



HALL BOOTH SMITH, P.C.
ATTORNEYS AT LAW

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October 22, 2025

VIA EMAIL

Tracey Messick
Mayor Pro Tem
City of Jonesboro
tmessick@jonesboroga.gov

RE: Formal Engagement Letter

Dear Mrs. Messick:

This engagement letter responds to yours of this same date, requesting that Hall Booth Smith, P.C. (HBS) conduct an independent investigation into allegations that have recently been made against Mayor Donya L. Sartor involving purported financial irregularities. While your request does not so mention, we will also investigate others' fiscal activities during the ongoing investigation as the evidence may support. We accept the invitation under the terms set out herein.

This investigation will include interviews of elected officials, City employees, relevant witnesses, and perhaps others connected to the City's finances. As far as needed documentation, this will be an ongoing process, beginning with the first interview serving as the jumping off point. We will want to name an employee liaison to assist in the document retrieval process, and in the scheduling of witness interviews and the like.

We agree to provide a comprehensive report of our findings. We understand the City is currently being forensically audited. We propose that you allow HBS to rely on the findings of that audit, as it is likely we would have recommended such an audit take place.

We will perform legal services at the following rates:

Phil Friduss - \$375 per hour
Amy Cowan - \$350 per hour
Stuart Sumner \$275 per hour
Alex Whittemore \$175 per hour

Billing will be monthly, and professional services will be entered in increments of .1 of an hour. Other professionals from the Firm may be utilized, and you will be informed of the intent to utilize them prior to their performing services with respect to the investigation. HBS will bill the City monthly, and payments are due within 30 days after receipt of the invoice corresponding with the prior month's legal activities.

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The Parties may terminate this agreement at any time with 30 days' notice.

We are honored to be considered for this project. We look forward to hearing from you.

Sincerely,

HALL BOOTH SMITH, P.C.

/s/ Phillip Friduss

Phillip E. Friduss

cc: Mayor Donya Sartor
Mr. Alfred Dixon, Councilman *aylfd* dsartor@jonesboroga.gov
Mr. Don Dixon, Councilman *DD* adixon@jonesboroga.gov
Mr. Bobby Lester, Councilman *Bobby Lester* blester@jonesboroga.gov
Ms. Asiah Miller, Councilwoman *Asiah Miller* amiller@jonesboroga.gov
Ms. Tracey Messick, Councilwoman *Tracey Messick* tmessick@jonesboroga.gov
Mr. Billy Powell, Councilman *Billy Powell* bpowell@jonesboroga.gov
Attorney David Dreyer, City Attorney *D.D.* david@dreyerfirm.com

10/27/25