



TOWN COUNCIL MEETING MINUTES

September 13, 2023 at 5:30 PM

Council Chambers – 340 Ocean Drive and YouTube

PRESENT: ALEXANDER COOKE, MAYOR
PEGGY WHEELER, VICE MAYOR
MARIANNE HOSTA, VICE MAYOR PRO TEM
ELAINE K. COTRONAKIS, COUNCILMEMBER
DD HALPERN, COUNCILMEMBER

ALSO PRESENT: DAVID DYESS, TOWN MANAGER
LEONARD RUBIN, TOWN ATTORNEY
CAITLIN E. COPELAND-RODRIGUEZ, TOWN CLERK
FRANK DAVILA, DIRECTOR OF PLANNING & ZONING
MICHAEL A. VENTURA, FINANCE DIRECTOR

AUDIENCE: 36

CALL TO ORDER – 5:30PM

PLEDGE ALLEGIANCE TO THE FLAG

ADDITIONS, DELETIONS, SUBSTITUTIONS TO THE AGENDA

Council gave unanimous consensus to add a Discussion on Veteran's Day Event as the first discussion item per the request of Councilmember Halpern; and added the Justice Assistance Grant Allocation letter to the consent agenda.

PRESENTATIONS

1. Swearing in Major Mark Saloio
2. Swearing in New Police Officer Matthew Ricci

COMMENTS FROM THE TOWN MANAGER, THE TOWN ATTORNEY, AND STAFF

Council gave unanimous consensus to have a discussion on an employee holiday party at the next meeting; have an a la carte option for landscape maintenance on the future Request for Proposal; and to remove the TV from the Council Chambers.

COMMENTS FROM THE PUBLIC

All Non-Agenda items are limited to three (3) minutes. Anyone wishing to speak is asked to complete a comment card with their name and address prior to the start of the meeting as well as state their name and address for the record when called upon to speak (prior to addressing the Town Council). Town Council will not discuss these items at this time. Comments needing a reply will be referred to Staff for research; a report will be forwarded to the Town Council; and citizens will be contacted.

Public Comments Opened at 5:50pm.

Public Comments Closed at 5:50pm.

CONSENT AGENDA

3. Town Council Meeting Minutes for August 23, 2023
4. Kagan Park Playground Equipment Workshop Minutes - August 24, 2023
5. Palm Beach Countywide Justice Assistance Grant FY 22/23 Allocation Letter

***MOTION:** Wheeler/Cotronakis made a motion to approve the consent agenda as amended.*

***ACTION:** The motion passed unanimously.*

COUNCIL ACTION/DISCUSSION ITEMS

(Public Comment Period was given for each item below.)

5. Discussion on Veteran's Day Event

***MOTION:** Halpern/Hosta made a motion to remove the Veterans Day Event planning from the Juno Beach Police Foundation back to Town Staff and refund the Foundation for any costs spent at this time relating to the event.*

***ACTION:** The motion passed 3-2 with Vice Mayor Wheeler and Councilmember Cotronakis opposed.*

6. Discussion on Polco's Survey Services

Mayor Cooke passed the gavel to Vice Mayor Wheeler.

***MOTION:** Halpern/Cooke made a motion to utilize Polco's services as specified in the proposed contract and authorize the Town Manager to execute the contract.*

***ACTION:** The motion passed 3-2 with Vice Mayor Wheeler and Councilmember Cotronakis opposed.*

7. Resolution 2023-13 – Amending the Town of Juno Beach Fee Booklet

***MOTION:** Halpern/Cotronakis made a motion to approve Resolution No. 2023-13 – Amending the Town of Juno Beach Fee Booklet.*

***ACTION:** The motion passed unanimously.*

8. Building Official Contract Services Second Amendment

***MOTION:** Halpern/Cotronakis made a motion to approve the second amendment to the contract for the Building Official, Plan Review, and Inspection Services with Diversified Building Department Management Corp.*

***ACTION:** The motion passed unanimously.*

9. Resolution No. 2023-14 – Creation of Building Code Restricted Reserve Account

MOTION: Cotronakis/Halpern made a motion to approve Resolution No. 2023-14 – Creation of Building Code Restricted Reserve Account.

ACTION: The motion passed unanimously.

10. Approving the 2023-2024 Tentative Millage Rate

MOTION: Halpern/Wheeler made a motion to approve the millage tax rate at 1.8195 mills for Fiscal Year 2023-2024.

ACTION: The motion passed unanimously.

11. Approving the 2023-2024 Tentative Budget and Other Items

MOTION: Halpern/Cotronakis made a motion to approve the 2023-2024 tentative annual budget.

ACTION: The motion passed unanimously.

MOTION: Cotronakis/Wheeler made a motion to approve the Classification & Pay Schedule and 5-Year Capital Improvement Plan for Fiscal Year 2023-2024.

ACTION: The motion passed 4-1 with Mayor Cooke opposed.

12. Ordinance No. 771 – 2022-2023 Budget Amendments

MOTION: Wheeler/Cotronakis made a motion to approve Ordinance No. 771 – on first reading – Amending the Fiscal Year 2022-2023 Annual Budget.

ACTION: The motion passed unanimously.

13. Charter Review Committee Recommendations

Council gave unanimous consensus to leave Article V as is; accept the recommended changes to Article III but to include the term “policies” as discussed to Section 1(c) and amend Section 3(1) to be in accordance with 6(a); and accept the recommended changes to Article VI and remove any pronouns.

COMMENTS FROM THE COUNCIL

Council gave unanimous consensus to add the discussion on bocce court/shuffleboard to the Kagan Park Playground discussion at the next meeting; have a discussion on sponsorships on Town Events at a future meeting; add a discussion on Donations for a Veterans Organization at the October meeting; and add a Discussion on Pelican Lake Maintenance to the Pelican Lake Workshop agenda.

ADJOURNMENT

Mayor Cooke adjourned the meeting at 8:58pm.

Alexander Cooke, Mayor

Caitlin E. Copeland-Rodriguez, Town Clerk