



AUDIT OVERSIGHT COMMITTEE MEETING MINUTES

April 23, 2024 at 3:00 PM

Council Chambers – 340 Ocean Drive and YouTube

PRESENT: NANCY WOLF, CHAIRPERSON
WILLIAM VIGGIANO, VICE CHAIR
ANITA BLOOM, COMMITTEE MEMBER
ANTHONY PACE, COMMITTEE MEMBER
ANDREW SPILOS, COMMITTEE MEMBER

ALSO PRESENT: MICHAEL VENTURA, FINANCE DIRECTOR
LEONARD RUBIN, TOWN ATTORNEY
CAITLIN E. COPELAND-RODRIGUEZ, TOWN CLERK

AUDIENCE: 6

CALL TO ORDER – 3:00PM

PRESENTATION

1. Swearing in Audit Oversight Committee Members

DISCUSSION ITEMS

2. Designate the Position of Chairperson

Town Attorney Rubin opened nominations for the position of Chair.

Committee Member Bloom nominated Committee Member Wolf for the position of Chairperson.

With no further nominations, Committee Member Wolf was selected as Chairperson.

Chairperson Wolf opened nominations for the position of Vice Chair.

Chairperson Wolf nominated Committee Member Viggiano for the position of Vice Chair.

With no further nominations, Committee Member Viggiano was selected as Vice Chair.

3. Review of Sunshine Laws by Town Attorney Rubin
4. Overview of Committee Duties and Responsibilities by Finance Director Ventura

The Committee gave unanimous consensus to have the Town Auditor present an overview of the FY 2023 audit report at the next meeting; and commence analyzing and reviewing the Auditor's

recommendations of reviewing the Town's cybersecurity, disaster preparedness, and operational strategy/internal controls.

5. Review and Approval of Committee Quarterly Meeting Dates

The Committee gave unanimous consensus to have the next meeting on Thursday, May 16, 2024, at 3pm; a meeting on Tuesday, June 25, 2024, at 3pm; and approve all the proposed meeting dates and times in staff's memorandum for FY 2024-2025 and FY 2025-2026.

ADJOURNMENT

Chairperson Wolf adjourned the meeting at 3:31pm.

Nancy Wolf, Chairperson

Caitlin E. Copeland-Rodriguez, Town Clerk

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