



Meeting Name: Town Council
Meeting Date: September 11, 2024
Prepared By: Davila, F. CFM.
Item Title: Request for Site Plan Approval – Holy Spirit Lutheran Church

BACKGROUND:

Through the adoption of Resolution No. 2022-10 on September 28, 2022, the Town Council reviewed and approved a petition for a Major Amendment to an Approved Site Plan for the Holy Spirit Lutheran Church.

The amendment was to replace an aging manufactured structure on the Church’s campus currently housing the Church office. The plan proposed an addition to house the existing functions of the Church Office and their existing staff. Please note that the addition was neither intended to house any additional staff nor expand any functions on their campus. For your reference, please see the attached site plan that was unanimously approved by Town Council.

DISCUSSION:

Chapter 34, Article II, Division 4, Section 34-119(b) of the Town Code of Ordinances provides as follows: “Prior to the expiration of the two-year period, a one-year extension to commence development may be applied for with the town council. An extension may be granted upon a determination by the town council that the applicant has made a good faith effort to commence construction but has been prevented from doing so for reasons beyond control of the applicant. The town council may, at the request of the applicant and in the exercise of its discretion, grant additional extension(s) pursuant to this paragraph when warranted by the totality of the circumstances.”

The applicant is requesting a one-year extension to the approved site plan which, if approved, will extend the expiration of the approved site plan to September 28, 2025. The Church has been trying to move forward with the approved plan and has been making continuous efforts to move the project forward but has been unable to do so. As represented by the Church, reasons for the request include: *1) additional fundraising was required due to elevated construction costs, 2) staffing changes within the church in the interim period, and 3) working to fit the project with the preferred contractor and their schedule.*

RECOMMENDATION:

Staff recommends that the Town Council approve the proposed site plan extension for the Holy Spirit Lutheran Church, subject to the same conditions of approval set forth in Resolution 2022-10.

Attachment(s):

- Applicant Site Plan Approval Extension Request
- Resolution 2022-10