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**Meeting Name:** Town Council  
**Meeting Date:** December 17<sup>th</sup>, 2024  
**Prepared By:** Isabella Hickey  
**Item Title:** Special Event Request - Art Fest by the Sea

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#### **DISCUSSION:**

Staff received a request for a special event from Mr. Stewart Auville representing the Palm Beach North Chamber of Commerce. **This event is a recurring event in Town at the same location along Ocean Drive.**

The event is an arts and crafts market, with artists, various vendors including food/beverage and other notable affiliates. The anticipated attendance is approximately 8,000 over the two days. The dates of the event are proposed for March 7<sup>th</sup> through March 9<sup>th</sup>, from 8 am to midnight (Friday, March 7<sup>th</sup> will be used for setup). This event takes place between the Marcinski Road and Donald Ross Road, within Ocean Drive right-of-way (A1A), and requires the roadway to be closed during the event. The applicant has provided a map depicting the entire area of the event.

The applicant will be charged a fee of \$1000/day and a \$5,000 Security Deposit for this event based on the attached adopted fee schedule for Off-Site Special Events. This fee and deposit do not include the required costs for outside assistance by Police, or any other necessary support. Those costs are the responsibility of the applicant during the application process. Based on the event type the applicant will be responsible for providing all outstanding items prior to the date or be subject to late fees and/or cancellation of event.

As part of the conditions of approval, no vendors or event parking shall be located within the right-of-way that is directly in front of Ocean Royale. Staff will apply all the regular conditions for such an event on their regular application plus any identified by the Town Council.

#### **RECOMMENDATION:**

Staff recommends that the Town Council consider the request for the special event proposed in Juno Beach as stated above, subject to the applicant being responsible for the application process of the special event and all conditions and requirements following said application, including any additional agency reviews/approvals/fees.