



# EVALUATION COMMITTEE MEETING – PROFESSIONAL ENGINEERING AND RELATED SERVICES MINUTES

January 10, 2025 at 10:00 AM

Council Chambers – 340 Ocean Drive

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PRESENT: ANDREA DOBBINS, PROJECT COORDINATOR/RISK MANAGER  
EMILY ALVES, FINANCE/HR DIRECTOR  
FRANK DAVILA, INTERIM TOWN MANAGER & DIRECTOR OF PLANNING & ZONING

ALSO PRESENT: YASMIN F. HAMEL, TOWN CLERK DESIGNEE

Audience: 0

## CALL TO ORDER

Project Coordinator Dobbins called the meeting to order at 10:00am. She announced that the public is allowed to attend the meeting, but participation is limited to the Evaluation Committee members only. She also stated that the purpose of the Committee meeting is to review, rank and vet out the companies which submitted proposals to the Town's RFQ, Request for Qualifications for Professional Engineering and Related Services for the Town of Juno Beach.

## REVIEW OF PROPOSALS

Project Coordinator Dobbins stated that they received a total of nine (9) responses to the RFQ and explained the process for ranking the firms.

The Committee reviewed and discussed the following proposals:

*(See attached evaluation sheets.)*

### AVIROM & ASSOCIATES, INC.

Project Coordinator Dobbins stated that she gave this company a total of 0 out of 100.

Finance/HR Director Alves stated that she gave this company a total of 34 out of 100.

Interim Town Manager Davila stated that he gave this company a total of 0 out of 100.

**CAULFIELD & WHEELER, INC.**

Project Coordinator Dobbins stated that she gave this company a total of 50 out of 100.

Finance/HR Director Alves stated that she gave this company a total of 93 out of 100.

Interim Town Manager Davila stated that he gave this company a total of 75 out of 100.

**COLLIERS ENGINEERING & DESIGN**

Project Coordinator Dobbins stated that she gave this company a total of 85 out of 100.

Finance/HR Director Alves stated that she gave this company a total of 88 out of 100.

Interim Town Manager Davila stated that he gave this company a total of 100 out of 100.

**CRAIG A. SMITH & ASSOCIATES**

Project Coordinator Dobbins stated that she gave this company a total of 75 out of 100.

Finance/HR Director Alves stated that she gave this company a total of 81 out of 100.

Interim Town Manager Davila stated that he gave this company a total of 70 out of 100.

**GENUINITY GROUP**

Project Coordinator Dobbins stated that she gave this company a total of 90 out of 100.

Finance/HR Director Alves stated that she gave this company a total of 98 out of 100.

Interim Town Manager Davila stated that he gave this company a total of 100 out of 100.

**FLORIDA TECHNICAL CONSULTANTS**

Project Coordinator Dobbins stated that she gave this company a total of 40 out of 100.

Finance/HR Director Alves stated that she gave this company a total of 40 out of 100.

Interim Town Manager Davila stated that he gave this company a total of 35 out of 100.

**OLC**

Project Coordinator Dobbins stated that she gave this company a total of 95 out of 100.

Finance/HR Director Alves stated that she gave this company a total of 75 out of 100.

Interim Town Manager Davila stated that he gave this company a total of 35 out of 100.

**SIMMONS & WHITE**

Project Coordinator Dobbins stated that she gave this company a total of 97 out of 100.

Finance/HR Director Alves stated that she gave this company a total of 95 out of 100.

Interim Town Manager Davila stated that he gave this company a total of 100 out of 100.

**WGI**

Project Coordinator Dobbins stated that she gave this company a total of 100 out of 100.

Finance/HR Director Alves stated that she gave this company a total of 93 out of 100.

Interim Town Manager Davila stated that he gave this company a total of 100 out of 100.

**COMMITTEE DISCUSSION AND FINAL RANKING**

The Committee discussed and performed a final ranking on their evaluation sheets (*see attached*).

***The Committee gave unanimous consensus to recommend the top three ranked firms: WGI, Simmons & White, and Engenuity Group.***

**ADJOURNMENT**

The meeting was adjourned at 10:49am.

ATTEST:

  
\_\_\_\_\_  
Yasmin F. Hamel, Town Clerk Designee



**Town of Juno Beach**  
**EVALUATION COMMITTEE SUMMARY TABULATION**  
**January 10, 2025**

**Request for Proposal: Professional Engineering & Related Services**

**AVIROM & Associates, Inc.**

Evaluation Committee Member	Scoring Criteria Tabulation				Total
	#1	#2	#3	#4	
Frank Davila <i>Interim Town Manager &amp; Director of Planning &amp; Zoning</i>	0 /45	0 /25	0 /20	0 /10	0 /100
Andrea Dobbins <i>Project Coordinator/Risk Manager</i>	0 /45	0 /25	0 /20	0 /10	0 /100
Emily Alves <i>Finance/HR Director</i>	10 /45	15 /25	5 /20	10 /10	40 /100
<b>TOTAL</b>					<b>40 /300</b>

**Caulfield & Wheeler, Inc.**

Evaluation Committee Member	Scoring Criteria Tabulation				Total
	#1	#2	#3	#4	
Frank Davila <i>Interim Town Manager &amp; Director of Planning &amp; Zoning</i>	35 /45	15 /25	15 /20	10 /10	75 /100
Andrea Dobbins <i>Project Coordinator/Risk Manager</i>	20 /45	15 /25	5 /20	10 /10	50 /100
Emily Alves <i>Finance/HR Director</i>	45 /45	20 /25	18 /20	10 /10	93 /100
<b>TOTAL</b>					<b>218 /300</b>

**Colliers Engineering & Design**

Evaluation Committee Member	Scoring Criteria Tabulation				Total
	#1	#2	#3	#4	
Frank Davila <i>Interim Town Manager &amp; Director of Planning &amp; Zoning</i>	45 /45	25 /25	20 /20	10 /10	100 /100
Andrea Dobbins <i>Project Coordinator/Risk Manager</i>	40 /45	20 /25	20 /20	5 /10	85 /100
Emily Alves <i>Finance/HR Director</i>	40 /45	20 /25	18 /20	10 /10	88 /100
<b>TOTAL</b>					<b>273 /300</b>



