



Meeting Name: Town Council

Meeting Date: February 28, 2024

Prepared By: I. Hickey

Item Title: Special Event Request – Oceanview United Methodist Church Easter Service

DISCUSSION:

Staff received a request for an Off-Site Special Event from the Oceanview United Methodist Church for the annual Easter sunrise service. This event takes place on the beach directly across the street from 701 Ocean Drive. This event is a recurring event at the same location and is why staff placed the item on the consent agenda.

The date of the proposed event is Sunday March 31st, 2024. The event set up will start at 5:00am, the service will begin at 6:30am, and breakdown will be complete by 8:00am. The event is a holiday celebration as indicated in the attached application. Equipment utilized for this event includes a portable generator and sound system. The anticipated attendance is 250 for one service and the event is planned and advertised by the Church. The applicant has provided a map depicting the entire area of the event.

The applicant will be charged the permit fee of \$100 and a \$500 Security Deposit for this event based on the attached adopted fee schedule for Off-Site Special Events. The permit fee and deposit do not include the required costs for outside assistance by Police, or any other necessary support. Those costs are the responsibility of the applicant during the application process. Based on the event type the applicant will be responsible to provide all outstanding items 15 days prior to the date, or be subject to late fees and/or cancellation of event.

As part of the conditions of approval, no vendors or event parking shall be located within the right-of-way front of Oceanview United Methodist Church. Staff will apply all of the regular conditions for such an event plus any identified by the Town Council.

RECOMMENDATION:

Staff recommends that the Town Council consider the request for the special event proposed in Juno Beach as stated above, subject to the applicant being responsible for the application process of the special event and all conditions and requirements following said application, including any additional agency reviews/approvals/fees.