



Meeting Name: Town Council
Meeting Date: March 27, 2024
Prepared By: I. Hickey
Item Title: Special Event Request – Town of Jupiter Turtle Trot 5K Run

DISCUSSION:

Staff received a request for a special event from Michael Frabotta, Recreation Coordinator with the Town of Jupiter, for the Turtle Trot 5K Run/Walk. The entire event will take place within the Town of Jupiter, but will require the roadway closure of Ocean Drive, starting at Donald Ross Road. Participants will start at Marcinski Road, head north on Ocean Drive, then turn around just north of Beach Access #48, and finish at Ocean Cay Park. The closure of Ocean Drive starting at Donald Ross Road was recommended by the Juno Beach Police Department for added safety to participants and vehicular traffic during the event. **This event is a recurring event in Town at the same location along Ocean Drive, therefore it is being placed on the consent portion of the agenda. As a note, staff is working with the applicant (Town of Jupiter) and recommends waiving all fees due to the applicant being the Town of Jupiter.**

The location of this event will take place at Ocean Cay Park, located in the Town of Jupiter (along Marcinski Road and Ocean Drive) and extends into the Town via Ocean Drive with only the road closure north of Donald Ross Road. The event will require the roadway (Ocean Drive) to be closed during the event (Saturday, May 4, 2024, from 6:30am to 10:00am). The event is expected to attract up to 700 athletes. The Town of Jupiter is both producing and managing this event with a support staff of 50 employees/volunteers.

Staff recommends the Town of Jupiter not be charged the Permit Fee of \$100 and a \$500 Security Deposit for this event as they are an adjacent Municipality seeking an Off-Site Special Event. Staff also recommend that the required costs for outside assistance by Juno Beach Police, or any other necessary support also be waived based on mutual aid. Based on the event type the applicant will be responsible for providing all required items and Staff will apply all the regular conditions for such an event plus any identified by the Town Council.

RECOMMENDATION:

Staff recommends that the Town Council consider the request for the Off-Site Special Event proposed in Juno Beach as stated above, subject to all conditions and requirements of the application, including any additional agency reviews and approvals.