



## TOWN OF JUNO BEACH

### FEE BOOKLET

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I. Building Permit Fees and Additional Service Fees:

**MAIN BUILDING PERMIT WILL INCLUDE ALL SUB-PERMITS**

~~The Building Permit fee is based on the value of the work being performed.~~

**Permit Fees**

Value of Work	Percentage of Valuation *
Under \$5,000	\$100.00 flat fee
\$5,000.01 to \$1,000,000.00	2.0% of value of work
\$1,000,000.01 to \$3,000,000.00	1.75% of value of work
Over \$3,000,000.01	1.5% of value of work

\* Plus all applicable taxes

- **Fee Variations:** Some exceptions apply. Fees for specific permit types may vary from the fee schedule above based on project scope or statutory exemptions. Please consult with the Building Department for a final fee determination.
- Final Cost Affidavit is required before Certificate of Completion or Certificate of Occupancy is issued.
- New or Replacement of Residential or Commercial Projects requires thirty percent (30%) of permit fee when the application is submitted (up-front fee); for all other permits, one hundred percent (100%) of permit fee is due when the application is submitted.

Minimum Permit Fee: \$100.00

Administrative Fee: \$150.00

After the Fact Permit: Three (3) Times the Permit Fee plus Permit Fee

Revision: \$100.00  
Plus \$15.00 per plan sheet or attachment

Renewal or Extension of Permit:

Master	\$100.00
Sub-Permit	\$50.00

Change of Contractor (from same location from one contractor or TBD to another) \$50.00

Re-Inspections:

1 <sup>st</sup> Re-Inspection	\$50.00
2 <sup>nd</sup> Re-Inspection (same type)	\$50.00 + \$50.00 Penalty Fee
3 <sup>rd</sup> Re-Inspection (same type)	\$50.00 + \$100.00 Penalty Fee
4 <sup>th</sup> Re-Inspection (same type & all thereafter)	\$50.00 + \$150.00 Penalty Fee

~~After Hours, Weekend or Holiday Inspection~~  
(Requires three (3) days' notice)

Weekdays: ~~\$75.00 per Hour with two (2) hour minimum~~  
Weekends: ~~\$75.00 per hour with four (4) hour minimum~~  
Holidays: ~~\$75.00 per Hour with four (4) hour minimum~~

Replacement Cost (permitted plans) ~~\$35.00 plus printing cost~~

Fire Department reviews:

For projects requiring Fire Department oversight only (such as fire alarms, hood suppression, sprinklers, or hydrants) that do not require Building Official plan review or inspection, only **administrative fees** apply. Please note: Palm Beach County Fire Department Review Fees are separate from the administrative fee and must be paid in full prior to permit issuance.

Specialty Permits:

Concrete restoration, Right-of-Way (utilities), or other permits that do not require plan review and inspections by the Building Official are required to pay only administrative fees. Specialty permits do not include Private Provider permits.

Engineering & Professional Services:

**Engineering Services & Professional Reimbursement** Engineering and technical services are provided through the Town's contracted professional firms. Fees are assessed based on the current hourly rate schedules on file with the Town; however, billed rates shall not exceed the maximum hourly caps established by the Town.

**Scope of Services:** Professional services include, but are not limited to, the review and inspection of all site infrastructure, structural systems, and specialized technical areas as determined by the Director of Planning and Zoning.

**Reimbursement Policy:** In accordance with the Town's Professional Reimbursement Cost Policy (Ordinance Nos. 615 and 657, as amended), the applicant is responsible for all professional fees, consulting costs, and administrative expenses incurred by the Town during the review process. A surety deposit is required prior to the commencement of any professional review.

Administrative appeal: ~~\$250.00-\$500.00~~

**Contractor registration fee:**

Non-State Certified Contractors	\$2.00
State Certified Contractors	No Charge

**Refunds:** (only within thirty (30) days of issuance for work that has not started) Seventy percent (70%) of the amount over \$100.00.

Plan review fees by Zoning, Building, Town Engineer or other outside contractors that have been completed are NOT REFUNDABLE.