**Craig A. Smith & Associates**

Evaluation Committee Member	Scoring Criteria Tabulation				
	#1	#2	#3	#4	Total
Frank Davila <i>Interim Town Manager &amp; Director of Planning &amp; Zoning</i>	35 /45	10 /25	15 /20	10 /10	70 /100
Andrea Dobbins <i>Project Coordinator/Risk Manager</i>	30 /45	20 /25	15 /20	10 /10	75 /100
Emily Alves <i>Finance/HR Director</i>	35 /45	18 /25	18 /20	10 /10	81 /100
<b>TOTAL</b>					<b>224 /300</b>

**Engenuity Group**

Evaluation Committee Member	Scoring Criteria Tabulation				
	#1	#2	#3	#4	Total
Frank Davila <i>Interim Town Manager &amp; Director of Planning &amp; Zoning</i>	45 /45	25 /25	20 /20	10 /10	100 /100
Andrea Dobbins <i>Project Coordinator/Risk Manager</i>	35 /45	25 /25	20 /20	10 /10	90 /100
Emily Alves <i>Finance/HR Director</i>	45 /45	25 /25	18 /20	10 /10	98 /100
<b>TOTAL</b>					<b>288 /300</b>

**Florida Technical Consultants**

Evaluation Committee Member	Scoring Criteria Tabulation				
	#1	#2	#3	#4	Total
Frank Davila <i>Interim Town Manager &amp; Director of Planning &amp; Zoning</i>	10 /45	10 /25	5 /20	10 /10	35 /100
Andrea Dobbins <i>Project Coordinator/Risk Manager</i>	15 /45	10 /25	5 /20	10 /10	40 /100
Emily Alves <i>Finance/HR Director</i>	10 /45	15 /25	5 /20	10 /10	40 /100
<b>TOTAL</b>					<b>115 /300</b>

**OLC**

Evaluation Committee Member	Scoring Criteria Tabulation				
	#1	#2	#3	#4	Total
Frank Davila <i>Interim Town Manager &amp; Director of Planning &amp; Zoning</i>	10 /45	10 /25	5 /20	10 /10	35 /100
Andrea Dobbins <i>Project Coordinator/Risk Manager</i>	40 /45	25 /25	20 /20	10 /10	95 /100
Emily Alves <i>Finance/HR Director</i>	30 /45	25 /25	10 /20	10 /10	75 /100
<b>TOTAL</b>					<b>205 /300</b>

**Simmons & White**

Evaluation Committee Member	Scoring Criteria Tabulation				
	#1	#2	#3	#4	Total
Frank Davila <i>Interim Town Manager &amp; Director of Planning &amp; Zoning</i>	45 /45	25 /25	20 /20	10 /10	100 /100
Andrea Dobbins <i>Project Coordinator/Risk Manager</i>	42 /45	25 /25	20 /20	10 /10	97 /100
Emily Alves <i>Finance/HR Director</i>	45 /45	20 /25	20 /20	10 /10	95 /100
<b>TOTAL</b>					<b>292 /300</b>

**WGI**

Evaluation Committee Member	Scoring Criteria Tabulation				
	#1	#2	#3	#4	Total
Frank Davila <i>Interim Town Manager &amp; Director of Planning &amp; Zoning</i>	45 /45	25 /25	20 /20	10 /10	100 /100
Andrea Dobbins <i>Project Coordinator/Risk Manager</i>	45 /45	25 /25	20 /20	10 /10	100 /100
Emily Alves <i>Finance/HR Director</i>	45 /45	20 /25	18 /20	10 /10	93 /100
<b>TOTAL</b>					<b>293 /300</b>

Completed By ~~Town Clerk Copeland-Rodriguez:~~ Yasmin Hamel Date: 1/10/25

	Max. Points	Category
#1	45	<p><b>Qualifications and Experience of Engineering Firm:</b></p> <ul style="list-style-type: none"> <li>• Qualifications and experience of those in the firm AND those that will be subconsultants working under the umbrella of the firm.</li> <li>• Availability of qualified personnel</li> <li>• Past performance records with municipal clients</li> <li>• References (a minimum of 3 municipal references in the last 3 years; Provide the contact person's name, phone number and email address)</li> </ul>
#2	25	<p><b>Location considerations and how it impacts maintaining effective communication between the Town and Consultant:</b></p> <ul style="list-style-type: none"> <li>• Location of the team and proximity of key personnel- Palm Beach County is preferred</li> <li>• Approach to maintaining good communication, is there an internal policy on phone call and email responses to the client, if so please state what the policy is.</li> </ul>
#3	20	<p><b>Knowledge and Understanding of Town:</b></p> <ul style="list-style-type: none"> <li>• Affirmative statement showing an understanding of Town's governmental process and the special needs and unique environment of Juno Beach.</li> <li>• Affirmative statement on the level of service that will be provided to the Town.</li> </ul>
#4	10	<p><b>Scheduling:</b></p> <ul style="list-style-type: none"> <li>• Willingness to meet time and budget requirements</li> <li>• Recent, current and projected workload of team</li> </ul>



**Town of Juno Beach**  
**EVALUATION COMMITTEE TABULATION**  
**January 10, 2025**

**Request for Proposal: Professional Engineering & Related Services**

Firm <i>(in alphabetical order)</i>	Scoring Criteria Tabulation				Total
	#1	#2	#3	#4	
AVIROM & Associates, Inc.	0 /45	0 /25	0 /20	0 /10	0 /100
Caulfield & Wheeler, Inc.	35 /45	15 /25	15 /20	10 /10	75 /100
Colliers Engineering & Design	45 /45	25 /25	20 /20	10 /10	100 /100
Craig A. Smith & Associates	35 /45	10 /25	15 /20	10 /10	70 /100
Engenuity Group	45 /45	25 /25	20 /20	10 /10	100 /100
Florida Technical Consultants	10 /45	10 /25	5 /20	10 /10	35 /100
OLC	10 /45	10 /25	5 /20	10 /10	35 /100
Simmons & White	45 /45	25 /25	20 /20	10 /10	100 /100
WGI	45 /45	25 /25	20 /20	10 /10	100 /100

