



Meeting Name: Town Council
Meeting Date: September 13, 2023
Prepared By: Davila, F.
Item Title: Resolution 2023-13 – Amending the Town of Juno Beach Fee Booklet

DISCUSSION:

The Town of Juno Beach Fee Booklet contains fees associated with Building Permits, Business Taxes, Miscellaneous Fees, Planning and Zoning applications, etc. Town staff is proposing to modify some of these fees effective October 1st, 2023 or soon thereafter.

The Building Division Fees were originally added to the Fee Booklet in March of 2008 (Resolution 2008-04), and were last amended in July of 2020 (Resolution 2020-05).

Resolution 2020-05 kept the minimum permit fee of \$75 and established a new permit fee of 3% of the value of the work being performed plus any state fees. The permit fee was consistent with the average fees recovered by the Town from years 2009 to 2019 (avg. permit fee was 2.93%), and was cost-neutral as required by Section 166.222(1), Florida Statutes.

Section 166.222(1), Florida Statutes, Building Code Inspection Fees, states the following:

The governing body of a municipality may provide a schedule of reasonable inspection fees in order to defer the costs of inspection and enforcement of the provision of its building code.

Furthermore, Section 553.80(7)(a), Florida Statutes, provides that such fees “shall be used solely for carrying out the local government’s responsibilities in enforcing the Florida Building Code.” When providing a schedule of reasonable fees, the total estimated annual revenue derived from the fees may not exceed the total estimated annual costs of such activities. Due to recent rise of major construction within the Town, the Town is proposing a new fee schedule that is cost-neutral as required by Sections 166.222(1) and 553.80(7)(a), Florida Statutes. The new building permit fees will establish a new minimum permit fee of \$100, and a tiered building permit fee that is based on the value of the work being performed (see below).

Tiers	Value of work	Building Permit Fee
1	Under \$5,000	\$100 flat fee
2	\$5,000 to \$1,000,000.00	2.0% of value of work
3	\$1,000,000.01 to \$3,000,000.00	1.75% of value of work
4	Over \$3,000,000.01	1.5% of value of work

Along with proposing new fees for the Building Division, staff is also proposing to make changes to the other sections of the Fee Booklet. For Councils reference, please see attachment #1 (additional language is underlined and deleted language is ~~stricken through~~).

Staff's objective for the proposed fee booklet is to have it go into effect at the beginning of the upcoming Fiscal Year, October 1st, 2023 or soon thereafter.

RECOMMENDATION:

Staff recommends that the Town Council approve Resolution 2023-13 amending the Comprehensive Fee Booklet to revise the Town of Juno Beach Fee Booklet.