



Meeting Name: Town Council Meeting
Meeting Date: November 15, 2023
Prepared By: Isabella Hickey
Item Title: Special Event Request – Wedding Ceremony at Juno Beach Access 6

DISCUSSION:

Staff received a request for a special event by Ms. Mary Tobey, applicant; to hold a wedding ceremony on the beach area Southeast of Mercury Road (Juno Beach Access 6). **This is the first time this applicant has made a request for such an event, and includes the use of public property.**

The special event requested is a wedding ceremony event that will take place on the beach area that is located adjacent to the Southeast end of Mercury Road (see attached aerial map). The application that has been provided by the applicant to Town Staff for approval indicates an anticipated attendance of approximately 50 guests. The date and time that is being requested is Friday, January 12th, 2024, from 3:30 pm – 5:30 pm (includes set-up, ceremony, breakdown, and clean-up). The ceremony will last approximately 30 minutes and will take place between 4:30 pm and 5:00 pm. The applicant is proposing to have a wedding arch and folding chairs on the beach for the duration of the wedding. Guests are proposing to park on Mercury Road and will use approximately 15 of the public parking spaces located along Mercury Road, with the Town Center public parking lot as an option for overflow. None of the public parking spaces are being reserved, and the applicant understands parking is on a first come first serve basis. Please note that no alcohol will be served during the event.

Also, as with previous events, the applicant will be responsible during the permitting process to coordinate and pay for any police details or services required by that department. The fee schedule for a “low-impact event” is a ***\$100 permit fee plus a \$500 deposit*** (which is refunded to the applicant after the event if there are no additional damages or encumbrances on the Town by the event).

RECOMMENDATION:

Staff recommends that the Town Council consider the request for the special event proposed in Juno Beach as stated above, subject to the applicant being responsible for the application process for special events and all conditions and requirements following said application, including any additional agency, and department reviews/approvals/fees.