



Meeting Name: Town Council Meeting
Meeting Date: November 13, 2024
Prepared By: L. Rubin, Town Attorney
Item Title: Resolution 2024-19 (Adoption of Code of Conduct for Members of the Town Council)

DISCUSSION:

At its last meeting, this office presented the Town Council with a draft Code of Conduct for members of the Town Council. The Council expressed its desire to adopt a separate document outlining the Code of Conduct; however, the Council, by consensus, declined to include any enforcement mechanism.

The attached Resolution adopts the Code of Conduct presented to the Council at its last meeting, with the following modifications:

- Inclusion of the phrase “during public meetings and when engaging with members of the community” in the Goal Statement.
- Deletion of the reference to “meeting by ambush” and a reworking of Section A.2.b
- Revision to the prohibition against using cellular phones and other audible devices to specifically state “in a manner that would be disruptive to other members of the Council or members of the public.”
- Clarification of Section A.9 regarding comments at other Board meetings.
- Revision to Section B.2 to reference “derogatory personal comments.”
- Revision to Section B.4 to prohibit a Councilmember from “publicly undermining” the official Town Council position in written materials, unless such statement is included in official campaign materials relating to an upcoming Town Council election.
- Revision to Section B.6 to specifically incorporate the prohibitions set forth in Article IV, Section 6 of the Town Charter.
- Modification of Section B.8 to reference “local, county, state and federal political issues”

RECOMMENDATION:

Town Staff requests Town Council consideration of Resolution 2024-19, adopting a Code of Conduct for members of the Town Council.