

Meeting Name: Town Council Meeting

**Meeting Date:** May 28, 2025

**Prepared By:** Emily Alves, CPA Finance/HR Director

**Item Title:** Asset Disposals

## **DISCUSSION:**

Per the Town's Accounting Manual, Fixed Assets Disposals are to be recorded in the minutes of a regularly scheduled meeting of the Town Council.

## **RECOMMENDATION:**

Staff recommends the Town Council consider a motion to approve attached disposals on the Consent Agenda.