



Meeting Name: Planning and Zoning Board

Meeting Date: April 1, 2024

Prepared By: Davila, F, CFM.

Item Title: Planning and Zoning Board Members to designate the positions of Chair and Vice Chair

In selecting the Chair and Vice Chair, the Town adheres to the following procedures:

- Town Attorney opens nominations for Chair.
- Members of the Board make nominations (nominations do not require a second, and a member may decline a nomination)
- Town Attorney closes nominations.
- Town Clerk calls for a roll call vote and each Board member casts a vote for one of the nominees. The person receiving a majority of the votes is elected to the position. If there are three nominees and one nominee does not receive a majority, the Board members shall choose between the two members who received the highest number of votes.