



# **TOWN COUNCIL REGULAR MEETING MINUTES**

**June 25, 2025 at 5:00 PM**

**Council Chambers – 340 Ocean Drive and YouTube**

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**PRESENT:** PEGGY WHEELER, MAYOR  
JOHN CALLAGHAN, VICE MAYOR  
DIANA DAVIS, VICE MAYOR PRO TEM  
MARIANNE HOSTA, COUNCILMEMBER  
DD HALPERN, COUNCILMEMBER

**ALSO PRESENT:** ROBERT COLE, TOWN MANAGER  
GLEN TORCIVIA, TOWN ATTORNEY  
CAITLIN E. COPELAND-RODRIGUEZ, TOWN CLERK  
EMILY ALVES, FINANCE/HR DIRECTOR  
ANDREA DOBBINS, PROJECT COORDINATOR/RISK MANAGER  
NICOLE LONG, ADMINISTRATIVE ASSISTANT TO TOWN CLERK

**AUDIENCE:** 26

**CALL TO ORDER – 5:00PM**

**PLEDGE ALLEGIANCE TO THE FLAG**

**ADDITIONS, DELETIONS, SUBSTITUTIONS TO THE AGENDA**

*Vice Mayor Callaghan, Vice Mayor Pro Tem Davis, and a Councilmember Halpern gave consensus to remove items #3, #5, and #8 from the Consent Agenda; Items #3 and #5 will be heard following item #9, and item #8 will be heard after item #10.*

*Mayor Wheeler, Councilmember Hosta, and Councilmember Halpern gave consensus to add a Motion to Reconsider the harmony and appearance review decision during Comments from the Council.*

## **PRESENTATIONS**

1. Palm Beach North Chamber of Commerce - Small Business Resources Presentation
2. FY 2026 Budget Kickoff Presentation

## **COMMENTS FROM THE TOWN MANAGER, THE TOWN ATTORNEY, AND STAFF**

*Council gave unanimous consensus to move the September 10<sup>th</sup> Meeting/Budget Hearing to Tuesday, September 9<sup>th</sup> at 5:30PM; and have the September 24<sup>th</sup> meeting start at 5:30PM.*

## COMMENTS FROM THE PUBLIC

*All Non-Agenda items are limited to three (3) minutes. Anyone wishing to speak is asked to complete a comment card with their name and address prior to the start of the meeting as well as state their name and address for the record when called upon to speak (prior to addressing the Town Council). Town Council will not discuss these items at this time.*

*Public Comments Opened at 5:32pm.*

*Public Comments Closed at 5:41pm.*

## CONSENT AGENDA

3. ~~Town Council Meeting Minutes—May 28, 2025~~
4. Town Council Code of Conduct & Quasi-Judicial Procedures Workshop Minutes - June 2, 2025
5. ~~Town Council Code of Conduct Minutes—June 4, 2025~~
6. 120 Ocean Drive Silver Buttonwood Donation
7. Year to Date (YTD) Financial Statements
8. ~~Frenchman's Creek Charities Foundation Grant~~

***MOTION:*** *Callaghan/Davis made a motion to approve the consent agenda as amended.*

***ACTION:*** *The motion passed unanimously.*

## COUNCIL ACTION/DISCUSSION ITEMS (A Public Comment Period was provided for each item below.)

9. Engineering Analysis Report for the Pelican Lake Gazebo

***MOTION:*** *Davis/Callaghan made a motion to enter into an agreement with Mr. Akinson as the engineer of record in an amount not to exceed of \$7,500.*

***ACTION:*** *The motion passed unanimously.*

3. Town Council Meeting Minutes - May 28, 2025

***MOTION:*** *Davis/Halpern made a motion to approve the minutes of May 28, 2025.*

***ACTION:*** *The motion passed unanimously.*

5. Town Council Code of Conduct Minutes - June 4, 2025

*Vice Mayor Callaghan, Vice Mayor Pro Tem Davis, and Councilmember Halpern gave consensus to amend the first consensus in the minutes to accurately reflect the following: Vice Mayor Callaghan, Vice Mayor Pro Tem Davis, and Councilmember Halpern gave consensus to place a discussion item regarding Legal Risk on a future agenda.*

***MOTION:*** *Davis/Callaghan made a motion to approve the minutes of June 4, 2025 as amended.*

***ACTION:*** *The motion passed unanimously.*

10. Resolution No. 2025-10 – Rules of Procedure and Town Council Protocols

*Council gave consensus to have staff bring back the item in its final form for consideration at the next meeting, incorporating the amendments that were discussed.*

***Mayor Wheeler recessed the meeting at 8:55pm.***

***Mayor Wheeler reconvened the meeting at 8:58pm.***

8. Frenchman's Creek Charities Foundation Grant

***MOTION:*** Davis/Halpern made a motion to accept the grant donation from Frenchman's Creek Charities Foundation in the amount of \$27,000 to purchase a vehicle for the Juno Beach Police Department to be used by the police volunteers.

*(See attached handouts from Vice Mayor Pro Tem Davis.)*

***ACTION:*** The motion passed unanimously.

**COMMENTS FROM THE COUNCIL**

***MOTION:*** Halpern/Davis made a motion to reconsider the harmony and appearance review decision made at the May 28, 2025, Town Council Meeting.

***Councilmember Halpern withdrew the motion.***

*Mayor Wheeler, Vice Mayor Callaghan, and Councilmember Halpern gave consensus to add a discussion on sidewalks and crosswalks to a future agenda, with aerial views included as part of the backup materials.*

**ADJOURNMENT**

Mayor Wheeler adjourned the meeting at 10:00pm.

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Peggy Wheeler, Mayor

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Caitlin E. Copeland-Rodriguez, Town Clerk