



TOWN COUNCIL REGULAR MEETING MINUTES

February 26, 2025 at 5:30 PM

Council Chambers – 340 Ocean Drive and YouTube

PRESENT: PEGGY WHEELER, MAYOR
DD HALPERN, VICE MAYOR
MARIANNE HOSTA, VICE MAYOR PRO TEM
DIANA DAVIS, COUNCILMEMBER
JOHN CALLAGHAN, COUNCILMEMBER

ALSO PRESENT: FRANK DAVILA, INTERIM TOWN MANAGER & DIRECTOR OF PLANNING
& ZONING
EMILY ALVES, FINANCE/HR DIRECTOR
ANDREA DOBBINS, PROJECT COORDINATOR/RISK MANAGER
STEVEN J. HALLOCK, DIRECTOR OF PUBLIC WORKS
LEONARD RUBIN, TOWN ATTORNEY
CAITLIN E. COPELAND-RODRIGUEZ, TOWN CLERK

AUDIENCE: 14

CALL TO ORDER – 5:30PM

PLEDGE ALLEGIANCE TO THE FLAG

ADDITIONS, DELETIONS, SUBSTITUTIONS TO THE AGENDA

Council gave unanimous consensus to move Item #13 up to Item #10; and Item #8 down to Item #14A.

COMMENTS FROM THE TOWN MANAGER, THE TOWN ATTORNEY, AND STAFF

Council gave unanimous consensus to participate in the Mayor's Ball by providing a basket for the Silent Auction and have staff prepare the basket.

Mayor Wheeler, Vice Mayor Halpern, Councilmember Davis, and Councilmember Callaghan gave consensus to have the Planning & Zoning Board participate in the upcoming ARB Criteria Workshop.

Vice Mayor Halpern, Vice Mayor Pro Tem Hosta, Councilmember Davis, and Councilmember Callaghan gave consensus to have the Public Interviews start at 5PM on Wednesday, March 5th.

COMMENTS FROM THE PUBLIC

All Non-Agenda items are limited to three (3) minutes. Anyone wishing to speak is asked to complete a comment card with their name and address prior to the start of the meeting as well as state their name

and address for the record when called upon to speak (prior to addressing the Town Council). Town Council will not discuss these items at this time.

Public Comments Opened at 5:37pm.

Public Comments Closed at 5:47pm.

CONSENT AGENDA

1. Proclamation – Problem Gambling Awareness Month
2. Proclamation – Florida Bicycle Month - March 2025
3. Proclamation – National Eating Disorders Awareness Week 2025
4. Special Event Request - Bike MS: Breakaway to the Palm Beaches 2025
5. Special Event Request – Town of Jupiter Turtle Trot 5K Run
6. Resolution No. 2025-03 - Interlocal Agreement with Palm Beach County to Re-Adopt the 6-Cent Local Option Fuel Tax
7. Year to Date (YTD) Financial Statements
8. ~~Reimbursement Request from The Waterford~~
9. Approval of Continuing Contracts for Engineering Services

***MOTION:** Davis/Halpern made a motion to approve the consent agenda as amended.*

***ACTION:** The motion passed unanimously.*

COUNCIL ACTION/DISCUSSION ITEMS (A Public Comment Period was provided for each item below.)

13. Selection of Town Manager Finalists

Mayor Wheeler, Vice Mayor Pro Tem Hosta, and Councilmember Callaghan gave consensus to not add Kristin Denne to the list of proposed finalists.

The Council discussed, vetted, and ranked the finalists to interview for the position of Town Manager (see attached ranking sheets & tabulation).

10. Revised Code of Conduct and Enforcement Options

***MOTION:** Callaghan/Hosta made a motion to table this item to a future workshop.*

***ACTION:** The motion passed 4-1 with Councilmember Davis opposed.*

11. Resolution No. 2025-01 (Amending the Town’s Quasi-Judicial Procedures)

Council gave unanimous consensus to discuss this item at a future workshop.

12. Discussion on Filling Vacant Seat on Audit Oversight Review Committee

***MOTION:** Wheeler/Callaghan made a motion to sunset the Audit Oversight Committee.*

***ACTION:** The motion failed 2-3 with Vice Mayor Halpern, Councilmember Davis, and Councilmember Callaghan opposed.*

***MOTION:** Davis made a motion to appoint an Audit Oversight Committee member to fill the remainder of the term for the vacant seat.*

***ACTION:** Motion failed for lack of a second.*

Vice Mayor Halpern, Vice Mayor Pro Tem Hosta, Councilmember Davis, and Councilmember Callaghan gave consensus to readvertise the Audit Oversight Committee position via the application

process; and have a discussion regarding Ordinance 772 (creating the Audit Oversight Committee) at a future meeting.

14. Ordinance No. 792 (Establishing a Temporary Moratorium on Commercial, Mixed-Use and Multi-Family Development Applications) (**First Reading**)

***MOTION:** Davis/Callaghan made a motion to approve Ordinance No. 792 - Establishing a Temporary Moratorium on Commercial, Mixed-Use and Multi-Family Development Applications - on first reading.*

***ACTION:** The motion passed unanimously.*

- 14A. Reimbursement Request from The Waterford

Council gave unanimous consensus to have staff provide Council with the historical records for the Universe Boulevard stormwater drainage project.

***MOTION:** Davis/Callaghan made a motion to approve the reimbursement request for The Waterford.*

***ACTION:** The motion passed unanimously.*

15. Discussion on Lighting and Cameras around Pelican Lake

***MOTION:** Hosta/Wheeler made a motion to accept the donation from the Juno Beach Police Foundation for up to \$20,000 for cameras around Pelican Lake; and to have the staff proceed with determining the location and installation of cameras.*

Mayor Wheeler passed the gavel to second the motion.

***ACTION:** The motion passed unanimously.*

Council gave consensus to have staff obtain quotes for the lighting fixtures around Pelican Lake as well as for a photometric plan and bring back to Council for review.

- ~~16. 2024 Town Council Goal - Enhancing the Beautification of the Town (US Highway 1 Median).~~

- ~~17. Discussion on Subterranean Parking~~

- ~~18. Discussion on a Policy for Funding Additional Training for Council Members~~

COMMENTS FROM THE COUNCIL

Council gave unanimous consensus to put a discussion on the mandatory 10PM Town Council adjournment on a future agenda; have Councilmember Callaghan review with staff the current (and historical) process of record keeping; have a discussion item on funding for bicycle lanes on Donald Ross Road east of US1, along with a proposal for an engineer study; have a public workshop on traffic mitigation strategies; and have staff prepare a survey on "How can we support our local businesses" to discuss as a future meeting.

***MOTION:** Callaghan/Hosta made a motion to not have public comments that are submitted via the Webform read into the record.*

***ACTION:** The motion passed 3-2 with Vice Mayor Halpern and Councilmember Davis opposed.*

Vice Mayor Halpern, Vice Mayor Pro Tem Hosta, Councilmember Davis, and Councilmember Callaghan gave consensus to have the Planning & Zoning Board discuss maximum lot size.

ADJOURNMENT

Mayor Wheeler adjourned the meeting at 9:59pm.

Peggy Wheeler, Mayor

Caitlin E. Copeland-Rodriguez, Town Clerk

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