



Town of Juno Beach
AUDITOR SELECTION COMMITTEE EVALUATION TABULATION
September 20, 2023

Request for Proposal: Audit Services

Firm <i>(in alphabetical order)</i>	Scoring Criteria Tabulation				Total
	#1	#2	#3	#4	
Grau & Associates					
Mauldin & Jenkins					
Templeton & Company					

	Max. Points	Category
#1	60	<p><i>Qualifications and Experience/Ability of Professional Personnel</i></p> <ul style="list-style-type: none"> • Quality of the professional personnel to be assigned to the engagement and the quality of the firm’s management and support personnel; • Availability of qualified personnel; • Audit firm meets applicable independence criteria; • Key personnel receive adequate continuing professional education; • Evidence of licensing, completion of quality control review; • Demonstrated experience in performing quality municipal audits; • The firm’s past experience and performance with auditing and preparing an ACFR; • Technological capabilities; and • References.
#2	20	<p><i>Audit Approach</i></p> <ul style="list-style-type: none"> • Adequacy of the overall audit plan for the engagement; • Approach to documentation and review of the comprehensive framework of internal and administrative controls; • Adequacy of proposed staffing plan (hours, level, and percentage of time) for the various segments of the engagement; • Adequacy of sampling techniques; • Adequacy of analytical procedures; and • Ability to meet time frames and delivery dates.
#3	15	<p><i>Other</i></p> <ul style="list-style-type: none"> • Overall completeness, clarity, and quality of proposal; • Evidence of insurance coverage; • Volume of work in progress; and • Location of firm.
#4	5	<p><i>Fee</i></p> <ul style="list-style-type: none"> • Completed Fee Schedule Worksheet; • Pricing Structure; and • Additional fees.

Completed By (*Print/Sign*): _____ Date: _____