



Meeting Name: Town Council

Meeting Date: February 28th 2024

Prepared By: I. Hickey

Item Title: Special Event Request - Bike MS: Breakaway to the Palm Beaches 2024

DISCUSSION:

Staff received a request for a special event from Ashlyn Brown, representative for the National Multiple Sclerosis Society, for a fundraising bicycle ride that will start and end at the Boca Raton Innovative Campus (BRIC). **This event is a recurring event in Town along Ocean Drive and is why staff put it on the Consent Agenda.**

The time of this event takes place on Saturday, April 6, 2024, from 8:00 am to 3:00 pm. The event will start and end on Saturday at the Boca Raton Innovative Campus (BRIC) (Please refer to the attached bike route map). The event will have approximately 350 participants and approximately 75 employees/volunteers working at this event. The sponsor will have directional signs to direct riders. This event is not a timed race, the riders will be instructed to follow the rules of the road, thus no road closures are being proposed. As indicated on the route map, the riders will utilize portions of US Highway 1 and Ocean Drive.

The applicant will be charged the permit fee of \$100 and a \$500 Security Deposit for this event based on the attached adopted fee schedule for Off-Site Special Events. This fee and deposit do not include the required costs for outside assistance by Police, or any other necessary support. Those costs are the responsibility of the applicant during the application process.

RECOMMENDATION:

Staff recommends that the Town Council consider the request for the special event proposed in Juno Beach as stated above, subject to the applicant being responsible for the application process of the special event and all conditions and requirements following said application, including any additional agency reviews/approvals/fees.