



Meeting Name: Town Council Meeting

Meeting Date: March 26, 2025

Prepared By: Emily Alves, CPA Finance/HR Director & C. Copeland-Rodriguez, MMC, Town Clerk

Item Title: Discussion on Audit Oversight Committee

DISCUSSION:

The Audit Oversight Committee has experienced significant changes recently, with three members resigning, leaving only two remaining members. Due to the lack of a quorum, the committee is unable to meet and fulfill its intended responsibilities.

At the February 26, 2025 Town Council meeting, staff was directed to advertise for applications for residents to join the committee. At this time, staff has only received one (1) application for a vacant seat from resident Aldo Rovere (*see attached*).

Therefore, Staff would like to present the following options for Council's consideration:

1. **Sunsetting the Audit Oversight Committee** – Officially dissolve the committee, given the lack of quorum and interest in filling the vacancies.
2. **Recruitment Efforts** – Launch a formal recruitment process to fill the vacant seats and restore the committee to full capacity. (*See attached flyer that went out via email blast and is on the Town's website.*)
3. **Temporary Suspension** – Temporarily suspend committee operations until quorum is restored and reassess in [X] months.
4. **Reassign Committee Functions** – Assign the audit oversight responsibilities to another committee or individual.

Staff is prepared to answer any questions on this item.