



TOWN COUNCIL REGULAR MEETING MINUTES

November 15, 2023 at 5:30 PM

Council Chambers – 340 Ocean Drive and YouTube

PRESENT: ALEXANDER COOKE, MAYOR
PEGGY WHEELER, VICE MAYOR
MARIANNE HOSTA, VICE MAYOR PRO TEM
ELAINE K. COTRONAKIS, COUNCILMEMBER
DD HALPERN, COUNCILMEMBER

ALSO PRESENT: DAVID DYESS, TOWN MANAGER
GLEN TORCIVIA, TOWN ATTORNEY
CAITLIN E. COPELAND-RODRIGUEZ, TOWN CLERK
FRANK DAVILA, DIRECTOR OF PLANNING & ZONING
STEVE HALLOCK, DIRECTOR OF PUBLIC WORKS
ANDREA DOBBINS, PROJECT COORDINATOR/RISK MANAGER
ISABELLA HICKEY, PLANNING TECHNICIAN

AUDIENCE: 20

CALL TO ORDER – 5:30PM

PLEDGE ALLEGIANCE TO THE FLAG

ADDITIONS, DELETIONS, SUBSTITUTIONS TO THE AGENDA

Mayor Cooke, Vice Mayor Wheeler, and Councilmember Halpern gave consensus to move Item #11 up to Item #7; add a Discussion on Kagan Park Playground as Item #7A; and move Consent Agenda Item #3 to the end of the agenda.

COMMENTS FROM THE TOWN MANAGER, THE TOWN ATTORNEY, AND STAFF

Council gave unanimous consensus to continue with the policy of not allowing campaigning on the Town Center property (which includes the Town Center building, the Police Department, the courtyard, the back patio, and the parking lot); and have staff create an ordinance referencing the Live Local Act.

COMMENTS FROM THE PUBLIC

All Non-Agenda items are limited to three (3) minutes. Anyone wishing to speak is asked to complete a comment card with their name and address prior to the start of the meeting as well as state their name and address for the record when called upon to speak (prior to addressing the Town Council). Town Council will not discuss these items at this time. Comments needing a reply will be referred to Staff for research; a report will be forwarded to the Town Council; and citizens will be contacted.

Public Comments Opened at 5:36pm.

Public Comments Closed at 6:02pm.

CONSENT AGENDA

1. Town Council Meeting Minutes for October 25, 2023
2. Document Imaging Replacement System
3. ~~Grant Opportunities and Pending Applications~~
4. Drone Purchase & Reimbursement
5. AEDs in Public Places
6. 2023 Financial and Investment Reports

MOTION: *Wheeler/Cotronakis made a motion to approve the consent agenda as amended.*

ACTION: *The motion passed unanimously.*

COUNCIL ACTION/DISCUSSION ITEMS (Public Comment Period was

7. Special Event Request – Wedding Ceremony at Juno Beach Access 6

MOTION: *Halpern/Cotronakis a motion to approve the special event request for a wedding ceremony at Juno Beach access 6; and have staff emphasize that the applicant not have balloons or confetti.*

ACTION: *The motion passed unanimously.*

- 7A. Discussion on Kagan Park Playground

Council gave unanimous consensus to accept donations from anyone for the Kagan Park Playground.

MOTION: *Wheeler made a motion to put on hold until January 24th the continuation of choosing the playground equipment pieces until such time that donations can be made, and the Town has the funds.*

ACTION: *The motion failed for lack of a second.*

MOTION: *Halpern/Wheeler made a motion to hold off on the selection of playground equipment to allow for donations and have Town Staff send an email out to residents notifying them of the donation timeframe to contribute to the playground.*

ACTION: *The motion passed unanimously.*

8. Second Reading -- Ordinance No. 772 creating Audit Oversight Committee

***MOTION:** Halpern/Hosta made a motion to approve Ordinance No. 772 on second and final reading.*

***ACTION:** The motion passed 4-1 with Councilmember Cotronakis opposed.*

9. Charter Amendment Ordinances – Second Reading (Ordinance No. 773-777)

***MOTION:** Halpern/Cotronakis made a motion to approve Ordinance No. 773 on second and final reading.*

***ACTION:** The motion passed unanimously.*

***MOTION:** Halpern/Wheeler a motion to approve Ordinance No. 774 on second and final reading.*

***ACTION:** The motion passed unanimously.*

***MOTION:** Wheeler/Cotronakis made a motion to approve Ordinance No. 775 on second and final reading as amended.*

***ACTION:** The motion passed unanimously.*

***MOTION:** Halpern/Cotronakis made a motion to approve Ordinance No. 776 on second and final reading.*

***ACTION:** The motion passed unanimously.*

***MOTION:** Halpern/Cotronakis made a motion to approve Ordinance No. 777 on second and final reading.*

***ACTION:** The motion passed unanimously.*

10. Ordinance No. 778 – Increasing and equalizing the salaries of the Mayor and Councilmembers (First Reading)

***MOTION:** Halpern/Hosta made a motion to approve Ordinance No. 778 on first reading; and have the funding come from contingency.*

***ACTION:** The motion passed 3-2 with Vice Mayor Wheeler and Councilmember Cotronakis opposed.*

11. Landscape and Maintenance Services Bid Award

***MOTION:** Cotronakis/Hosta made a motion to a motion to approve a 2-year contract with Terracon Services, Inc. as presented in an amount not to exceed of \$203,354 and authorize the Town Manager to execute the contract; and to increase the current year's landscape maintenance budget from contingency in the amount of \$124,886; and have staff negotiate the tree-trimming cost.*

***ACTION:** The motion passed 3-2 with Vice Mayor Wheeler and Councilmember Halpern opposed.*

12. Donation Policy

***MOTION:** Halpern/Wheeler made a motion to approve the proposed donation policy with grammatical changes and to add a disclaimer on reciprocity.*

***ACTION:** The motion passed unanimously.*

Mayor Cooke recessed the meeting at 8:12pm.

Mayor Cooke reconvened the meeting at 8:17pm.

13. Discussion – Master Development Plan

Council gave unanimous consensus to direct staff to obtain samples and costs from both the Treasure Coast Regional Planning Agency and WGI and bring sample Polco survey questions to an upcoming Town Council meeting.

14. Discussion – Town Organization Sponsorship

Council gave unanimous consensus to have staff conduct more research from surrounding communities and their sponsorship policies and come back with more information.

15. Grant Opportunities and Pending Applications

***MOTION:** Halpern/Hosta made a motion to utilize RMPK's services for the Florida Communities Trust (FCT) Parks and Open Space Florida Forever Program grant in an amount not to exceed of \$3,500 from contingency; and authorize the Town Manager to execute all necessary documentation.*

***ACTION:** The motion passed unanimously.*

COMMENTS FROM THE COUNCIL

Council gave unanimous consensus to proceed with the process for the Planning & Zoning Board's Agenda Item list.

ADJOURNMENT

Mayor Cooke adjourned the meeting at 9:46pm.

Alexander Cooke, Mayor

Caitlin E. Copeland-Rodriguez, Town Clerk