



Meeting Name: Town Council Meeting
Meeting Date: August 26, 2025
Prepared By: C. Copeland-Rodriguez, MMC, Town Clerk
Item Title: Website Hosting Update, Migration, and Contract

DISCUSSION:

CivicPlus acquired Municode in 2021 and has been serving as our website host. Recently, as part of their ongoing service enhancements, they are updating and conducting website migrations for their clients, including our site.

To reflect this transition and the updated features, a statement of work is required to clearly define the responsibilities of both parties. Please note that the annual cost will increase to \$4,262.50, reflecting the migration, expanded services, and support.

Once the contract is approved, per CivicPlus, the migration should be complete by December 2025 at no extra cost and the new pricing will not go into effect until April 2026.

RECOMMENDATION:

Town Council make a motion to approve the contract with CivicPlus for the website migration and annual recurring services.