



PLANNING & ZONING BOARD MEETING MINUTES

February 05, 2024 at 4:00 PM

Council Chambers – 340 Ocean Drive and YouTube

PRESENT: DIANA DAVIS, CHAIR
JIM FERGUSON, VICE CHAIR
MICHAEL STERN, BOARDMEMBER
LAURE SHEARER, BOARDMEMBER
NANCY WOLF, BOARDMEMBER
JANE LE CLAINCHE, ALTERNATE BOARDMEMBER (*Via Zoom*)

ALSO PRESENT: FRANK DAVILA, DIRECTOR OF PLANNING & ZONING
CURT THOMPSON, PRINCIPAL PLANNER
ISABELLA HICKEY, SENIOR PLANNER
CAITLIN E. COPELAND-RODRIGUEZ, TOWN CLERK
LEONARD RUBIN, TOWN ATTORNEY

ABSENT:

AUDIENCE: 13

CALL TO ORDER – 4:00PM

PLEDGE ALLEGIANCE TO THE FLAG

ADDITIONS, DELETIONS, SUBSTITUTIONS TO THE AGENDA – *None*

COMMENTS FROM THE TOWN ATTORNEY AND STAFF – *None*

COMMENTS FROM THE PUBLIC

All Non-Agenda items are limited to three (3) minutes. Anyone wishing to speak is asked to complete a comment card with their name and address prior to the start of the meeting as well as state their name and address for the record when called upon to speak (prior to addressing the Board). The Board will not discuss these items at this time.

Public Comments Opened at 4:01pm.

Public Comments Closed at 4:01pm.

CONSENT AGENDA

1. Planning & Zoning Board Meeting Minutes for January 17, 2024

***MOTION:** Stern/Ferguson made a motion to approve the consent agenda.*

***ACTION:** The motion passed unanimously.*

BOARD ACTION/DISCUSSION ITEMS

2. Discussion on Artificial Turf

***MOTION:** Ferguson/Wolf made a motion to have staff propose a definition for the term “artificial turf” by referencing the Town of Palm Beach’s definition and incorporating verbiage that it resemble natural sod (see attached chart).*

***ACTION:** The motion passed unanimously.*

3. Discussion on Parking

***MOTION:** Ferguson/Stern made a motion to recommend that the Town Council have the Town’s Traffic Engineer conduct a study on parking issues in the Town with a focus on reducing the need for onstreet parking and emphasizing multi-family, hotels/motels, and commercial mixed-use designations; use staff’s table as a reference (see attached chart); and provide a professional opinion.*

***ACTION:** The motion passed unanimously.*

COMMENTS FROM THE BOARD

ADJOURNMENT

Chair Davis adjourned the meeting at 5:27pm.

Diana Davis, Chair

Caitlin E. Copeland-Rodriguez, Town Clerk