



## AGENDA ITEM

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**Meeting Name:** Town Council Meeting

**Meeting Date:** September 24, 2025

**Prepared By:** Emily Alves, CPA Finance/HR Director

**Item Title:** Asset Disposals

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### **DISCUSSION:**

Per the Town's Accounting Manual, fixed assets disposals are to be recorded in the minutes of a regularly scheduled meeting of the Town Council.

Staff is recommending the disposal of two assets (as fully described in the attached Asset Disposal List). Both assets will be sold on [govdeals.com](http://govdeals.com).

### **RECOMMENDATION:**

Staff recommends the Town Council consider a motion to approve attached disposals on the Consent Agenda.