Specialty fees such resubmittal fees, revision fees, change of contractor, etc. are NOT REFUNDABLE}

**Building Permit Fee Reduction:** Private Provider fee reduction is based on the services provided by the private provider for purposes of plan review and/or building inspection services.

Plan Review	25.00% building permit fee reduction
Inspections	25.00% building permit fee reduction

**Temporary obstruction:** \$35.00

**Trimming native vegetation on the dune:** \$100.00

II. Business Taxes:

These fees are determined by the Town Council pursuant to Ordinance and can be found in Chapter 28 of the Town of Juno Beach Code of Ordinances.

III. Miscellaneous Fees:

A. **ADMINISTRATIVE FEES:**

Certified Copies:	\$1.00 per page
Subdivision Regulations:	\$10.00 per copy
Zoning Book:	\$77.00 per copy
Comprehensive Development Plan:	\$12.00 per copy
Support Documentation for Comprehensive	
Development Plan:	\$25.00 per copy
Building Plans:	\$7.50 plus the cost of reproduction
Maps (11x17):	\$5.00 per map
Maps (24x36):	\$15.00 per map
Title/Lien Search Fee ( <u>5-7 business days</u> ):	\$25.00
Miscellaneous Copies:	.15 cents per page
Return check charge:	\$30.00 or actual amount charged by bank ( <i>whichever is greater</i> )
Notary Service ( <u>Resident</u> Town Business Only):	Free
<u>Notary Service (Non-Resident):</u>	\$5.00

Extensive use of information technology resources

Or labor cost of personnel  
(billed on quarter hour increments): \$35.00 per hour

Beach Storage of Watercraft: \$20.00

**B. POLICE FEES:**

Parking Citations (other than Parking in Space Reserved for Physically Disabled):	\$25.00
Parking in Space Reserved for Physically Disabled:	\$250.00
Late Penalty:	\$25.00
Police Reports (1-10 pages):	Free
Police Reports (10+ pages):	.15 cents per page
VIN Verifications:	Free
Fingerprinting (In-Town Applicant):	\$5.00
Fingerprinting (Out of Town Applicant):	\$15.00
Beach Fire Permit (Residents)	\$50.00
Beach Fire Permit (Non-Residents)	\$300.00
Beach Fire Deposit (Residents and Non-Residents) Refundable if all permit conditions are met	\$100.00

**C. TOWN CENTER RENTAL FEES:**

(Subject to the Application Process)

Non-Food Events – <del>Residents and Employees</del>	<del>No Charge</del>
<del>Non-Food Events – Corporations/Organizations/</del>	
<del>Non-Residents:</del> All types	\$750.00 per day
Food Events – Residents and Employees	\$750.00 per day
Food Events – Corporations/Organizations/	
Non-Residents:	\$1,500.00 per day
Reservation Deposit:	\$100.00
Security Deposit for Non-Food Event– Cash:	\$1,000.00 per day
Security Deposit for Food Events – Cash	\$1,500.00
Refundable after use at the discretion of the Town Manager	
Juno Beach Town Employee:	Current rate with a 3 hour minimum
Cleaning Service Fee:	Current rate
Condominium/Homeowners Association meetings:	No Charge*
<u>Town Sponsored Events</u>	<u>No Charge*</u>
<u>Governmental Entities</u>	<u>No Charge*</u>
<u>Professional Organizations</u>	<u>No Charge*</u>

\* At the discretion of the Town Manager.

**D. SPECIAL EVENTS:**

**On-Site Special Events:**

**Event type:**

Resident block party	Free
Local Business Limited Area Events	\$50.00

\* Local Business Limited Area events shall only be issued to local businesses based on criteria specified in Chapter 34; Article IV, Division 9, Town of Juno Beach Code of Ordinances.

**Off-Site Special Events:**

<b><u>Event Type</u></b>	<b><u>Application Fee</u></b>	<b><u>Permit Fee</u></b>	<b><u>Security Deposit</u></b>	<b><u>Deadline Late Fee</u></b>
Low-Impact (25 to 999 attendees)	\$100	\$100	\$500	\$200
Medium-Impact (1000-4999 attendees)	\$200	\$500/day	\$1,000	\$400
High-Impact (5000+ attendees)	\$300	\$1,000/day	\$5,000	\$600

\*Fees will be determined by the Town Council for off-site events lasting 4 or more consecutive days

- Applications are required to be submitted in accordance with the deadlines established in the application for off-site special events and are subject to all conditions set forth therein.
- Deposits must be issued by a separate check and all checks must be made payable to the Town of Juno Beach.
- Applications with 0-24 attendees are administratively approved.

