



Meeting Name: Town Council Meeting
Meeting Date: September 27, 2023
Prepared By: Leonard G. Rubin, Town Attorney
Item Title: Resolution No. 2023-18 (Acceptance of Proposal of Mauldin & Jenkins, LLC to serve as Town Auditor)

BACKGROUND AND DISCUSSION:

As required by Florida Statutes, the Town Council appointed an Auditor Selection Committee to solicit and review proposals for firms to serve as the Town's Auditor. The Auditor Selection Committee consisted of the Mayor, Daniella Russell (Finance Director for Seacoast Utility), Ellen Anzel, Michael Moll, Leonard Tylka, and James Papadakos (Town Residents). The Committee publicly advertised a Request for Proposals on August 17, 2023 and received three submittals.

The Committee met on September 20, 2023 to review the submittals received from the following firms: Grau & Associates; Mauldin & Jenkins, LLC; and Templeton and Co., LLC.

At the conclusion of the discussion, the Committee determined that Mauldin & Jenkins was the highest-ranked qualified firm. Because compensation was one of the factors established by the Committee and used in the evaluation of the proposals, Section 218.391(4)(b), Florida Statutes, requires the Town Council to select the highest-ranked qualified firm as determined by the Committee or to document in the Town's public records the reason for not selecting the highest-ranked qualified firm.

The proposed Agreement for Auditing Services is for a five-year period. The fee for the Fiscal Year 2023 Audit is \$23,750.00, and the increase for each of the next four years is \$750.00 per year.

RECOMMENDATION:

Staff recommends approval of Resolution 2023-18 accepting the proposal from Mauldin & Jenkins, LLC to serve as the Town Auditor and authorizing the Town Manager to execute an Agreement with Mauldin & Jenkins, LLC, subject to legal sufficiency review by the Town Attorney.