



Meeting Name: Town Council Meeting
Meeting Date: September 27, 2023
Prepared By: C. Copeland-Rodriguez, Town Clerk
Item Title: Request for Funding Approval for the 2023 Christmas by the Lake and Hanukkah Celebration Events

DISCUSSION:

As the Council is aware, for the past several years the Town has hosted Christmas by the Lake and Hanukkah Celebration events with staff as the coordinators, preppers, cooks, bartenders, decorators, etc.

For this year's **Christmas by the Lake** event, staff would like to recommend Doris Italian Market & Bakery as the caterer in a buffet style format with the menu consisting of the following:

(The cost for each item is based off 300 people.)

- Tossed Salad.....\$ 449.70
- Penne Pomodoro.....\$ 874.38
- Meatballs Marinara.....\$ 479.40
- Kaiser Rolls.....\$ 223.75
- Cookie Trays.....\$ 448.50

Total Food Cost: \$2,475.73

Beer & Glug.....\$ 500 (Approx.)

Total Proposed Cost for Event: **\$3,000** (Rounded up)

Staff will still be serving the food and beverages during the event.

Staff, also, obtained two additional proposals:

- 1) Curbside Gourmet (Salad, Spaghetti, Meatballs, and Dessert/Cookies – buffet style) for 300 plus beverages would be **\$8,000** (Rounded up). Curbside prepares and serves the food and staff bartends.
- 2) Ellie's Catering (Salad, penne with sundried tomatoes & broccoli) plus Costco rolls, meatballs, dessert, and beverages would be approximately **\$2,500** (Rounded up). Ellie drops off the prepared ingredients and staff mixes/prepares/warms the food items, plates the dishes, serves, and are bartenders.

Last year, Ellie catered; staff prepared, served, and bartended. The total cost of the event was \$1,745.57. For this year's **Hanukkah Celebration** event, staff would like to recommend TooJay's as the caterer with the menu consisting of the following:

(The cost for each item is based off 100 people.)

- Mini Blintzes (Serves 100).....\$324.95
- Mini Potato Pancakes (Serves 100).....\$209.97
- Large Traditional Dessert Platter (Serves 20).....\$ 99.49
- Delivery Charge.....\$ 25.00 *(Optional)*

Total Food Cost: \$659.41

(Please note that residents also bring food items to share at this event – similar to a potluck style.)

Beer & Wine.....\$175 *(Approx.)*

Total Proposed Cost for Event: **\$1,000** *(Rounded Up)*

Last year, TooJays catered Blintzes; staff made Kugel and provided a Costco dessert; residents brought in homemade or bought items to share; and staff bartended. The total cost of the event was \$563.54.

RECOMMENDATION:

Consider a motion to approve Doris Italian Market & Bakery as the caterer for the 2023 Christmas by the Lake event and TooJay's as the caterer for the 2023 Hanukkah Celebration event; and have the Town pay for the events in their entirety in an amount not to exceed of \$5,000.