



CONSULTING AGREEMENT Modification1

This **CONSULTING AGREEMENT** (hereinafter “Agreement” or “Consulting Agreement”) GreenRush Compliance, Inc. dba **Alliance Group** (“Consultant”), and **The City of Jonesboro, Georgia.** (“Client”), is modified to incorporate an additional scope of work. The Consultant will provide the following additional services:

The Consultant will provide Contract Compliance Services as defined in Attachment 2 to Modification 1.

1. Term: The period of performance of this Contract Compliance Consulting Agreement shall begin effective **September 12, 2025**, and end **November 31, 2025**. The period of performance may be extended by written modification to this agreement, and bi-laterally signed by both parties.

2. Scope of Work: The Consultant will perform tasks as defined in Attachment 2, of this Contract Modification, entitled *Scope of Work: Contract Compliance Services*.

3. Compensation:

A. The professional services of the Consultant shall be compensated at an hourly rate of **\$200.00 per hour** ,for up to **20 hours per month**. Any additional hours must receive prior approval from the Mayor.

4. Invoices and Payment:

The Consultant shall submit invoices to the attention of the Client Authorized Representative. Payment of each invoice will be issued no later than **30 days** from Client’s receipt of an accurate invoice from the Consultant.

5. Changes: Changes to the terms and conditions of this Agreement may be made only by written modification to this agreement, bi-latterly executed by the parties.

6. Key Personnel: The following persons are designated as key and shall perform the work under this Agreement: *Lesa Adeboye, Senior Consultant*

- A. Consultant shall not substitute any other staff for those designated above as key personnel without prior written authorization from Client’s Authorized Representative.
- B. Consultant shall be bound by and comply with all of the terms and conditions of the Consultant Agreement.



7. Termination: Either party may terminate this agreement with fifteen (15) days notice.

IN WITNESS WHEREOF, the parties by their duly authorized representatives, have executed this Agreement as of the date first above written.

For: Cleveland Carter Enterprises, Inc.

For: City of Jonesboro

By: _____
Signature

Lesa Adeboye', President & CEO
Printed Name & Title

By: _____
Signature

Dr. Donya Sartor, Mayor
Printed Name & Title

Date: _____

Date: _____



Modification 1
Consultant Agreement
ATTACHMENT 2. Scope of Work (SOW)

Project 2. Contract Compliance Support Services

This scope of work defines the role and responsibilities of the Alliance Group Contract Compliance Consultant who will ensure all project activities adhere to contractual requirements, applicable codes, and regulations throughout the project lifecycle.

Task: Contract Compliance Management

- Monitor and ensure Contractor's adherence to all federal, state, and local regulations
- Hold weekly project status meetings with Contractor
- Review and verify all permits, licenses, and certifications are current and properly displayed
- Make regular site visits
- Document and track non-conformance issues and corrective action
- Report on compliance issue to the project management, Mayor, and key stakeholders
- Document all inspections, violations, corrective actions, and resolutions
- Track and report key performance indicators related to compliance metrics
- Ensure proper retention and organization of all compliance-related documentation
- Facilitate compliance meetings and training sessions
- Communicate compliance requirements to all project participants
- Coordinate resolution of compliance issues with appropriate parties
- Support project management in compliance-related decision making
- Review and approve all invoices