



PLANNING & ZONING BOARD MEETING MINUTES

March 04, 2024 at 4:00 PM

Council Chambers – 340 Ocean Drive and YouTube

PRESENT: DIANA DAVIS, CHAIR
JIM FERGUSON, VICE CHAIR
MICHAEL STERN, BOARDMEMBER
LAURE SHEARER, BOARDMEMBER
NANCY WOLF, BOARDMEMBER
JANE LE CLAINCHE, ALTERNATE BOARDMEMBER (*Via Zoom*)

ALSO PRESENT: FRANK DAVILA, DIRECTOR OF PLANNING & ZONING
CURT THOMPSON, PRINCIPAL PLANNER
ISABELLA HICKEY, SENIOR PLANNER
CAITLIN E. COPELAND-RODRIGUEZ, TOWN CLERK
LEONARD RUBIN, TOWN ATTORNEY

ABSENT:

AUDIENCE: 10

CALL TO ORDER

PLEDGE ALLEGIANCE TO THE FLAG

ADDITIONS, DELETIONS, SUBSTITUTIONS TO THE AGENDA - None

COMMENTS FROM THE TOWN ATTORNEY AND STAFF - None

COMMENTS FROM THE PUBLIC

All Non-Agenda items are limited to three (3) minutes. Anyone wishing to speak is asked to complete a comment card with their name and address prior to the start of the meeting as well as state their name and address for the record when called upon to speak (prior to addressing the Board). The Board will not discuss these items at this time. Comments needing a reply will be referred to Staff for research; a report will be forwarded to The Board; and citizens will be contacted.

Public Comments Opened on 4:01pm.

Public Comments Closed on 4:01pm.

CONSENT AGENDA

1. Planning & Zoning Board Meeting Minutes for February 5, 2024

***MOTION:** Stern/Ferguson made a motion to approve the consent agenda.*

***ACTION:** The motion passed unanimously.*

BOARD ACTION/DISCUSSION ITEMS (A Public Comment Period was provided for each item below.)

2. Ordinance No. 766 – Exterior Lighting on Residential Housing and Addressing Spillover to Neighboring Properties.

***MOTION:** Ferguson/Stern made a motion to table Ordinance No. 766, and request that the Town Council provide funding for staff to work with the engineer on creating lighting criteria/measurements to address residential spillover with a view towards eliminating nuisances.*

***ACTION:** The motion passed 4-1 with Boardmember Wolf opposed.*

3. Discussion on LEED/Green Building

No action on this item.

COMMENTS FROM THE BOARD

ADJOURNMENT

Chair Davis adjourned the meeting at 5:23pm.

Diana Davis, Chair

Caitlin E. Copeland-Rodriguez, Town Clerk