



PLANNING & ZONING BOARD MEETING MINUTES

May 06, 2024 at 4:00 PM

Council Chambers – 340 Ocean Drive and YouTube

PRESENT: MICHAEL STERN, CHAIR
JIM EHRET, VICE CHAIR
JOHN GONZALES, BOARDMEMBER
CAROL RUDOLPH, BOARDMEMBER
LAURE SHEARER, BOARDMEMBER
JIM FERGUSON, ALTERNATE BOARDMEMBER

ALSO PRESENT: FRANK DAVILA, DIRECTOR OF PLANNING & ZONING
CURT THOMPSON, PRINCIPAL PLANNER
ISABELLA HICKEY, SENIOR PLANNER
FABINNE AZEMAR, PLANNING TECHNICIAN
CAITLIN E. COPELAND-RODRIGUEZ, TOWN CLERK
LEONARD RUBIN, TOWN ATTORNEY

CALL TO ORDER – 4PM

PLEDGE ALLEGIANCE TO THE FLAG

PRESENTATION/BOARD ACTION

1. Swearing in newly appointed Planning and Zoning Board Members
2. Planning and Zoning Board Members to designate the positions of Chair and Vice Chair

Town Attorney Rubin opened nominations for position of Chair.

Boardmember Stern nominated himself for the position of Chair.

With no further nominations, Michael Stern was selected as Chair.

Town Attorney Rubin opened nominations for the position of Vice Chair.

Boardmember Ehret nominated himself for the position of Vice Chair.

With no further nominations, Boardmember Ehret was selected as Vice Chair.

ADDITIONS, DELETIONS, SUBSTITUTIONS TO THE AGENDA – None

COMMENTS FROM THE TOWN ATTORNEY AND STAFF

The Board gave unanimous consensus to move the October 7, 2024, meeting date to October 9, 2024.

COMMENTS FROM THE PUBLIC

All Non-Agenda items are limited to three (3) minutes. Anyone wishing to speak is asked to complete a comment card with their name and address prior to the start of the meeting as well as state their name and address for the record when called upon to speak (prior to addressing the Board). The Board will not discuss these items at this time.

Public Comments Opened at 4:05pm.

Public Comments Closed at 4:05pm.

CONSENT AGENDA

3. Planning & Zoning Board Meeting Minutes for March 4, 2024

***MOTION:** Shearer/Rudolph made a motion to approve the consent agenda.*

***ACTION:** The motion passed unanimously.*

BOARD ACTION/DISCUSSION ITEMS

4. Annual Review of Sunshine Laws
5. Annual Review of Planning and Zoning Board Duties and Responsibilities
6. Ordinance No. 785 - Schedule of Off-Street Parking Requirements Multiple-Family Use.

***MOTION:** Shearer/Rudolph made a motion to recommend approval of Ordinance No. 785 to the Town Council.*

***ACTION:** The motion passed 4-1 with Vice Chair Ehret opposed.*

7. Discussion on prioritizing agenda items for appointed officials

The Board ranked the list of discussion items. (See attached rankings.)

COMMENTS FROM THE BOARD

ADJOURNMENT

Chair Stern adjourned the meeting at 4:41pm.

Michael Stern, Chair

Caitlin E. Copeland-Rodriguez, Town Clerk