

MINUTES
TOWN OF JUNO BEACH
TOWN COUNCIL REGULAR MEETING
October 26, 2022
Council Chambers/YouTube
340 Ocean Drive

PRESENT: DD HALPERN, MAYOR
ELAINE K. COTRONAKIS, VICE MAYOR
PEGGY WHEELER, VICE MAYOR PRO TEM
ALEXANDER COOKE, COUNCILMEMBER

ALSO PRESENT: JOSEPH LO BELLO, TOWN MANAGER
LEN RUBIN, TOWN ATTORNEY
MATTHEW PAZANSKI, FINANCE DIRECTOR
FRANK DAVILA, DIRECTOR OF PLANNING & ZONING
ANTHONY MERIANO, DIRECTOR OF PUBLIC WORKS
CAITLIN E. COPELAND-RODRIGUEZ, TOWN CLERK

ABSENT: JASON HASELKORN, COUNCILMEMBER

Audience: 36

- ~ CALL TO ORDER – 5:30 PM
- ~ PLEDGE OF ALLEGIANCE TO THE FLAG
- ~ ADDITIONS, DELETIONS, SUBSTITUTIONS TO THE AGENDA
(Time: 3:15 – 4:09) (TIME STAMP IS BASED OFF OF [YOUTUBE VIDEO](#))

Town Clerk Copeland-Rodriguez announced that Councilmember Haselkorn is in a business meeting and may join later via zoom.

1. **PRESENTATION OF RECOGNITION PLAQUE TO RESIDENT ROBERT BOONE FOR 100TH BIRTHDAY** (Time: 4:10 – 7:48)
(Town Council & Staff)

Town Council & Staff presented resident Robert Boone with a recognition plaque for his 100th birthday.

2. **COMMENTS FROM THE PUBLIC** (Time: 7:49 – 26:54)
All Non-Agenda items are limited to three (3) minutes. Anyone wishing to speak is asked to complete a comment card with their name and address prior to the start of the meeting as well as state their name and address for the record when called upon to speak (prior to addressing the Town Council). Town Council will not discuss these items this evening. Any issues will be referred to Staff for investigation; a report will be forwarded to the Town Council; and citizens will be contacted.

Public Comments Opened at 5:34pm.

Jacob Rosengarten (Via Zoom), 1613 E. Hemingway Dr, commented on use of grant

funds.

Stuart Katz, 900 Ocean Drive, expressed his concern on the past election (*see attached*).

Jim Ferguson, 397 Sunrise Way, commented on the recent unanimous vote of the Planning & Zoning Board to ask Council for a consensus to add items to their agenda for discussion.

Cy Seymour, 570 Ocean Drive, expressed concern on the proposed “Community Events Area” project.

Diana Davis, 440 Sunset Way, expressed concern on the recent vote and approval of Ordinance No. 753 and explained.

Marcia Wolf, 410 Sunrise Way, expressed concern on the proposed “Community Events Area” project.

Steve Pinard, 370 Apollo Drive, expressed concern on Mars Way parking and commented on the proposed vote for mayor item.

Public Comments Closed at 5:53pm.

3. **CONSENT AGENDA** (*Time: 26:55 – 27:09*)

All matters listed under Item 3, Consent Agenda, are considered to be routine by the Town Council and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- A. Consider approving the Town Council Meeting Minutes for September 28, 2022
- B. Proclamation – National Hunger & Homelessness Awareness Week 2022
- C. Frenchman’s Creek Charity Foundation, Inc.
- D. Financial Audit Engagement Letter
- E. Special Event Request – 2022 Palm Beach Holiday Boat Parade
- F. Special Event Request – Holy Spirit Lutheran Church Christmas Eve Service
- G. Memorandum of Understanding for Participation in the FINDER Data Sharing Network

MOTION: *Wheeler/Cotronakis made a motion to approve the consent agenda.*

ACTION: *The motion passed unanimously.*

4. **DISCUSSION ON VISION AND ECONOMIC DEVELOPMENT** (*Time: 27:10 – 1:17:34*)

(Per the request of Council)

Director of Planning & Zoning Davila went over the memorandum and presentation (*see attached*). He asked Council how they wished to proceed with the discussion.

