



Meeting Name: Town Council Meeting
Meeting Date: August 26, 2025
Prepared By: Andrea Dobbins, Project Coordinator/Risk Manager
Item Title: Information Technology (IT) Consulting Services- RFP

DISCUSSION:

The Town outsources our IT needs and has done so for many years. This is a common practice for many small to mid-size municipalities. The current contract with our IT Consultant will expire October 1, 2025. Staff advertised the Request for Proposal (RFP) for IT Consulting Services. There were four (4) consulting firms that participated in this process and submitted proposals for consideration. The evaluation committee held a public meeting on August 13, 2025, to rank the submittals per the criteria set forth in the proposal package. The consultants are ranked below from 1-4 with #1 being the highest ranking given by the evaluation committee.

- #1 Node0 IT Professionals (267 points)
- #2 Flagler Technologies (247 points)
- #3 Rolle IT Cybersecurity (211 points)
- #4 Golden Five (132 points)

RECOMMENDATIONS:

Staff recommends that the Town Council make a motion to award the proposal to Node0 IT Professionals and enter into an agreement for \$4,150/month with an hourly rate of \$115/hour for additional non-scheduled technical support with the contract terms from October 1, 2025 through September 30, 2027 with the option to renew for up to two (2) two (2)-year renewal terms for a maximum of six (6) years and authorize the Town Manager to execute the contract and future renewal options as appropriate.

ATTACHMENTS:

Evaluation committee ranking forms
Contract for Services with Node0 IT Professionals