	Max. Points	Category
#1	45	<b><i>Qualifications and Experience of Engineering Firm:</i></b> <ul style="list-style-type: none"> <li>• Qualifications and experience of those in the firm AND those that will be subconsultants working under the umbrella of the firm.</li> <li>• Availability of qualified personnel</li> <li>• Past performance records with municipal clients</li> <li>• References (a minimum of 3 municipal references in the last 3 years; Provide the contact person's name, phone number and email address)</li> </ul>
#2	25	<b><i>Location considerations and how it impacts maintaining effective communication between the Town and Consultant:</i></b> <ul style="list-style-type: none"> <li>• Location of the team and proximity of key personnel- Palm Beach County is preferred</li> <li>• Approach to maintaining good communication, is there an internal policy on phone call and email responses to the client, if so please state what the policy is.</li> </ul>
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#4	10	<b><i>Scheduling:</i></b> <ul style="list-style-type: none"> <li>• Willingness to meet time and budget requirements</li> <li>• Recent, current and projected workload of team</li> </ul>

Completed By:   
 Signature

Date: 1/10/25

FRANK DAVILA  
 Print Name



CAS - Deerfield +  
Shiner Bear

Belle Glade Lower Handle  
961-992-1601

All of  
Man Persada Deerfield

#88

LUM

James + White	Ingenuity
1 ✓	1 ✓
1 2 ✓	2 ?
3	3 ✓
4	4 ⊗
2 1 ✓ 25	1 ✓
2 2 ✓ 25	2 ✓ 25
3 1 ✓	1 ✓
3 2 ✓ 20	2 ✓
4	1 ✓
	2 ✓

# Collins - Boca

- 2010 REG, Legacy. ✓
- Sustainability ✓
- Pat Park ✓ PBC Good example.
- ① • PBC One of the best | Boston.  
M. Azei

↳ Steve Wang  
WGI is good.

- Look. Boca.
- 2 • ✓
- 
- 3 •



- Quira ① - Summary only

- Control + Charter. (Board + PSL)

↳ Meets all services/disciplines. ✓

① ↳ what is 75% → but addressed. ✓

↳ Has 9 Municipal clients ✓

↳ S.D? Scott Massey 772-473-925  
only 1 in Englewood...

↳ All in PBL ✓

② ~~④~~ ? N.E. addressed.

③ ↳ General statement.  
↳ " " "

4 ~~④~~ ?

Small

①

Small

Bayesian Search

Services of Arch? feel eye?

---

OLC Arch Proj. under Sub is  
28/50%  
Wels.

Understanding 25% not about we asked  
West not

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WG1



**Town of Juno Beach**  
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Florida Technical Consultants	10 /45	10 /25	5 /20	10 /10	35 /100
OLC	10 /45	10 /25	5 /20	10 /10	35 /100
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WGI	45 /45	25 /25	20 /20	10 /10	100 /100

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Completed By: \_\_\_\_\_  
 Signature

Date: \_\_\_\_\_

\_\_\_\_\_  
 Print Name



	FRANK					EMILY					ANDREA				
	1	2	3	4	TOTAL	1	2	3	4	TOTAL	1	2	3	4	TOTAL
410 Avon	0	0	0	0	0	10	15	5	10	40	0	0	0	0	0
218 Caulfield	35	15	15	10	75	45	20	18	10	93	20	15	5	10	50
273 Colliers	45	25	20	10	100	40	20	18	10	88	40	20	20	5	85
226 CraigCAS	35	10	15	10	70	35	18	18	10	81	30	20	15	10	75
288 Ingenuity	45	25	20	10	100	45	25	18	10	98	35	25	20	10	90
115 FTC	10	10	5	10	35	10	15	5	10	40	15	10	5	10	40
95 OLC	10	10	5	10	35	30	25	10	10	75	40	25	20	10	95
92 S+W	45	25	20	10	100	45	20	20	10	95	42	25	20	10	97
93 W61	45	25	20	10	100	45	20	18	10	93	45	25	20	10	100

- 1) W61 293 (6) CAULFIELD
- 2) S+W 292 (7) OLC
- 3) INGENUITY 293 (8) FTC
- 4) Colliers 273 (9) Avon.
- 5) CAS



**Town of Juno Beach**  
**EVALUATION COMMITTEE TABULATION**  
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OLC	30/45	25/25	10/20	10/10	75/100
Simmons & White	45/45	20/25	20/20	10/10	95/100
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#4	10	<b><i>Scheduling:</i></b> <ul style="list-style-type: none"> <li>• Willingness to meet time and budget requirements</li> <li>• Recent, current and projected workload of team</li> </ul>

Completed By: Emily Alves  
 Signature

Date: 1/10/25

Emily Alves  
 Print Name



## Selection Committee Notes – Engineering Services 1/10/2025

- Aviron & Associates, Inc
  - Discipline – Land Surveying Only, not full service
  - Created in 1981
  - Florida Corporation
  - Based in Boca, also Stuart office
  - 7 licensed surveyors
  - Many local government clients
  - No mention of responsiveness requirement
  - Very limited understanding of town in proposal
- Caulfield & Wheeler Inc
  - 4 decades of experience across South Florida
  - 160 professionals
  - Consulting Civil engineering, land surveying and mapping, landscape architecture, GIS, high def 3d laser scanning, UAS operations
  - Boca and PSL offices
  - Civil Engineering – sewer, water distribution, storm water management, roadways
  - Relationship with permitting agencies
  - Survey – boundary, specific purpose, topographic, hydroponic, geodectic, tree, as built
  - Team of subcontractors for other services
  - Impressive resumes across disciplines
  - Technology leader
  - 12,000+ successful projects in Broward/Palm Beach
  - Deltek Ajera accounting software to stay on budget
  - 75% of Primary's resources would be devoted to the town over 2025-2030
  - No response time requirements
- Colliers Engineer & Design, Inc
  - Responsive design, project management, quality deliverables, and experience to perform all the services
  - Civil, structural, transportation, geotechnical, environmental and electrical engineers, surveyors, architects, grant specialists, planners
  - Provide civil engineers, structural engineering, architectural design, transportation/traffic engineering, electrical engineers, land surveying,

coastal & environmental engineering, architectural/landscape planning, geotechnical services