Public Comments Opened at 6:12pm.

Public Comments Closed at 6:12pm.

Council reviewed, discussed, and asked staff questions on this item.

Public Comments Reopened at 6:25pm.

Jaquie Stivala, 20 Celestial Way, commented on this item.

Public Comments Closed at 6:26pm.

Council gave consensus to have staff conduct a town wide initiative to review the Town's architectural styles and bring the input received from the public back to Council to review and discuss.

5. **EXECUTIVE SEARCH FIRM SERVICES FOR SELECTION OF TOWN MANAGER** (Time: 1:17:35 – 2:42:09)

(Finance Director Pazanski)

Finance Director Pazanski went over the memorandum and introduced the following executive search firms: Colin Baenziger & Associates; DRG Talent Advisory Group; and GovHR USA, LLC. The firms made presentations to Council and answered Council's questions.

The Town Council ranked each firm that presented.

Mayor Halpern recessed the meeting at 7:58pm.

Mayor Halpern reconvened the meeting at 8:06pm.

Finance Director Pazanski announced that Colin Baenziger & Associates was the top-ranked firm.

***MOTION:** Cotronakis/Cooke made a motion to have the Town Attorney negotiate a contract with Colin Baenziger & Associates to provide services for the selection of Town Manager and authorize the Town Manager to execute the agreement.*

***ACTION:** The motion passed unanimously.*

Town Clerk Copeland-Rodriguez announced the guest speaker for item #6 had a meeting conflict and was unable to attend.

6. **GUEST SPEAKER — LEE JACKSON, ACCOUNT EXECUTIVE FOR POLCO (PROFESSIONAL SURVEYING COMPANY)**

(Per the request of Council)

7. **PUBLIC HEARING AND SECOND READING ON ORDINANCE NO. 759: ADJOURNMENT OF TOWN COUNCIL MEETINGS** (Time: 2:42:10 – 2:43:34)
AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF JUNO BEACH, FLORIDA, AMENDING ARTICLE II, “TOWN COUNCIL,” OF CHAPTER 2, “ADMINISTRATION” OF THE TOWN CODE OF ORDINANCES BY AMENDING SECTION 2-21, “ADJOURNMENT OF MEETINGS” TO MODIFY THE ADJOURNMENT TIME; PROVIDING FOR CODIFICATION, SEVERABILITY, CONFLICTS, AND AN EFFECTIVE DATE.
(Town Attorney Rubin)

- A. Town Attorney to Read Ordinance Title

Town Attorney Rubin read the Ordinance Title.

- B. Staff Presentation

Town Attorney Rubin went over the memorandum and asked Council if they had any questions.

- C. Public Hearing

Public Hearing Opened at 8:09pm.

Public Hearing Closed at 8:09pm.

- D. Council Motion/Second-Council Discussion

MOTION: Cotronakis/Cooke made a motion to approve Ordinance No. 759 on second and final reading.

- E. Council Action

ACTION: The motion passed 3-1 with Vice Mayor Pro Tem Wheeler opposed.

8. **2022 TOWN COUNCIL AND STAFF HOLIDAY PARTY** (Time: 2:43:35 – 2:58:26)
(Town Clerk Copeland-Rodriguez)

Town Clerk Copeland-Rodriguez went over the memorandum and asked Council if they had any questions.

Mayor Halpern suggested that they donate the funds to a food bank and introduced resident Erich Zlanabitnig.

Erich Zlanabitnig, 471 N Lyra Circle, explained his nonprofit organization.

Council reviewed, discussed, and asked staff questions on this item.