**IV. Planning and Zoning Fees:**

**Comprehensive Plan Amendment (Change to the Future Land Use Map or Text):** \$2,750.00

**Zoning Code Text Amendment or Map Change (Rezoning):** \$1,600.00

<b>Site Plan Review</b> for a single-family residential dwelling unit:	\$75.00
<b>Site Plan Review</b> for a two-family residential dwelling unit:	\$750.00
<b>Site Plan Revision</b> for a two-family residential dwelling unit:	\$250.00
<b>Site Plan Review or Major Amendment</b> for 3 to 99 residential units:	\$1,500.00
<b>Minor Amendment:</b>	\$500.00
<b>Minor Amendment which requires Engineering or Utility Plan review:</b>	\$1,000.00
<b>Site Plan Review or Major Amendment</b> for 100 residential units or more:	\$2,300.00
<b>Minor Amendment:</b>	\$500.00
<b>Minor Amendment which requires Engineering or Utility Plan review:</b>	\$1,000.00
<b>Site Plan Review or Major Amendment</b> for all non-residential sites:	\$2,000.00
<b>Minor Amendment:</b>	\$500.00
<b>Minor Amendment which requires Engineering or Utility Plan review:</b>	\$1,000.00
<b>Official Adoption of a Master Plan</b> for a Planned Unit Development:	\$2,800.00
<b>Amendment in the plan or conditions</b> of a Planned Unit Development:	
Major Amendment:	\$1,850.00
Minor Amendment:	\$1,300.00
<b>Development of Regional Impact (DRI):</b>	\$5,000.00
<b>Amendment to Development of Regional Impact:</b>	
Substantial Deviation (as defined in Chapter 380.06, Florida Statutes):	\$2,500.00

Any changes other than Substantial Deviation:	\$1,500.00
<b>Application for Special Exception Use:</b>	\$1,500.00
<b>Application for Accessory Use:</b>	\$250.00
<b>Application for Hearing</b> in front of “Zoning Board of Adjustment and Appeals” (Variance or administrative decision):	\$500.00
<b>Subdivision and Platting</b> or revision:	
Base Fee:	\$1,500 (plus fees paid by the Town)
Per Parcel Fee:	\$45.00
<b>Abandonment</b> of any street, road, alleyway or easement:	\$1,000.00
<b>Voluntary Annexation:</b>	Free
No fee is charged for a rezoning or Comprehensive Plan amendment associated with a voluntary annexation.	
<b>Adequate Facilities Determination:</b>	\$200.00
<b>Initial Application for Sidewalk Café Fee</b>	\$100.00
<b>Annual Permit Sidewalk Café Fee</b>	\$250.00
<b>Initial Application for Doggie Dining Fee</b>	\$100.00
<b>Annual Permit Doggie Dining</b>	\$500.00
<b>Zoning Determination Letter Request</b>	\$45.00 (plus staff time after 1 <sup>st</sup> hour)
<b>Surety Deposit Projects Less than 1 Acre</b>	\$1,000.00
<b>Surety Deposit Projects Greater than 1 Acre</b>	\$2,000.00

**Note:** All applications for site plan and appearance review approval, including single-family homes, are subject to the Town’s Professional Reimbursement Cost Policy as adopted by Ordinance Nos. 615 and 657. This Policy requires the applicant to reimburse the Town for professional fees and costs, such as legal fees and engineering fees, incurred by the Town during the review process.

V.      Sewer Connection Fees:

These fees are determined by the Town Council pursuant to Ordinance and can be found in Chapter 32, Section 42 of the Town of Juno Beach Code of Ordinances.

VI.     Water Capital Improvement Charges:

These fees are determined by the Town Council pursuant to Ordinance and can be found in Chapter 32, Section 42 of the Town of Juno Beach Code of Ordinances.