- Partnered with other firms
- 7 offices, Boca is main
- 160 employees
- Gran services
- Fully prepared to execute all tasks
- Involved with prior dune walkover with Juno Beach
- No responsiveness policy
- Budget control process
- 25% of primary would be devoted to the town
- Craig A. Smith & Associates
  - 40 years experience
  - Riviera Beach Project office
  - Deerfield corporate office
  - Provides civil/utility engineering, utility locations, surveying and construction management
  - 45 staff members
  - Provides engineering services, survey, utility locates, planning, civil, design, engineering, storm water management, permitting, bidding assistance, construction management, grant preparation/admin
  - Subconsultants – landscape architecture, coastal and environmental engineering, structural, electrical and transportation, traffic engineering, architectural, geotechnical and materials testing
  - Addressing sea level rise concerns
  - Primary doesn't seem as strong as some of the other proposals
  - Plan to meet budget
- Engenuity
  - 46 years experience
  - Focus on municipalities and other sector agencies – 70% of business
  - Small and minority certified business
  - “repeat clients”
  - Provides engineering and surveying services including feasibility analysis, conditions assessments, public meetings and presentations, design for infrastructure, permitting, construction cost estimates, bidding assistance, construction....

- Subconsultants – structural, architectural design, electrical engineering, coast and environmental engineering, planning and landscape architecture, geotechnical engineering
- Coastal community experience
- 31 employees – West Palm Beach
- Vice President available for night time commission meetings
- Many awards
- Adam Swaney would spend 75% of his time on Town of Juno Beach
- Lisa Troppe would spend 75% of her time on the Town of June Beach
- 2 Juno Beach residents on the team
- Very detailed list of equipment available and software they use
- Everyone on team is either in West Palm Beach or Jupiter, overall seems to closet firm
- Mentioned comprehensive plan of the Town
- FTC
  - Discipline – GIS for civil engineering and land use planning – not full team
  - Boynton Beach
  - Very weak on knowledge of the Town
  - 11 full time employees
- OLC
  - Founded 1961, 19 years in Florida
  - International architectural firm
  - Offices in West Palm Beach, Orlando, Denver, Tokyo and Cairo
  - Provide stellar architectural, interior design and aquatic design
  - 27 employees
  - Subs – landscape, civil, transports/traffic, land surveying, geotechnical, structural, electrical, environmental, coastal
  - Responsiveness guidelines included
- Simmons & White
  - Since 1982
  - Juno Beach engineer for the last 15 years
  - SBE firm
  - Headquartered in West Palm Beach
  - 27 person staff
  - “right size firm” for this contract – large enough to handle any challenge, yet small enough t provide exceptional communication and coordination
  - Act as prime and have assembled a team of subs – landscape architecture and planning, coastal, environmental engineering, geotechnical engineering

services, surveying, electrical engineering, structural engineering, architectural services

- Built irreplaceable relationships with state and local government agencies, developers, land planners, architects, building contractors, institutions, corporations
- Andrea is listed as reference
- Named in 2 lawsuits
- Most of team is in WPB or closer, one group is in FTL
- No responsiveness rules
- WGI
  - Civil engineering, structural engineering architectural design, transportation/traffic engineering, electrical engineering, land surveying, coastal and environmental engineering, architectural/landscape planning, geotechnical services
  - Established in 1972
  - West palm beach office – 180 employees
  - 600 associates in US
  - Subs do geotechnical engineering services, construction materials testing and inspection, coastal/marine engineering
  - PSL office

## References

- FTC – three positive responses
- Engenuity – five positive responses, one response saying too new to give reference
- Craig A Smith – one positive response

**RE: Engenuity Group Inc- Reference**

1 message

**Abdurakhmanov, Moisey** <AbdurakhmanovM@bbfl.us>  
To: Emily Alves <ealves@juno-beach.fl.us>

Thu, Jan 9, 2025 at 9:49 AM

Good morning,

Please see the answers below:

1. What tasks did the firm perform? – **They preformed general Surveying work, as-builts, construction staking, and geotechnical testing's, Right of Way Donations,**
2. Are you satisfied with the firm's performance? – **Yes, Very much so**
3. Was the firm able to meet deadlines and provide the services in a cost-effective manner? – **They were able to meet deadlines effectively, and cost effectively.**
4. Did the firm maintain clear communication? – **The firm has very good communication**
5. Did the firm work effectively and cooperatively with staff members and other contractors/vendors? - **Yes**

Sincerely,



Moisey Abdurakhmanov  
Engineer II  
Public Works, Engineering  
Mailing Address: P.O. Box 310 | Boynton Beach, Florida 33425  
Physical Address: **100 E. Ocean Ave. | Boynton Beach, Florida 33435**

📞 561-742-6266

✉ AbdurakhmanovM@bbfl.us | 🌐 boynton-beach.org/

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From: Emily Alves <ealves@juno-beach.fl.us>  
Sent: Thursday, January 9, 2025 8:42 AM



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**Re: Reference - Engenuity Group**

1 message

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**Kimberly K. Glas-Castro** <kglas-castro@vpsfl.org>  
To: Emily Alves <ealves@juno-beach.fl.us>

Mon, Jan 6, 2025 at 10:11 AM

Good Morning,

While Engenuity has provided engineering services to the Village since at least 2011 when they assisted with NPDES reporting requirements, I am familiar with the continuing services contract from 2015-2024 in which they provided Development Review Services (including site plan, plat and utility/civil plan review) for new development projects, and Survey services, and general engineering services including preparation of the engineering plans and construction oversight for a new park and design of lift station upgrades.

Engenuity provided a work schedule for each capital project and kept to the timeline. Engenuity met the Village's development review schedule, providing engineering comments on plans and permits sets within the prescribed deadline.

