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**Meeting Name:** Town Council Meeting  
**Meeting Date:** September 24, 2025  
**Prepared By:** Andrea Dobbins, Project/Risk Manager  
**Item Title:** Renovation of Dune Walkover Structure and Drainage Improvements; JB0

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#### **DISCUSSION:**

There were three contractors that participated in the Request for Proposal (RFP) for the renovation of the dune walkover structure and the construction of drainage improvements for the access located at Donald Ross Road and Ocean Drive, known as JB0. The evaluation committee consisting of Finance/HR Director Emily Alves, Deputy Public Works Director Tim Hannon, and Project/Risk Manager Andrea Dobbins. Each committee member evaluated the three proposals based on the criteria set forth in the RFP.

The contractors are listed below, in ranked order (with the top-ranked firm first), along with each contractor's proposed pricing for the project. The Town Council had requested that the additional bench seating area be an optional line item so pricing for that is listed as a deduction should it be eliminated by the Town Council.

<u>Contractor</u>	<u>Total Project Proposal</u>	<u>Credit if bench area is removed</u>
#1 Underwater Engineering Solutions Inc. (UESI)	\$314,874.00	(\$1,200.00)
#2 Ferreira Construction	\$293,566.51	(\$3,487.76)
#3 Hartzell	\$315,312.00	(\$1,000.00)

It should be noted that the project was *estimated* at \$250,000 (\$150,000 FRDAP Grant and \$100,000 from the One Cent Surtax Fund) and was budgeted utilizing this amount. The budget for FY 2025-2026 is \$210,000, \$40,000 was spent in FY2024-2025 on engineering and design services. The additional \$96,361, to complete this project, would come from the One Cent Surtax Fund.

#### **RECOMMENDATION:**

Staff recommends the Town Council consider a motion to award the contract for services to renovate the Donald Ross Road dune walkover and improve the drainage at JB0 to Underwater Engineering Solutions Inc. (UESI) in an amount not to exceed \$346,361, which includes the base bid of \$314,874.00 plus a 10% contingency, with the additional \$96,361 to come from the One Cent Surtax Fund.

**ATTACHMENTS:**

Evaluation committee meeting minutes

RFP submittals