



TOWN COUNCIL REGULAR MEETING MINUTES

March 26, 2025 at 5:30 PM

Council Chambers – 340 Ocean Drive and YouTube

PRESENT: PEGGY WHEELER, MAYOR
DD HALPERN, VICE MAYOR
MARIANNE HOSTA, VICE MAYOR PRO TEM
DIANA DAVIS, COUNCILMEMBER
JOHN CALLAGHAN, COUNCILMEMBER

ALSO PRESENT: FRANK DAVILA, INTERIM TOWN MANAGER
EMILY ALVES, FINANCE/HR DIRECTOR
ANDREA DOBBINS, PROJECT COORDINATOR/RISK MANAGER
STEVEN J. HALLOCK, DIRECTOR OF PUBLIC WORKS
LEONARD RUBIN, TOWN ATTORNEY
CAITLIN E. COPELAND-RODRIGUEZ, TOWN CLERK

AUDIENCE: 17

CALL TO ORDER – 5:30PM

PLEDGE ALLEGIANCE TO THE FLAG

ADDITIONS, DELETIONS, SUBSTITUTIONS TO THE AGENDA

Mayor Wheeler, Councilmember Callaghan, Councilmember Davis, and Councilmember Halpern gave consensus to move Items 15, 16, & 17 to after Item #23; and move Item #8 to after Item #25.

PRESENTATIONS

1. Swearing in Elected Official for Seat #5 (Diana Davis)
2. Resolution No. 2025-04 – Selection of Town Officers (Vice Mayor and Vice Mayor Pro Tem)

Town Attorney Rubin opened nominations for the Office of Vice Mayor.

Councilmember Hosta nominated Councilmember Callaghan.

Councilmember Callaghan accepted.

Councilmember Halpern nominated Councilmember Davis.

Councilmember Davis accepted.

Having no further nominations, Town Attorney Rubin closed nominations and Town Clerk Copeland conducted a roll call for the office of Vice Mayor.

Mayor Wheeler, Councilmember Callaghan, and Councilmember Hosta voted for Councilmember Callaghan as Vice Mayor.

Councilmember Davis and Councilmember Halpern voted for Councilmember Davis.

Councilmember Callaghan was selected as Vice Mayor.

Town Attorney Rubin opened nominations for the Office of Vice Mayor Pro Tem.

Councilmember Hosta nominated herself and accepted.

Councilmember Halpern nominated herself and accepted.

Councilmember Callaghan nominated Councilmember Davis.

Councilmember Davis accepted.

Having no further nominations, Town Attorney Rubin closed nominations and Town Clerk Copeland conducted a roll call for the office of Vice Mayor Pro Tem.

Mayor Wheeler and Councilmember Hosta voted for Councilmember Hosta as Vice Mayor Pro Tem.

Councilmember Halpern voted for herself.

Councilmember Davis and Councilmember Callaghan voted for Councilmember Davis as Vice Mayor Pro Tem.

Town Clerk conducted another roll call between nominees Councilmember Hosta and Councilmember Davis.

Mayor Wheeler and Councilmember Hosta voted for Councilmember Hosta.

Councilmember Callaghan, Councilmember Davis, and Councilmember Halpern voted for Councilmember Davis as Vice Mayor Pro Tem.

Councilmember Davis was selected as Vice Mayor Pro Tem.

MOTION: *Davis/Callaghan made a motion to approve Resolution No. 2025-04 – Selection of Town Officers, with John Callaghan as Vice Mayor and Diana Davis as Vice Mayor Pro Tem.*

ACTION: *The motion passed unanimously.*

3. 2024 Annual Comprehensive Financial Report (*See attached presentation*)

MOTION: *Callaghan/Davis made a motion to accept the Annual Comprehensive Financial Report as presented.*

ACTION: *The motion passed unanimously.*

4. Donald Ross Road Dune Walkover Presentation

MOTION: *Callaghan/Halpern made a motion to add \$5,000 from contingency for the engineer to revise the preliminary concept to add a seating area for 3-4 people contingent on DEP's approval.*

ACTION: *The motion passed 3-2 with Mayor Wheeler and Councilmember Hosta opposed.*

COMMENTS FROM THE TOWN MANAGER, THE TOWN ATTORNEY, AND STAFF

Council gave unanimous consensus to discuss Special Town Council Meeting date for Strategic Plan; and workshops dates during Comments from Council.

COMMENTS FROM THE PUBLIC

All Non-Agenda items are limited to three (3) minutes. Anyone wishing to speak is asked to complete a comment card with their name and address prior to the start of the meeting as well as state their name and address for the record when called upon to speak (prior to addressing the Town Council). Town Council will not discuss these items at this time.

Public Comments Opened at 6:35pm.

Public Comments Closed at 6:41pm.

CONSENT AGENDA

5. Approval of Town Council Meeting Minutes for February 18, 2025
6. Approval of Town Council Meeting Minutes for February 26, 2025
7. Approval of Town Council Public Meeting Minutes for March 5, 2025
8. ~~Approval of Special Town Council Meeting Minutes for March 7, 2025~~
9. Proclamation – Arbor Day 2025
10. Special Event Request – Oceanview United Methodist Church Easter Service
11. Selection of Voting Delegates for Florida League of Cities and Palm Beach County League of Cities
12. Hazard Mitigation Grant Program (HMGP)
13. Year to Date (YTD) Financial Statements
14. Asset Disposals

MOTION: Davis/Callaghan made a motion to approve the consent agenda as amended.

ACTION: The motion passed unanimously.

COUNCIL ACTION/DISCUSSION ITEMS (A Public Comment Period was provided for each item below.)