At a minimum, Engenuity held monthly status report conference calls with the Village to review all ongoing projects, but this was in addition to direct communication on specific projects that was provided as needed (sometimes daily).

Engenuity works well with vendors and contractors, but also upholds codes and best practice approaches when necessary.

I can recommend that Engenuity will do a good job providing Juno Beach with general engineering services.

Regards,  
Kim

**Kimberly Glas-Castro, AICP, FRA-RA, LEED AP**

Assistant Village Manager  
Village of Palm Springs  
Phone: (561) 584-8200, 8412



**PLEASE NOTE:** Florida has a very broad public records law. E-mail communications to or from the Village of Palm Springs officials and employees are public records and are available upon request. Transmission of sensitive information such as but not limited to social security numbers, credit card information, medical records and criminal justice information ( outlined in the FBI\_CJIS\_Policy ) via email is prohibited. If this message is unexpected or appears suspicious, please notify us immediately by replying to the message.

*\* Please consider the negative environmental impacts associated with printing email \**



Emily Alves <ealves@juno-beach.fl.us>

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## RE: Engenuity Group Inc- Reference

1 message

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**Bailey, Terrence** <TBailey@rivierabeach.org>  
To: Emily Alves <ealves@juno-beach.fl.us>

Mon, Jan 6, 2025 at 8:47 AM

See response in red

### **Terrence N. Bailey, PE**

City Engineer

City of Riviera Beach

1481 W. 15th Street

Riviera Beach, FL, 33404

Office: 561-845-4080

[Tbailey@rivierabeach.org](mailto:Tbailey@rivierabeach.org)

[www.rivierabeach.org](http://www.rivierabeach.org)

**From:** Emily Alves <ealves@juno-beach.fl.us>  
**Sent:** Sunday, January 5, 2025 2:49 PM  
**To:** Emily Alves <ealves@juno-beach.fl.us>  
**Subject:** Engenuity Group Inc- Reference

You don't often get email from ealves@juno-beach.fl.us. Learn why this is important

Good afternoon. You are listed as a reference for Engenuity Group Inc who is interested in providing the Town with Engineering Services. Please answer the following questions, preferably by Tuesday if possible.

1. What tasks did the firm perform? Engenuity performs general civil engineering design and survey services for the City. Currently, Engenuity has designed two fire stations and is in the process of designing the civil engineering for a third. As well, the survey team has completed numerous topographic surveys and is the surveyor of record conducting plat review on behalf of the City.
2. Are you satisfied with the firm's performance? Yes, very satisfied. I believe Engenuity has nearly 20 years' experience as a consultant for the City.
3. Was the firm able to meet deadlines and provide the services in a cost-effective manner? Yes, Mr. Rayman and team are extremely responsive to work order requests.
4. Did the firm maintain clear communication? Yes
5. Did the firm work effectively and cooperatively with staff members and other contractors/vendors? Yes, as our plat reviewer, Engenuity has a login to our online site plan review software and makes comments directly into the system and is always timely, responsive and professional with the development community as well as a wonderful representation of staff.

**RE: Engenuity Group Inc- Reference**

2 messages

Suzanne Dombrowski <SDombrowski@chenmoore.com>  
To: Emily Alves <ealves@juno-beach.fl.us>

Mon, Jan 6, 2025 at 8:52 AM

Good morning,

I have included my responses below in blue.

1. What tasks did the firm perform? Engenuity Group has performed topographic surveying and plat review services to CMA for multiple years.
2. Are you satisfied with the firm's performance? Yes
3. Was the firm able to meet deadlines and provide the services in a cost-effective manner? Yes
4. Did the firm maintain clear communication? Yes
5. Did the firm work effectively and cooperatively with staff members and other contractors/vendors? Yes

Engenuity is a great firm to work with and one of our trusted partners on many projects.

Thanks,

**Suzanne Dombrowski, PE, ENV SP**

Principal Engineer - Civil / Office Leader - West Palm Beach

**CMA West Palm Beach:** 500 S Australian Ave, Suite 850 | West Palm Beach, FL 33401**direct:** +1 (561) 537-4578 | **mobile:** +1 (954) 650-7996 | **office:** +1 (561) 746-6900**email:** [SDombrowski@chenmoore.com](mailto:SDombrowski@chenmoore.com) | **web:** [www.chenmoore.com](http://www.chenmoore.com)[TEAMS](#) | [FACEBOOK](#) | [INSTAGRAM](#) | [LINKEDIN](#)

**From:** Emily Alves <ealves@juno-beach.fl.us>

**Sent:** Sunday, January 5, 2025 2:49 PM

**To:** Emily Alves <ealves@juno-beach.fl.us>

**Subject:** Engenuity Group Inc- Reference

CAUTION: External email.

Good afternoon. You are listed as a reference for Engenuity Group Inc who is interested in providing the Town with Engineering Services. Please answer the following questions, preferably by Tuesday if possible.

1. What tasks did the firm perform?
  2. Are you satisfied with the firm's performance?
  3. Was the firm able to meet deadlines and provide the services in a cost-effective manner?
  4. Did the firm maintain clear communication?
  5. Did the firm work effectively and cooperatively with staff members and other contractors/vendors?

Please do not reply all.



Emily Alves <ealves@juno-beach.fl.us>

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## RE: Engenuity Group Inc- Reference

1 message

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**Bill Thrasher** <BThrasher@townofbrinybreezes-fl.gov>  
To: Emily Alves <ealves@juno-beach.fl.us>

Tue, Jan 7, 2025 at 11:44 AM

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**From:** Emily Alves <ealves@juno-beach.fl.us>  
**Sent:** Sunday, January 5, 2025 2:49 PM  
**To:** Emily Alves <ealves@juno-beach.fl.us>  
**Subject:** Engenuity Group Inc- Reference

Good afternoon. You are listed as a reference for Engenuity Group Inc who is interested in providing the Town with Engineering Services. Please answer the following questions, preferably by Tuesday if possible.

