



Meeting Name: Town Council Meeting

Meeting Date: January 22, 2025

Prepared By: Andrea Dobbins, Project Coordinator/Risk Manager

Item Title: Request for Qualifications (RFQ) for Professional Engineering and Related Services

DISCUSSION:

The Town of Juno Beach advertised a Request for Qualifications (RFQ) for Professional Engineering and Related Services on October 30, 2024. There were nine (9) proposers that submitted documentation for review and consideration. The intent of this RFQ was to give the Town more options regarding engineering services and to have multiple qualified teams to select from.

The Town currently has a continuing contract (5-year agreement, expiring February 5, 2025) with Simmons & White. Simmons & White takes the lead as the point of contact while providing a comprehensive team of sub-consultants for all engineering disciplines. Transitioning from a single firm to having multiple firms to select from is beneficial to the Town depending on the nature of the project and the workload of the firm.

The services were identified and include all engineering disciplines the Town may require. The consultants shall provide civil engineering, structural engineering, electrical engineering, coastal engineering, geotechnical engineering, traffic engineering, surveying, landscape architectural services, architectural services, planning, NPDES permitting and plat review. The proposers are listed in alphabetical order:

- Avirom & Associates
- Caulfield & Wheeler, Inc.
- Colliers Engineering & Design
- Craig A. Smith & Associates (CAS)
- Engenuity Group
- Florida Technical Consultants (FTC)
- Ohlson Lavoie Corporation (OLC)
- Simmons & White Civil & Traffic Engineering
- WGI, Inc.

On January 9, 2025, the evaluation committee held a public meeting to review and rank each of the proposals that were received. All nine proposals were thoroughly reviewed by the committee members and ranked according to the criteria set forth in the RFQ and the qualifications presented by the proposer.

(See the attached sheet for the evaluation criteria.) The top three (3) qualified firms as ranked by the Evaluation Committee are:

- WGI
- Simmons & White Engineering
- Engenuity Group, Inc.

The RFQ process per the Consultants' Competitive Negotiation Act (CCNA), Section 287.055 Florida Statutes, states that price negotiations will take place once the qualified firms (consultants) have been selected. The interim Town Manager, the Town Attorney and the Finance Director will engage in these negotiations after the Council's approval.

RECOMMENDATION:

Staff recommends that the Council make a motion to accept the ranking of the Evaluation Committee with the top three (3) qualified firms; WGI, Simmons & White and Engenuity Group, Inc., and authorize the interim Town Manager, Finance Director and Town Attorney to negotiate fees and enter into non-exclusive agreements with each of these firms for a period of 5 years.

ATTACHMENTS:

Evaluation Criteria

Evaluation Committee minutes