



Meeting Name: Town Council Meeting
Meeting Date: January 22, 2025
Prepared By: Emily Alves, CPA, Finance/HR Director
Item Title: Asset Disposals

DISCUSSION:

Per the Town’s Accounting Manual, Fixed Assets Disposals are to be recorded in the minutes of a regularly scheduled meeting of the Town Council.

RECOMMENDATION:

Staff recommends the Town Council consider a motion to approve disposals on the Consent Agenda.

Items for Disposal:

Make/Model	Year	JB Asset Tag #	Description
Dell Power Connect 6248 Port Switch	2007	#550	Obsolete IT equipment that has been replaced