1. What tasks did the firm perform? **Town Wide Survey with topography, conceptual drainage plan.**
2. Are you satisfied with the firm's performance? **Indeed**
3. Was the firm able to meet deadlines and provide the services in a cost-effective manner? **Yes**
4. Did the firm maintain clear communication? **Yes**
5. Did the firm work effectively and cooperatively with staff members and other contractors/vendors?  
**Absolutely.**

Please do not reply all.

Thank you,

--

**Emily Alves, CPA, CGFO**

Finance/HR Director

[ealves@juno-beach.fl.us](mailto:ealves@juno-beach.fl.us)

---

**RE: Engenuity Group Inc- Reference**

1 message

---

**Emily Seitter** <eseitter@cityofpsl.com>  
To: Emily Alves <ealves@juno-beach.fl.us>

Thu, Jan 9, 2025 at 11:44 AM

Hello, Ms. Alves

At this time, I am unable to provide a reference for Engenuity Group Inc. as they have not yet fully completed a project for our team.

Currently, Engenuity Group is under contract on two Capital projects for Public Works:

1. Design of a LAP funded sidewalk, approximately 5300LF
2. Design of a small section of roadway rehabilitation, approximately 1000 LF

Should a reference be requested once these projects have been implemented and all aspects of design are complete, I am happy to oblige.

Thank you,



[www.CityofPSL.com](http://www.CityofPSL.com)

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**Emily Seitter**

***CIP Administrator, CIP & Half-Cent Sales Tax Project Group***

**Public Works Department**

o. 772-344-4138                      c. 772-281-7411

a.121 SW Port St. Lucie Blvd., Port St. Lucie, FL 34984





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**RE: Reference - FTC**

1 message

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**Bailey, Michael** <mfbailey@ppines.com>  
To: Emily Alves <ealves@juno-beach.fl.us>

Mon, Jan 6, 2025 at 7:22 AM

Hi Emily, please see my responses below, in red. Overall, I highly recommend FTC for GIS related services.

Thanks,



**Michael F. Bailey, P.E.**  
Utilities Director  
City of Pembroke Pines Utilities Department  
Senator Howard C. Forman Campus

8300 South Palm Drive  
Pembroke Pines, FL 33025

954-518-9073

-  
*\*Please note our office hours:*

M-Th, 7a-6p, Closed Fri-Sun

**From:** Emily Alves <ealves@juno-beach.fl.us>  
**Sent:** Sunday, January 5, 2025 2:38 PM  
**To:** Bailey, Michael <mfbailey@ppines.com>  
**Subject:** Reference - FTC

Caution! This message was sent from outside your organization.

Allow sender | Block sender |  
Report

Good afternoon. You are listed as a reference for FTC who is interested in providing the Town with Engineering Services. Please answer the following questions, preferably by Tuesday if possible.



Emily Alves <ealves@juno-beach.fl.us>

---

**RE: Reference - FTC**

1 message

---

**Ron Bolton** <ron@mygiwa.com>

Mon, Jan 6, 2025 at 8:51 AM

To: Emily Alves <ealves@juno-beach.fl.us>

Emily,

FTC provided and continues to provide utility GIS services and asset management support.

We are very satisfied with their performance.

FTC has always been punctual in providing the services and deliverables as contracted.

We continue to have excellent communications with FTC staff as needed.

The FTC team is proficient and courteous. They have been effective collaborators in every project that they are part of.

I hope this helps.

Please feel free to contact me if you have any questions or need further information.

Warmest regards,

*Ronald L. Bolton*

Executive Director

Gasparilla Island Water Association

P.O. Box 310

Boca Grande, FL 33921-0310

Office 941-964-2423

Cell 954-593-3823

**From:** Emily Alves <ealves@juno-beach.fl.us>

**Sent:** Sunday, January 5, 2025 2:39 PM

---

**RE: FTC Reference Request**

1 message

---

**Cassel, Kenneth** <ken.cassel@inframark.com>  
To: Emily Alves <ealves@juno-beach.fl.us>

Mon, Jan 6, 2025 at 9:12 AM

Emily,

Please see below in red.

Thanks

*Ken Cassel, Regional Director S. E*



210 N. University Drive, Suite 702, Coral Springs FL 33071

Dir. 954.603.0031 M: 954.826.0056

Ken.Cassel@inframark.com

**From:** Emily Alves <ealves@juno-beach.fl.us>  
**Sent:** Sunday, January 5, 2025 2:40 PM  
**To:** Cassel, Kenneth <ken.cassel@inframark.com>  
**Subject:** FTC Reference Request



Emily Alves <ealves@juno-beach.fl.us>

---

## Re: Craig A. Smith & Associates - Reference

1 message

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**Ashira Mohammed** <amohammed@tppfl.gov>  
To: Emily Alves <ealves@juno-beach.fl.us>

Tue, Jan 7, 2025 at 12:02 PM

Date: January 7, 2025

To: Emily Alves, CPA, CGFO  
Finance/HR Director  
Juno Beach, FL  
[ealves@juno-beach.fl.us](mailto:ealves@juno-beach.fl.us)

Subject: Reference for Craig A. Smith & Associates

Good Afternoon Ms. Alves,

Thank you for reaching out regarding Craig A. Smith & Associates (CSA). I am happy to provide responses to your questions about their work with the Town of Pembroke Park.

1.

What tasks did the firm perform?

CSA has performed a wide range of engineering services for the Town, including utility locates, construction bid work, drainage projects, sewer and stormwater projects, master plans, and lake fill and dredging. For a period, they served as the Town's engineers, acting as an in-house resource and providing all engineering services. They are currently one of our CCNA-approved engineering firms.

2.

Are you satisfied with the firm's performance?

We are extremely satisfied with CSA's performance. Their work is thorough, reliable, and consistently exceeds expectations. They approach projects with foresight, considering foreseeable needs to save time and money in the long term. CSA functions as a true partner to the Town, demonstrating a vested interest in our community and residents.

3.

Was the firm able to meet deadlines and provide services in a cost-effective manner?

Yes, CSA consistently meets deadlines, even for last-minute projects with tight turnarounds. Their proactive planning and efficiency ensure cost-effective service delivery.

4.

Did the firm maintain clear communication?