***MOTION:** Wheeler/Cotronakis made a motion to approve an appreciation holiday party for the Town Council and staff at Loggerhead Marinelife Center at a cost not to exceed \$4,500.*

***ACTION:** The motion passed 4-0.*

9. **DISCUSSION ON CREATING METERED AND RESIDENT PARK AND BEACH PARKING; AND CREATING MARS WAY RESIDENT PARKING**

(2:58:27 – 3:19:12)

(Per the request of Mayor Halpern)

Mayor Halpern introduced the item by summarizing the different parking areas and opened the item up for discussion.

Councilmember Cooke explained his proposal of metered parking with resident decals.

Town Manager Lo Bello provided an update from Palm Beach County on Kagan Park funding and parking as well as other parking areas around Town.

Council reviewed, discussed, and asked staff questions on this item.

Town Manager Lo Bello stated that staff had only met with the County on Monday. Staff will reach out to Towns and Cities that do permitted/metered parking to learn the pros and cons and will bring the information back to Council.

Public Comments Opened at 8:42pm.

Nancy Wolf (via Zoom), 1613 N Hemingway Dr, commented on this item.

Public Comments Closed at 8:45pm.

10. **DISCUSSION ON QUIT CLAIM DEED FOR BEACH ACCESS #16** (Time: 3:19:13 – 3:24:34)

(Per the request of Mayor Halpern)

Mayor Halpern explained why she placed this item on the agenda and asked Council for a consensus to send a letter to Palm Beach County in support of a quit claim deed for beach access #16.

Council reviewed, discussed, and asked staff questions on this item.

Council gave consensus to have Town Attorney Rubin send an email to Palm Beach County to express support and expedite the process for delivery of the quit claim deed and maintenance agreement.

11. **DISCUSSION ON RESOLUTION FOR ANNUAL ROTATION OF MAYOR**

(Time: 3:24:35 – 3:56:19)

(Per the request of Mayor Halpern)

Mayor Halpern explained why she placed this item on the agenda.

Vice Mayor Pro Tem Wheeler stated that she would ask Council for a consensus to strike the proposed document that Mayor Halpern presented from the record. This consensus was not reintroduced.

Public Comments Opened at 9:17pm.

Town Clerk Copeland-Rodriguez read comments into the record (*see attached*).

Ms. Davis commented on this item.

Ms. Wolf commented on this item.

Public Comments Closed at 9:22pm.

Council reviewed, discussed, and asked staff questions on this item but no consensus was reached.

12. **COMMENTS FROM TOWN MANAGER** (Time: 3:56:20 – 4:02:02)

Town Manager Lo Bello explained Palm Beach County's 5-Year Road Project Proposal and asked Council for a consensus to revise the September letter sent to the County to show support for specified projects.

Council reviewed, discussed, and asked staff questions on this item.

Council gave consensus to have staff send a revised letter to Palm Beach County in support of certain proposed 5-year plan projects for Juno Beach.

13. **COMMENTS FROM TOWN ATTORNEY** (Time:4:02:03 – 4:02:04) - None

14. **COMMENTS FROM STAFF** (Time: 4:02:05 – 4:14:49)

Director of Planning & Zoning Davila stated that the Planning & Zoning Board would like to ask Council for consensus to add their own items for discussion to their agenda and explained.

Council reviewed, discussed, and asked staff questions on this item.

Council gave consensus to have the Planning & Zoning Board discuss and recommend policy language for the Council to review.

Chief of Police Smith announced that the "Drug Take Back" event is scheduled for this Saturday from 10 a.m. to 2 p.m.

Town Clerk Copeland-Rodriguez stated that staff received an email from the TPA on dates for a Workshop at the Jupiter Community Center and asked which dates work

best for Council.

Council gave consensus to have staff reach out and ask the TPA to see if there are any dates available between December 5th and December 9th for the Workshop.

Town Clerk Copeland-Rodriguez went over upcoming meeting and event dates.

15. **COMMENTS FROM COUNCIL** (Time: 4:14:50 – 4:15:00) - None

16. **ADJOURNMENT** (Time: 4:15:01-4:15:10)

Mayor Halpern adjourned the meeting at 9:42pm.

Minutes Approved on November 15, 2022.