20. Selection of Planning and Zoning Board Appointments for FY 2025-2026

Mayor Wheeler nominated Jonathan Butler.

All approved the reappointment of Jonathan Butler to the Planning and Zoning Board.

Vice Mayor Callaghan nominated Michael Stern.

All approved the reappointment of Michael Stern to the Planning and Zoning Board.

Vice Mayor Pro Tem Davis nominated James Ehret.

All approved the reappointment of James Ehret to the Planning and Zoning Board.

Councilmember Hosta nominated Jim Ferguson.

All approved the reappointment of Jim Ferguson to the Planning and Zoning Board.

Councilmember Halpern nominated Brian Cole.

Vice Mayor Callaghan, Vice Mayor Pro Tem Davis, and Councilmember Halpern approved the appointment of Brian Cole to the Planning & Zoning Board.

Mayor Wheeler nominated Laure Shearer for Alternate.

Vice Mayor Pro Tem Davis nominated Carol Rudolph for Alternate.

Vice Mayor Callaghan, Vice Mayor Pro Tem Davis, Councilmember Hosta, and Councilmember Halpern gave voted for Carol Rudolph as Alternate.

21. Special Event Request – 2025 Tilapia & Cichlid Rodeo Roundup for Pelican Lake

Councilmember Davis recused herself from this item as she is the applicant (see attached recusal form).

MOTION: *Halpern/Hosta made a motion to approve the Special Event request.*

ACTION: *The motion passed 4-0.*

18. Ordinance No. 792 (Establishing a Temporary Moratorium on Commercial, Mixed-Use and Multi-Family Development Applications) (**Second & Final Reading**)

MOTION: *Halpern/Hosta made a motion to approve Ordinance No. 792 on Second and Final Reading.*

ACTION: *The motion passed unanimously.*

19. Approval of Employment Agreement with Robert A. Cole to serve as Town Manager

MOTION: *Davis/Halpern made a motion to approve the Employment Agreement with Robert Cole to serve as Town Manager.*

ACTION: *The motion passed unanimously.*

22. Organizations for Council Participation List

MOTION: *Davis/Halpern made a motion to approve the Organizations for Council Participation List as presented.*

ACTION: *The motion passed unanimously.*

23. Pelican Lake Gazebo Request for Proposals

Mayor Wheeler, Vice Mayor Callaghan, Vice Mayor Pro Tem Davis, and Councilmember Halpern gave consensus to have staff contact a carpenter to conduct a formal inspection of the gazebo and determine whether parts can be salvaged and provide a plan for reconstruction or whether the entire structure needs to be demolished and provide an update to the Town Council.

15. 2024 Town Council Goal - Enhancing the Beautification of the Town (US Highway 1 Median)

Mayor Wheeler, Vice Mayor Callaghan, and Councilmember Halpern gave consensus to have staff verify with Florida Department of Transportation (FDOT) whether the Town could restore the medians on U.S. One in accordance with the 2005 landscape plan.

16. Discussion on Subterranean Parking

Mayor Wheeler, Vice Mayor Callaghan, and Vice Mayor Pro Tem Davis gave consensus to postpone this item to a later date.

17. Discussion on a Policy for Funding Additional Training for Council Members

Council gave unanimous consensus to remain status quo which is utilizing the budgeted funds for trainings/conferences/travel/etc at the discretion of the Town Manager.

24. Discussion on Audit Oversight Committee

Mayor Wheeler recessed the meeting at 8:57pm.

Mayor Wheeler reconvened the meeting at 9:03pm.

Council gave unanimous consensus to accept Mr. Rovere's application for the Audit Oversight Committee; and put this item on hold until the Finance/HR Director and new Town Manager have assessed the matter.

25. Police Foundation Donation Request – Life Vac Airway Clearing Devices

MOTION: *Davis/Hosta made a motion to approve the donation request for Life Vac Airway Clearing Devices from the Juno Beach Police Foundation.*

ACTION: *The motion passed unanimously.*

26. Discussion on Food Truck Night (May 23rd)

Mayor Wheeler, Vice Mayor Callaghan, and Vice Mayor Pro Tem Davis gave consensus to proceed with the Food Truck Night event on May 23rd.

8. Approval of Special Town Council Meeting Minutes for March 7, 2025

MOTION: *Callaghan/Davis made a motion to approve the March 7, 2025 Special Town Council Meeting minutes as amended to include "(A Public Comment Period was provided for each item below.) and "(see attached)".*

ACTION: *The motion passed unanimously.*

27. ~~Discussion on Adjournment of Town Council Meetings (Ord. 759)~~

COMMENTS FROM THE COUNCIL *(See attached handouts)*

Council gave unanimous consensus to postpone the Strategic Plan Public Meeting; have the ARB Criteria Workshop on Friday, May 2nd from 1PM-5PM; the Code of Conduct & Quasi-Judicial Procedures Workshop on Monday, June 2nd from 9Am-12PM; and to have the Traffic Mitigation Strategies Workshop on Tuesday, May 27th from 4PM-7PM.

Mayor Wheeler, Vice Mayor Pro Tem Davis, and Councilmember Halpern gave unanimous consensus to add a Discussion on Reopening Charter Review; and a Discussion on Action Minutes for Council Comments to the next agenda.

Council gave unanimous consensus to have Council coordinate with the Town Manager on upcoming legislative matters.

MOTION: *Callaghan made a motion to also have Council meetings on the 2nd Wednesday of every month.*

ACTION: *Motion failed for lack of a second.*

ADJOURNMENT

Mayor Wheeler adjourned the meeting at 9:59pm.

Peggy Wheeler, Mayor

Caitlin E. Copeland-Rodriguez, Town Clerk