



Meeting Name: Town Council
Meeting Date: March 27, 2024
Prepared By: L. Rubin, Town Attorney
Item Title: Ordinance 784 (Modifying the Procedures for Appointment of Planning and Zoning Board Members) (Second Reading)

DISCUSSION:

At the direction of the Town Council, this office drafted an Ordinance modifying the procedures for the appointment of five regular members and one alternate member to the Planning and Zoning Board. Section 20-23(c) of the Town Code currently provides that each member of the Town Council shall nominate a member to the Planning and Zoning Board, subject to approval of the Town Council, with the alternate member nominated by any member of the Town Council. The proposed Ordinance revises Section 20-23(c) of the Town Code to provide for the appointment of the Board members by the Town Council collectively and provides as follows:

The town council shall appoint the regular and alternate members to the planning and zoning board on an annual basis at the first town council meeting after the town general election and the swearing in of any newly elected mayor or council members.

Additionally, the proposed Ordinance cleans up existing language in Section 20-23(a) (to clarify that there is only one alternate member) and Section 20-23(b) (to delete transitional language adopted in 2007 relating to the terms of the members).

The method of selection is not specified and left to the discretion of the Council.

At its February 28, 2024 meeting, the Town Council adopted the Ordinance on first reading without modification.

RECOMMENDATION:

Staff recommends Town Council consideration of Ordinance No. 784, modifying the procedures for appointment of Planning and Zoning Board members, on second and final reading.