



Meeting Name: Town Council Meeting
Meeting Date: October 22, 2025
Prepared By: C. Copeland-Rodriguez, MMC, Town Clerk
Item Title: Contract for Professional Legal Services

DISCUSSION:

The Town Attorney submitted his resignation on July 22, 2025, effective upon the Town securing another individual or firm to serve in that capacity. On August 7, the Town Council gave unanimous consensus to proceed with the Request for Proposals process. The Town advertised the Request for Proposals (RFP) for Professional Legal Services on August 27, 2025. The Town received a total of six (6) submittals.

Names of Firms who Submitted (in alphabetical order):

- 1) Davis & Associates, P.A.
- 2) Jones Foster
- 3) Nabors Giblin Nickerson
- 4) Sabatini Law Firm, P.A.
- 5) TG Law PLLC
- 6) Weiss Serota Helfman Cole + Bierman

The Town Council, serving as the Evaluation Committee, conducted a meeting on October 8 where they discussed and ranked the submittals based on the established criteria outlined in the RFP. On that same date, the Committee, by a 3-2 vote, approved proceeding with interviews with the firms. Motions were made and approved to remove Sabatini Law Firm, P.A., Nabors, Giblin Nickerson, and Weiss Serota Helfman Cole + Bierman from the interview list. Accordingly, on October 17, the Committee interviewed Davis & Associates, P.A., Jones Foster, and TG Law PLLC. The Committee conducted a final ranking based on a scale of 1 to 3, with 1 representing the most preferred and 3 the least preferred.

Based on the final rankings following the score adjustments, TG Law PLLC received the lowest overall score and received the top ranking from the Evaluation Committee. The firm subsequently submitted a Contract for legal services incorporating the terms of its proposal.

RECOMMENDATION:

Staff recommends that the Town Council approval of a Contract for Professional Legal Services with TG Law PLLC to serve as Town Attorney.

Attachments:

- **Attachment** – Proposed Contract with TG Law PLLC for Professional Legal Services.