



**Town of Juno Beach**  
**EVALUATION COMMITTEE TABULATION**  
**January 10, 2025**

**Request for Proposal: Professional Engineering & Related Services**

Firm <i>(in alphabetical order)</i>	Scoring Criteria Tabulation				Total
	#1	#2	#3	#4	
<b>AVIROM &amp; Associates, Inc.</b>	/45	/25	/20	/10	/100
<b>Caulfield &amp; Wheeler, Inc.</b>	/45	/25	/20	/10	/100
<b>Colliers Engineering &amp; Design</b>	/45	/25	/20	/10	/100
<b>Craig A. Smith &amp; Associates</b>	/45	/25	/20	/10	/100
<b>Engenuity Group</b>	/45	/25	/20	/10	/100
<b>Florida Technical Consultants</b>	/45	/25	/20	/10	/100
<b>OLC</b>	/45	/25	/20	/10	/100
<b>Simmons &amp; White</b>	/45	/25	/20	/10	/100
<b>WGI</b>	/45	/25	/20	/10	/100

	Max. Points	Category
#1	45	<p><b><i>Qualifications and Experience of Engineering Firm:</i></b></p> <ul style="list-style-type: none"> <li>• Qualifications and experience of those in the firm AND those that will be subconsultants working under the umbrella of the firm.</li> <li>• Availability of qualified personnel</li> <li>• Past performance records with municipal clients</li> <li>• References (a minimum of 3 municipal references in the last 3 years; Provide the contact person's name, phone number and email address)</li> </ul>
#2	25	<p><b><i>Location considerations and how it impacts maintaining effective communication between the Town and Consultant:</i></b></p> <ul style="list-style-type: none"> <li>• Location of the team and proximity of key personnel- Palm Beach County is preferred</li> <li>• Approach to maintaining good communication, is there an internal policy on phone call and email responses to the client, if so please state what the policy is.</li> </ul>
#3	20	<p><b><i>Knowledge and Understanding of Town:</i></b></p> <ul style="list-style-type: none"> <li>• Affirmative statement showing an understanding of Town's governmental process and the special needs and unique environment of Juno Beach.</li> <li>• Affirmative statement on the level of service that will be provided to the Town.</li> </ul>
#4	10	<p><b><i>Scheduling:</i></b></p> <ul style="list-style-type: none"> <li>• Willingness to meet time and budget requirements</li> <li>• Recent, current and projected workload of team</li> </ul>

Completed By: \_\_\_\_\_  
 Signature

Date: \_\_\_\_\_

\_\_\_\_\_  
 Print Name