

COST PROPOSAL FOR PROFESSIONAL SERVICES



Date: March 3, 2025

To: Town of Juno Beach
340 Ocean Drive
Juno Beach, FL 33408

Attention: Andrea Dobbins
Project Coordinator/Risk Manager

Project: Grant Preparation - Hazard Mitigation Grant Program

File No.: 2025-65


Description of Services: For professional services to be rendered in connection with the submission of a 2025 HMGP- Hurricane Helene grant application.

Compensation: Compensation shall be a lump sum of Four Thousand Dollars and no cents (\$4,000.00).

Upon your acceptance, a signed copy of this form will serve as your written authorization to proceed with the description of services as noted above.

Thank you very much for this opportunity to be of service to the Town of Juno Beach

RMPK Funding

By: 

Ryan A. Ruskay
President

Date: March 3, 2025

APPROVED BY Town of Juno Beach

By: _____
A. Dobbins
Project Coordinator/Risk
Manager

Date: _____

SCOPE OF SERVICES

Grant Preparation

- Research and obtain necessary documents for the grant application
- Complete any/all pre-application requirements and registrations.
- Prepare and submit grant application and required forms for evaluation
- Handle all follow up requests from Grantor relating to the application
- Attend or coordinate any meetings necessary for the grant application
- Prepare materials and make presentation as needed
- Act as a liaison between the City and the Grant Agency
- Provide City with updated timelines and information concerning the funding process

2025 Hazard Mitigation Grant Program-Hurricane Helene & Milton

FDEM is utilizing a Hazard Mitigation Grant Funding grant to assist local communities with mitigation projects in areas impacted by Hurricane Milton & Helene. Communities outside of the designated counties can also apply contingent upon available funding. Project must be supported by the County LMS.

Application Deadline: July 25, 2025

Contribution Match: 25%

Maximum Award: \$No max

Eligible Project Types:

- Aquifer (recharge, storage and recovery) serve primarily as a drought management tool and reduce flood risk
- Dry Floodproofing structures by sealing the structure to keep floodwaters out
- Elevation of flood prone structures
- Flood Risk Reduction (Localized or Non-localized) – lessen the frequency or severity of flooding
- Generator for critical facilities
- Infrastructure Retrofit modifications to the existing infrastructure to reduce or eliminate the risk of future damage and increase protection
- Mitigation Reconstruction of properties that cannot be elevated
- Safe Room to provide immediate life-safety protection from severe wind events
- Secondary Power Source to increase power system resilience
- Stabilization to reduce risk to structures/infrastructure from erosion
- Structural Retrofit modifications addressing the structural element of a building/facility that are essential to increase protection
- Wind Retrofit modifications to the existing structure