



& Jonesboro Urban Redevelopment Agency

SPECIAL CALLED MEETING

WEDNESDAY DECEMBER 17, 2025 AT 7:00 PM

CITY CENTER'S COMMUNITY ROOM - 1859 CITY CENTER WAY, JONESBORO, GA 30236

Meeting Minutes

- I. **CALLED TO ORDER**-The meeting was called to order at 6:03 pm by the Chairwoman Santia Fox.
- II. **ROLL CALL**-Santia Fox, Donya Sartor, Tierra Turner, and Chris Williams.
- III. **ADOPTION OF AGENDA**- Board to consider approval and adoption of the Agenda.
Tierra Turner made the motion to accept the agenda, and Chris Williams seconded. The vote to accept the agenda was unanimous.
- IV. **PRESENTATION**- Potential DDA Consultant – Introduction and Interview with Potential DDA Consultant. The presentation was delivered by Xavier Ross. Mr. Ross discussed his professional experience and provided a document outlining his background, including work performed with other cities and his qualifications. He formally presented his credentials and qualifications to the board for review.
- V. **OLD BUSINESS**
Motion: The board considered the continued engagement of Attorney Jody Campbell as legal counsel for the Downtown Development Authority (DDA).
Moved By: Tierra Turner
Seconded by: Christopher Williams.
Discussion:
Vote: In Favor: Tierra Turner, Christopher Williams, Santia Fox
Opposed: Donya Sartor
- VI. **NEW BUSINESS**
Board Members to consider approval of Meeting Minutes.
Motion: Motion to approve the meeting minutes from October 8, 2025, and December 4, 2025.
Moved By: Mayor Donya Sartor
Seconded: Tierra Turner
Discussion: None
Vote: Unanimous approval

Board Members to consider approval of Financial Statements.

Motion: Board to consider approval of the financial statements, including:

September 2025 Bank Statement

October 2025 Bank Statement

November 2025 Bank Statement

Moved By: Tierra Turner

Seconded: Christopher Williams

Discussion: Mayor Donya Sartor stated that the financial information should be presented in a profit and loss statement format. Attorney Campbell advised that this was not necessary and explained that presenting bank

statements is an acceptable method of providing financial statements.

Vote: Unanimous approval

Board Members to consider approval of Invoices and Disbursements.

Motion: Board members to consider approval of the Jody Campbell invoice and approval of invoices and disbursements.

Moved By: Tierra Turner

Seconded: Christopher Williams

Discussion: None

Vote: Unanimous approval

Board Members to consider approval of Engagement with - Potential DDA Consultant.

No Action Taken: The board deferred consideration of moving forward with Xavier Ross for the DDA consultant position pending receipt and review of his resume and additional credentials.

Board Members to consider approval of the Appointment of a Secretary and Treasurer.

Motion: Board members to consider approval of the appointment of Christopher Williams as Secretary and Treasurer until a new appointment is made in 2026.

Moved By: Tierra Turner

Seconded: Mayor Donya Sartor

Discussion: It was noted that a new Secretary and Treasurer will be voted in when new board members join in 2026, at which time a more qualified candidate may be appointed.

Vote: Unanimous approval

Board Members to consider approval of website, email services, and budget for said services.

Motion: Board members to consider Mr. Tran to set up a separate website and email services for DDA as we restructure.

Moved By: Tierra Turner

Seconded: Christopher Williams

Discussion: It mentioned that the \$1,000 is the budget for said services but services maybe more. If services succeed approved budget, the new cost will be brought before the board members at the next regular scheduled meeting. Madam Chair will speak to Mr. Tran to inquire if this includes website design.

Vote: Unanimous approval

Board Members to consider approval: Status of Current DDA Board Members and Required Actions

Discussion- A motion was initially made to remove Helen Meadows as a board member due to missing three or more meetings and lack of responsiveness. The motion was made by Christopher Williams. Following the discussion, the motion was withdrawn. It was agreed that Vice Chair Tierra Turner would reach out to Ms. Meadows to determine whether she wishes to continue serving on the board. If no response is received or if Ms. Meadows declines to continue, a new board member will be appointed to fill the vacancy.

Action: No action taken at this time.

Board Members to consider approval of the Amended Proposed Bylaw changes

Motion: Board members to consider approval of the amended proposed bylaw changes.

Moved By: Tierra Turner

Seconded: Christopher Williams

Discussion: Mayor Donya Sartor requested an increase to the emergency spending threshold from \$1,500 to \$2,500

Vote: Unanimous approval

VII. **PUBLIC COMMENT-** Members of the public expressed concerns regarding Xavier Ross, referencing previous inquiries or allegations from other states. Additional public comments reflected excitement about the work being done for the DDA, with several attendees expressing appreciation for the opportunity to attend and participate in the meetings

VIII. **BOARD OF DIRECTORS COMMENTS**

Christopher Williams expressed excitement about the upcoming work of the DDA. Tierra Turner shared her enthusiasm for the addition of new board members and the progress anticipated in the coming year. Santia Fox expressed appreciation for the work already accomplished, including implementing bylaw changes and securing legal counsel. Mayor Donya Sartor shared her excitement for the upcoming year and continued progress of the DDA.

IX. **ADJOURNMENT**

The meeting adjourned at 8:35PM.

Moved By: Tierra Turner

Seconded: Christopher Williams

Vote: Unanimous