Absolutely. CSA maintains open and transparent communication with the Town, attending our commission meetings regularly and collaborating with our grant writers, lobbyists, and other engineering firms in our CCNA library.

5.

Did the firm work effectively and cooperatively with staff members and other contractors/vendors?

Yes, CSA works seamlessly with our staff, contractors, and vendors. Their cooperative approach ensures smooth project execution and fosters positive relationships among all involved parties.

If you need any additional information or clarification, please feel free to contact me directly.

Best regards,  
Ashira Mohammed  
Mayor, Town of Pembroke Park  
Office of the Mayor  
Phone: 954-966-4600

Sent from my iPhone

On Jan 5, 2025, at 2:53 PM, Emily Alves <[ealves@juno-beach.fl.us](mailto:ealves@juno-beach.fl.us)> wrote:



**Town of Juno Beach**  
**EVALUATION COMMITTEE TABULATION**  
**January 10, 2025**

**Request for Proposal: Professional Engineering & Related Services**

Firm <i>(in alphabetical order)</i>	Scoring Criteria Tabulation				Total
	#1	#2	#3	#4	
1 AVIROM & Associates, Inc.	0/45	0/25	0/20	0/10	0/100
2 Caulfield & Wheeler, Inc.	20/45	15/25	5/20	10/10	50/100
3 Colliers Engineering & Design	40/45	20/25	20/20	5/10	85/100
4 Craig A. Smith & Associates	30/45	20/25	15/20	10/10	75/100
5 Engenuity Group	35/45	25/25	20/20	10/10	90/100
6 Florida Technical Consultants	15/45	10/25	5/20	10/10	40/100
7 OLC	40/45	25/25	20/20	10/10	95/100
8 Simmons & White	42/45	25/25	20/20	10/10	97/100
9 WGI	45/45	25/25	20/20	10/10	100/100

	Max. Points	Category
#1	45	<b><i>Qualifications and Experience of Engineering Firm:</i></b> <ul style="list-style-type: none"> <li>• Qualifications and experience of those in the firm AND those that will be subconsultants working under the umbrella of the firm.</li> <li>• Availability of qualified personnel</li> <li>• Past performance records with municipal clients</li> <li>• References (a minimum of 3 municipal references in the last 3 years; Provide the contact person's name, phone number and email address)</li> </ul>
#2	25	<b><i>Location considerations and how it impacts maintaining effective communication between the Town and Consultant:</i></b> <ul style="list-style-type: none"> <li>• Location of the team and proximity of key personnel- Palm Beach County is preferred</li> <li>• Approach to maintaining good communication, is there an internal policy on phone call and email responses to the client, if so please state what the policy is.</li> </ul>
#3	20	<b><i>Knowledge and Understanding of Town:</i></b> <ul style="list-style-type: none"> <li>• Affirmative statement showing an understanding of Town's governmental process and the special needs and unique environment of Juno Beach.</li> <li>• Affirmative statement on the level of service that will be provided to the Town.</li> </ul>
#4	10	<b><i>Scheduling:</i></b> <ul style="list-style-type: none"> <li>• Willingness to meet time and budget requirements</li> <li>• Recent, current and projected workload of team</li> </ul>

Completed By: Andrea Dobbins  
 Signature

Date: 1-10-25

Andrea Dobbins  
 Print Name



*Canfield + Wheeler - Ref.*



Andrea Dobbins <adobbins@juno-beach.fl.us>

---

**RE: Reference for Engineering Services**

1 message

---

**Danvers Beatty** <Danvers@npbcid.org>  
To: Andrea Dobbins <adobbins@juno-beach.fl.us>

Fri, Jan 3, 2025 at 7:26 AM

Please see responses below in red

Thank you

***C. Danvers (Dan) Beatty, P.E., M.P.A.***

***Executive Director***

***Northern Palm Beach County Improvement District***

359 Hiatt Drive, Palm Beach Gardens, FL 33418

Telephone: (561) 624-7830

Facsimile: (561) 624-7839

Email: Danvers@npbcid.org

Website: www.npbcid.org

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**From:** Andrea Dobbins [mailto:[adobbins@juno-beach.fl.us](mailto:adobbins@juno-beach.fl.us)]

**Sent:** Thursday, January 2, 2025 4:29 PM

**To:** Danvers Beatty <[Danvers@npbcid.org](mailto:Danvers@npbcid.org)>

**Subject:** Reference for Engineering Services

You don't often get email from [adobbins@juno-beach.fl.us](mailto:adobbins@juno-beach.fl.us). [Learn why this is important](#)

Good afternoon,



Caulfield + Wheeler Ref.

Andrea Dobbins <adobbins@juno-beach.fl.us>

**Re: Reference for Engineering Services**

1 message

**Michael Nunziata** <mnunziata@13fi.com>  
To: Andrea Dobbins <adobbins@juno-beach.fl.us>

Tue, Jan 7, 2025 at 9:36 AM

Hi Andrea! Sorry for the late reply. Hopefully getting this to you in time. My responses below in CAPS.

-----  
Michael Nunziata  
C: (352) 682-8303

On Thu, Jan 2, 2025 at 4:36 PM Andrea Dobbins <adobbins@juno-beach.fl.us> wrote:

Good afternoon,

You were listed as a reference for **Caulfield & Wheeler Inc.**

It appears that this firm has performed engineering services for the Arbor Parc project.

Would you answer some questions about this firm for the RFQ that was advertised for the Town of Juno Beach?

