



Meeting Name: Town Council Meeting

Meeting Date: January 24, 2024

Prepared By: M. Ventura, Finance Director

Item Title: Request to Add the Position of Senior Planner to the Town's Classification and Pay Schedule

DISCUSSION:

On September 27, 2023, Town Council approved the 2023-2024 operating budget. Included in the budget discussion and approval was the creation of a new position of Senior Planner for the Building Department. Staff is ready to move forward with filling this position. The funds have been allocated but the classification and pay schedule have not been finalized. In order to proceed with the process, staff requests adding the Senior Planner position to the classification and pay schedule. The current Planning Technicians range is \$48,208 - \$72,303 and the Principal Planner range is \$61,201-\$94,862. Staff is requesting to set the range in the middle of these two ranges. The Senior Planner range will be \$54,705-\$83,853.

RECOMMENDATION:

Staff recommends the Town Council consider a motion to approve adding the position of Senior Planner to the classification and pay schedule with a salary range of \$54,705-\$83,853.