



Meeting Name: Town Council Meeting
Meeting Date: February 28, 2024
Prepared By: I.Hickey
Item Title: Special Event Request – Run 4 the Sea

DISCUSSION:

Staff received a request for a special event by Tonya Pellegrini, Event Manager of the Loggerhead Marinelife Center, for the 13th annual Run 4 the Sea. The event would take place along Ocean Drive from Donald Ross Road, north to the northern end of Ocean Cay Park, along Marcinski Road in Jupiter. **Because this is a recurring event in Town at the same location it is being placed on the Consent portion of the agenda.**

The applicant has provided a map depicting the entire area of the event. The location of the proposed event takes place within Loggerhead Park and along Ocean Drive from Donald Ross Road, north to Marcinski Road. The proposed event date is Saturday, April 6, 2024, setup will begin Friday, April 5th at 5:00 p.m. and teardown will be completed by Saturday, April 6 at 11:00 a.m.

The applicant will be charged the permit fee of \$100 and a \$500 Security Deposit for this year's event based on the adopted fee schedule for Off-Site Special Events. The permit fee and deposit do not include the required costs for outside assistance by Police, or any other necessary support. Those costs are the responsibility of the applicant during the application process. The event will be required to obtain various agency and department approvals during the application process. Staff will apply all of the regular conditions for such an event on their regular application plus any identified by the Town Council.

RECOMMENDATION:

Staff recommends that the Town Council consider the request for the special event proposed in Juno Beach as stated above, subject to the applicant being responsible for the application process of the special event and all conditions and requirements following said application, including any additional agency reviews/approvals/fees.