



Meeting Name: Town Council Meeting
Meeting Date: December 13, 2023
Prepared By: I. Hickey, Planning Technician
Item Title: Special Event Request – 2024 Turtle Fest

DISCUSSION:

Staff received a request for a special event from Tonya Pellegrini, Event Manager of the Loggerhead Marinelife Center, for the 2024 Turtle Fest located in Loggerhead Park. The Turtle Fest event is an annual family fun event to raise awareness of sea turtles and Ocean Conservation in Palm Beach County. There will be live music, food, beverages, crafts and activities for children. **This is a recurring event in the Town, at the same location within Loggerhead Park and along Ocean Drive, therefore it is being placed on the Consent portion of the agenda.**

The applicant has provided a map depicting the entire area of the event. The location of this event takes place within Loggerhead Park and along Ocean Drive from Donald Ross Road, north to Marcinski Road. The proposed event dates and times are as follow: setup – Friday, February 23, at 8:00 am; event – Saturday, February 24th from 10am – 6pm; and breakdown – Saturday, February 24th 6pm - midnight. The anticipated attendance is approximately 5,000 people and is classified as a High-Impact Special Event.

The applicant will be charged the Permit Fee of \$1,000 and a \$5,000 Security Deposit for this year’s event based on the attached adopted fee schedule for Off-Site Special Events. The permit fee and deposit do not include the required costs for outside assistance by Police, or any other necessary support. Those costs are the responsibility of the applicant during the application process. Based on the event type the applicant will be responsible for providing all outstanding items 45 days prior to the date or be subject to late fees and/or cancelation of event. Staff will apply all the regular conditions for such an event on their application plus any identified by the Town Council.

RECOMMENDATION:

Staff recommends that the Town Council consider the request for the special event proposed in Juno Beach as stated above, subject to the applicant being responsible for the application process of the special event and all conditions and requirements following said application, including any additional agency reviews/approvals/fees.