1. What tasks did the firm perform? **SURVEY AND CIVIL ENGINEERING.**
2. Are you satisfied with the firm's performance? **VERY. WE HAVE BEEN PLEASED WITH C&W WORK AND HAVE UTILIZED THEM ON SEVERAL PROJECTS GIVEN THEIR PERFORMANCE. THEY HAVE BECOME ONE OF OUR GO-TO CIVIL AND SURVEY FIRMS.**
3. Was the firm able to meet deadlines and provide the services in a cost-effective manner? **YES, ALL WORK WAS COMPLETED ON TIME AND IN ACCORDANCE WITH CONTRACTED AMOUNTS.**
4. Did the firm maintain clear communication? **ABSOLUTELY. THE FIRM AND ITS PRINCIPALS WERE ALWAYS AVAILABLE AND EASY TO CONTACT.**
5. Did the firm work effectively and cooperatively with staff members and other contractors/vendors? **YES, C&W HAD TO WORK WITH AND ALONGSIDE NUMEROUS CONTRACTORS/SUBCONTRACTORS FROM SITEWORK THROUGH VERTICAL CONSTRUCTION. THEY WORKED WELL WITH ALL TRADES AND HELPED US COMPLETE THE PROJECT SUCCESSFULLY.**

Time is of the essence so if you could have this information back to me by next Tuesday, January 7 it would be appreciated.

thank you,

--  
**Andrea L. Dobbins**  
Project Coordinator/Risk Manager  
Office 561-656-0326  
FAX 561-656-0327  
Town of Juno Beach



Avirom - This is a survey firm + did not have a team of eng. disciplines as the RFO advertised  
0 pts. they did not meet basic Requirements

---

Caulfield - Civil Eng, Survey, L.A., GIS, Architectural, Structural, Coastal, Traffic, Elect, GeoTech, office in Boca + Port St. Lucie

- In house svc = Civil Eng / Surveying / GIS (Boca)
- ASante = Architecture (Boca)
- Bliss = Structural office WAB (WAB) (Miami)
- ESA = Coastal Eng. (Delray/Boynton)
- Ortega = Traffic (Jupiter)
- Morton = L.A. (PBB)
- Kamm = Elect. (Deerfield)
- Ritzel = Surveying (Delray)
- UES = Geotech. / Env. (Lake Worth)
- Whidden = Surveying (Royal PB)

Why so many survey firms?

Most of the team is in PBB w/ the exception of Kamm Elect. + Bliss but they are all on the South end of the county + drive time would be a consideration on projects.

\* Why do they offer Landscape Arch. in-house but also have a sub-consultant? Same Quest for Surveying Svc.



# Colliers Eng. + Design

Coastal  
Civil Eng  
Structural  
Transportation  
Geo + Elect. Eng.

\* Appreciate  
the Tabs

Boca office for Colliers Eng.

Subs - 26th - L.A. Jupiter

ETD - Coastal Eng. (Wellington)

Legacy Surveying - Jupiter

PEA - architects WPB

Key projects listed for key personnel  
are mostly not local; lots of work  
done outside PBC & out of state.

State in proposal they can be in J.B.

in an hour. ~~not local~~ South county

Task #4, they have a substantial  
workload that may pose some delays  
may have limited resources for the  
Town.

Ref. PBC - mo Arzi

Madeira Beach - Jay Hatch

Tampa - Cassidy Barnett

~~Dayton Beach - D~~

CAS

also have  
Riviera Beach  
office

CAS - Deerfield Beach; Civil Eng + Surveyors in-house

Cotleur + Hearing - LA

Cummins - Cederberg - Coastal Eng; Jupiter

Orlando - DRMP - Structural, Elect. + Traffic

Ft. Lauderdale Justin Architects - Architectural

RADISE - Geotech.

Miami - Penny Cuff - Environmental / marine

- CAS has an on-site eng. 1 day a week for the City of Belle Glade.
- Experience w/ stormwater mgmt + design
- Roadway Resurfacing
- Eng. Svc to "Town of Golden Beach"

many ~~of~~ subs are out of PBC;

Orlando, Miami, Ft. Lauderdale  
Note: front of proposal is of Jupiter  
Light house ~ many people confuse  
JB + Jupiter



# Engenuity

\* Appreciate  
the Tabs

70% of their business is  
municipal work.

Engenuity - Civil - WPB  
Jezerinac - Structural - WPB  
JLRD - Electrical - WPB  
Cummins/Cedberg - Coastal - Jupiter  
Song + Assoc - Architectural - WPB  
Cottem/Hearing - L.A. - Jupiter  
Tierra S.F. - Geo - WPB

\* Available for nighttime + Council meetings  
they understand J.B. and they  
mentioned NPDES so they are acutely  
aware of JB's requirements as a municipality

Extensive municipal references

~~maybe~~ They don't realize our jurisdictional  
limits. think we have "dog beach" that  
is Jupiter

Juno museum? D-Day? Canada?

FTC

— This firm only offers civil  
Eng. + GIS related svcs. No  
L.A., ~~Architectural~~ Architectural, Structural  
or Electrical partners.

No indication of TOWN culture  
or PLOT process  
They are in PBC - Boynton Beach.  
But not a full/complete team.



OLC

OLC - Architects WPB  
NV5 - L.A, Civil, Survey, traffic - <sup>HO in</sup> Hollywood  
+ Jupiter(?)  
RGD - structural/elect. - Jupiter  
Terracon - Env. - WPB  
Graef - Coastal - ~~near~~ maitland

All Subs are local except for Graef

References - ~~many~~ <sup>All</sup> municipal Ref, many  
local; PBC & PBE

Lots of Big projects locally - PBE pickleball  
ctr, Burns Rd Comm. Ctr.

Burns Rd Aquatic Ctr

Lead architect on all these projects.

Good local knowledge

# Simmons White

Simmons White - WPB, civil/traffic

UDK - WPB, L.A.

Isiminger - NPB, Coastal

Intertek - Ft Lauderdale, Geotek

RL Vaught - Stuart, Surveying

REG Architects - WPB, Architectural

Ron Levinson - Electrical, ~~WPB~~/Lake Worth

ONMJ - Structural, WPB

most subs are local w/exception to Intertek  
& Vaught. S+W are local.

Primary Contact is Rob?

All Ref. are municipal - lots of experience

Simmons & White provided sworn

statements for all their vendors



WGI

WGI - WPB - civil, structural, traffic  
Architectural, electrical, Survey  
WIRX - Geotechnical; Jupiter  
Cummins + Cederberg - Coastal; Jupiter

Much smaller sub team as most disciplines  
are in-house

They have cont. contract w/ Jupiter; 6+ yrs  
They have done similar proj. in the dune  
walkover Renovations in Jupiter