August 31, 2026.**

**PROFESSIONAL:**  
Schneider Geospatial, LLC

By: \_\_\_\_\_

Print: Jeff Corns, GISP

Title: President & CEO

Date: \_\_\_\_\_

**CLIENT:**  
City of Jonesboro, GA

By: \_\_\_\_\_

Print: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

## **Attachment A Permit Library**

### **Building (including Contractor)**

Residential Building, Commercial Building, Residential Short Form, Commercial Short Form, Electric, Gas, Plumbing, Sign, Sheet Metal, Tent, Fence, Mechanical, Shed, Sprinkler and Fire Alarm Systems, Certificate of Inspection (including 304), Certificate of Occupancy

### **Code Enforcement**

Zoning and Building Code Violations including Unregistered Motor Vehicles, Work Without a Permit, Junk/Debris, Commercial Vehicles, Unsafe Structures, Signs, Food, Housing, Nuisance, Bedbugs, Tobacco, No Heat, Rats, Lead Paint, Asbestos Abandoned Vehicle, Fire Lane Violation, Non-Criminal Fire Code Violations, Notice of Hazard, Order of Notice

### **Health Department**

Food Establishment, Temporary/Seasonal Food, Mobile Food, Milk and Dairy, Catering, Tobacco Sales, Residential or Day Camp, Hotel/Motel/Family Campground/Trailer Park, Emergency Beaver Trapping, Swimming Pool, Beach, Well, Disposal Works (Septic) Construction (including COC as a transaction), Septic Installer, Local Upgrade Approval (9A), Soil Percolation Testing, Title 5 Inspection, Septage Hauler, Garbage Hauler, Body Art Establishment/Practitioner, Tanning Establishment, Funeral Director, Funeral Home

### **Planning & Zoning**

Approval Not Required, Definitive Subdivision Plans, Preliminary Subdivision Plans, Minor Modification of Existing Site Plan, Special Permits, Modifications to Special Permits, Site Plan Review, Administrative Appeal, Comprehensive Permit, Special Permits, Variance, Written Finding

### **Licensing and Registration**

Liquor licenses (annual), One Day Special Licenses (alcohol), Common Victualler licenses, Extension of Hours, Class I & II licenses, Weekday Entertainment licenses, Sunday Entertainment, Common Carrier licenses Taxi & Livery licenses, Tour Guide licenses, Automatic Amusement licenses, Pedicab licenses, Single Dog, Residential Kennel, Commercial Kennel, Business Certificates, Inflammable Fluid Registrations, Raffles and Bazaars, Yard Sale Permits, Short Term Rental Registration, Cannabis Registration

### **Public Works**

Street Opening, Right of Way, Driveway, Oversize / Overweight (annual), Oversize / Overweight (trip), Utility, Trench, Parade, General, Café Furniture, Races, Bike Races, Walkathons, Dust Control

### **Fire & Burn Permitting**

Smoke & CO Certificates of Compliance, CO Technical, Dumpster, Fire Alarm and Sprinkler Modification, Cutting and Welding, Gas Station, Oil Tank Truck, Blasting, Fireworks, Flammable Fluids/Gases/Solids, Gunpowder, Combustible Material Storage, Propane/Oil Tank, Propane Tank for Special Event, Underground Tank Installation/Removal, Above Ground Tank Installation/Removal, Waste Oil Storage, Hazardous Materials, Fuel Supply Line, Tar Kettles, Residential Burning, Agricultural Burning